

**Coolbaugh Township
Board of Supervisors
March 6, 2012 Minutes
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The Coolbaugh Township Board of Supervisors March 6, 2012 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Robert B. Hutchins called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert B. Hutchins, Mr. Robert M. Zito Mr. James H. Frutchey, Jr., Mr. Juan Adams and Ms. Lynn Kelly. Also present were Township Solicitor Jerry F. Hanna, Township Secretary Linda Frutchey, and Business Manager / Controller Douglas Hein.

Announcement: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of Minutes

Ms. Kelly moved to approve the February 21, 2012 Minutes as presented and dispense with the reading. Seconded by Mr. Adams. Discussion - none. The motion carried 4-0-1 (Mr. Zito abstained).

Lowe's Home Centers - request for a reduction of the performance bond

Mr. Frutchey moved to table. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Authorization to advertise Notice of Adoption of Coolbaugh Township E-911 Addressing Ordinance

Mr. Zito moved to authorize the advertisement. Seconded by Mr. Frutchey. Discussion - Mr. Hutchins informed the public that the 911 readdressing notification to residents will be mailed around March 14, 2012; he suggested that residents should wait approximately 60 days before purchasing their new signs due to possible changes. Mr. Hein said he will put the ordinance on the Township's web site. Public Input - Michelle Fairservice asked when the road signs would be ordered. Discussion followed about the matter being discussed during Other Business. The motion carried 5-0.

Benito Juarez letter of interest to serve on the Zoning Hearing Board

Mr. Frutchey made a motion to appoint Benito Juarez to serve on the Zoning Hearing Board. Seconded by Mr. Adams. Discussion - Mr. Juarez will serve as the alternate member with the term ending on December 31, 2012. The motion carried 5-0.

Coolbaugh Township Volunteer Fire Company request for equipment and man power for the purpose of doing improvements to the Laurel Drive parking lot

Mr. Adams motioned to grant the Fire Company's request for the use of equipment and man power to move millings to the rear of the firehouse parking lot to help improve the area for training purposes. Seconded by Mr. Zito. Discussion - none. The Motion carried 5-0.

Coolbaugh Soccer Association request to use the Township Municipal Park fields

Mr. Zito moved to grant Coolbaugh Soccer Association's request to use the park fields for soccer training. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0.

Tobyhanna Little League - request for a waiver of the fees for the use of the Tobyhanna House Pavilion

Mr. Zito made a motion to grant the request and waive the fees for the Tobyhanna Athletic Association to use the Tobyhanna House Pavilion on Saturday, July 28, 2012. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Payment Release to Joyce Electrical relating to the Township Municipal Park Lighting Project

Ms. Kelly gave an update on the Municipal Park Lighting Project and provided a breakdown of the invoices to Joyce Electrical as follows: Invoice #10268 in the amount of \$19,829.62 and Invoice #10270 in the amount of \$8,832.60 to be paid by the Tobyhanna Little League Association; invoice #10267 in the amount of \$7,506.67 represents 30% of the work completed and invoice #10269 in the amount of \$29,731.62 represents 50% of the work completed to be paid by Coolbaugh Township.

Ms. Kelly made a motion to release the payment to Joyce Electrical for the Lighting Project pending approval of Russ Kresge and approval from the Codes Office. Seconded by Mr. Zito. Discussion followed about the invoices being paid out of GO Bond. The motion carried 5-0.

Agreement between Teamster Local 773 and Coolbaugh Township

Mr. Zito moved to approve the Agreement between Teamster Local 773 and Coolbaugh Township. Seconded by Mr. Hutchins. Discussion - Ms. Kelly said "this is a good contract which I support, but there is one section that I do not support, that is an addition to the contract with a benefit of one, therefore I will not be voting in favor of the agreement". Mr. Frutchey said, "I have to abstain from voting, even if I could vote, I would not vote in favor of the agreement due to it lacking a pay scale". The motion did not carry 2-2-1 (Mr. Zito and Mr. Hutchins voted in favor, Ms. Kelly and Mr. Adams opposed, Mr. Frutchey abstained). Discussion - Mr. Zito said he will excuse himself from any further negotiations with the union. Mr. Adams was selected to take Mr. Zito's place. Mr. Hutchins said the 2016 agreement would most likely have a pay scale.

Township Financial Report

Before the Supervisors was a Financial Report prepared by Controller Doug Hein that showed the final Trial Balance (P & L Statement) for all funds as of January 31, 2012. The P & L was revised to show a comparison to last year. Along with the report was a listing of time available for all employees as of pay period ending February 18, 2012. Mr. Hein reported that CPA Todd Bushta completed his field work, the audit may be completed by the end of March and comments were made that this is the best the financials have been in the past three or four years. The Financial Report was accepted as presented.

Current Obligations

General Fund	\$265,196.90
Capital Projects Fund	\$ 887.20
Escrow Account	\$ 1,721.71
Sewer Fund	\$ 8,921.00
Total Disbursements	<u>\$276,726.81</u>

Mr. Frutchey made a motion to approve paying the Current Obligations in the amount of \$276,726.81. Seconded by Mr. Adams. Discussion - Mr. Zito commented that there is \$430,2291.68 in the Rainy Day Fund. The motion carried 5-0.

Other Business

Agreement between Teamster Local 773 and Coolbaugh Township

Discussion ensued over the disappointment of the Agreement not being approved.

Appointment to the Coolbaugh Township Community Partnership (CTCP)

Mr. Zito made a motion to appoint Joseph O'Boyle to the CTCP. Seconded by Mr. Adams. Discussion followed about Mr. O'Boyle being a good candidate. The motion carried 5-0.

Authorization to advertise Bid for Street Signs, Miscellaneous Signs and Accessories

Mr. Frutchet made a motion to authorize the advertisement of the Bid. Seconded by Mr. Zito. Discussion followed about splitting the bid up with road name signs and the posts and accessories. Michelle Fairservice asked if the signs and posts were going to be bid at once. Discussion - it was the consensus to bid everything at the same time. The payment for the signs, posts, would come out of the General Fund and the GO Bond. The motion carried 5-0.

Cleveland Brothers Equipment Company, Inc. Engine Monitor Service Agreement (Beast)

Mr. Frutchet moved to approve the Engine Monitor Service Agreement for the Beast with Cleveland Brothers Equipment Company in the amount of \$1,476.00. Seconded by Mr. Zito. Ms. Kelly asked what was included in the services. Mr. Frutchet explained what services would be provided. The motion carried 5-0.

Request for an Executive Session

Ms. Kelly requested a Personnel Executive Session be held following the meeting.

Public Input

Vince Massaro - asked when the Drop Off Site was scheduled to open. Discussion followed about it being opened on April 13 and 14, 2012.

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Michelle Fairservice - asked if the Drop Off Site would be voted on. Discussion followed about it being on the March 20, 2012 agenda.

Board of Supervisors Executive Sessions

Mr. Hutchins announced that the Board of Supervisors held an Executive Session on Tuesday, February 7, 2012 at 8:10 p.m. for Personnel, Tuesday, March 6, 2012 at 6:45 p.m. and one will be held following this meeting on Personnel.

Adjournment

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0. The meeting adjourned at 7:42 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Robert B. Hutchins
Board Chairman