

## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

### COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES MARCH 3, 2015

The meeting was called to order by Vice-Chairman Juan Adams at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

**Board Members absent:**

William Weimer

**Staff present:**

Jerry Hanna, Solicitor

**Staff absent:**

Doug Hein, Business Manager / Controller

**Announcements:**

Mr. Adams announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

**1. Public input**

- None

**2. Approval of minutes / notes**

Mr. Zito made a motion, seconded by Mr. Pope to approve the minutes of the February 17, 2015 meeting as presented.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.
- **Note:** Work session notes from February 17, 2015 will be posted to the web site along with the minutes.

**3. Minor Subdivision to join lots 15 & 16, section K, APCP; owners: Carl & Ana Stocks**

Mr. Adams made a motion, seconded by Ms. Kelly to approve the minor subdivision

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

**4. Business Manager / Controller's report**

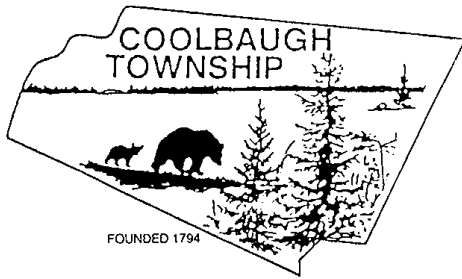
Mr. Pope, Assistant Treasurer, gave a brief report of the finances as of January 31, 2015.

**5. Current obligations**

• General Fund	\$325,773.78
• Sewer Fund	\$ 8,175.02
• Capital Projects Fund	\$ 79.80
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ <u>2,516.99</u>

- **Total Disbursements** \$336,505.59

Ms. Kelly made a motion, seconded by Mr. Adams to approve the current obligations.



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- **Discussion:** Mr. Sanford asked what check #5168 to F. Gerrity pension was for; he was told it is a settlement of a retired police officer pension that has been paid for years.
- **Vote:** All in favor, motion passed.

#### 6. Other business

Ms. Kelly made a motion, seconded by Mr. Zito to authorize the EAC to spend up to \$1,600 to attend a conference in Gettysburg.

- **Discussion:** Mr. Zito asked if it will be out of their budget; Ms. Kelly said yes and amended her motion; Mr. Zito amended his second.
- **Vote:** All in favor, motion passed.

Ms. Kelly made a motion, seconded by Mr. Pope to authorize Mr. Hein & Mr. Hanna to prepare a letter regarding the new Intermunicipal agreements to be sent to the participating municipalities, Tobyhanna Township, Tunkhannock Township & Mt. Pocono Borough. The letter is to outline the proposal and new terms for the Intermunicipal agreements. The municipalities will be requested to share in the cost of bringing the Beast/Grinder up to functioning / up to date and share in the cost as follows: Coolbaugh Township 45%, Tobyhanna Township 30%, Tunkhannock Township 12.5% & Mt. Pocono Borough 12.5%. The grinder will not be moved due to the age and wear & tear on it. Coolbaugh Township is prepared to enter into new municipal agreements sharing repair, maintenance and fuel costs at the above percentages to be billed at the end of the season.

- **Discussion:** Draft will be sent to Board for approval; final copy to be sent by e-mail and regular mail.
- **Vote:** All in favor, motion passed.

#### 7. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, February 17, 2015 at 8:10 pm RE: Personnel & Legal
- Subsequent – Tuesday, March 3, 2015 at 6:35 pm RE: Personnel
- Subsequent – Tuesday, March 3, 2015 after the regular meeting RE: Personnel & Legal; meeting to be left open

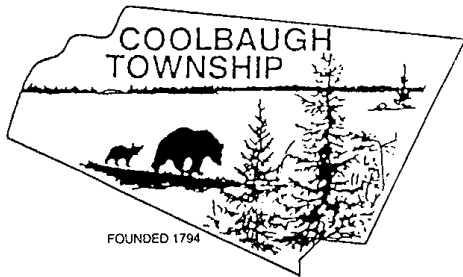
The meeting reconvened at 8:30 pm (Mr. Weimer joined the meeting at the beginning of the second executive session).

#### 8. Mr. Pope made a motion, seconded by Mr. Adams, to authorize Mr. Hein to sign an amendment to the tolling agreement with Wal-Mart.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 9. Adjournment

There being no further business, a motion was made by Mr. Zito, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:31 pm.



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**NEXT REGULAR BOARD MEETING: Tuesday, March 17, 2015 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

**Submitted by:** \_\_\_\_\_  
**Douglas A. Hein, Business Manager / Controller**

**Reviewed by:** \_\_\_\_\_  
**Lynn Kelly, Township Secretary**

**Witnessed by:** \_\_\_\_\_  
**Bill Weimer, Chairman**

**Date:** \_\_\_\_\_