

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY MARCH 20, 2018
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Clare Colgan, and Lynn Kelly.

Board Members Absent:

Alma Ruiz-Smith

Staff present:

Patrick Armstrong, Solicitor, Meredith Thompson, Asst. Business Manager

Staff Absent:

Erin Masker, Secretary; Maureen Mills, Business Manager

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- D. Pope mentioned that there should be a light at the underpass on Laurel Drive for visibility.
- A. Shincovich thanked DPW for the good job they did on the cleaning of Library parking lot and roads during the storms

2. **Approval of Minutes/Notes**

Ms Kelly made a motion second by Ms. Colgan to approve the minutes for March 6, 2018.

- **Discussion:** None
- **Vote:** All in favor. Motion carries 4-0
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3. **Acceptance of 2017 Financial statement and Auditors' Report**

Mr. Lamantia asked that we bring this back to the April 3, 2018 meeting to allow everyone time to look at it.

4. **Acceptance of the updated pricing on the sign truck**

Mr. Weimer made a motion seconded by Mr. Lamantia to accept the updated pricing on the sign truck.

- **Discussion:** None
- **Vote:** All in favor. Motion carries 4-0

5. Road closure detour for Railroad work on State Route 423

Ms. Colgan made a motion second by Mr. Weimer to allow Delaware Lackawanna Railroad to use township roads for the detour when fixing the crossing on 423 provided a formal detour plan is provided along with proper traffic control.

- **Discussion:** The one lane underpass on Lakeside Drive is a concern with the amount of traffic that may be detoured.
- **Vote:** All in favor. Motion carries 4-0

6. DPW international truck

Mr. Weimer mentioned that the 2013 International Tandem Truck has been in the shop more than it has been in service causing us to be short a truck during the storms. The truck is no longer under warranty and has now cost the township upwards of \$20,000 in repairs over the last 3 years. Mr. Weimer has spoken with the V.P. of Service for International and replacing the engine will not help. The truck has numerous different error codes showing and nothing that has been done is fixing the issue. The truck does not even get back from the shop before another error code is showing. This particular year is the model before the DEF systems were added to the vehicles. Mr. Weimer would like to spec out another truck to replace this and do so out of sequence because of all the issues.

7.

- Monthly Reports
- Pocono Mountain Regional Police Department presented by Ms. Kelly
- Pocono Mountain Regional EMS – presented by M. Lemley
- Coolbaugh Township VFD – presented by T. Keane.
- Gouldsboro VFD – no report received
- Thornhurst Fire & Rescue Ambulance - presented by D. Wagner
- Tobyhanna Township VFD – presented by T. Counterman.
- Pocono Mountain Public Library – presented by A. Shincovich

8. Current Obligations

• General Fund	\$ 104,741.88
• Escrow Fund	\$ 470.00
• Sewer Fund	<u>\$ 8607.78</u>
Total Disbursements	\$ 113,819.26

Ms. Colgan made a motion second by Ms. Kelly to pay the current obligations in the amount of \$113,819.26

- **Discussion:** None
- **Vote:** All in favor; motion passed. 4-0

9. Other Business

- Mr. Lamantia thanked the Board for the stretchers for EMS.
- Mr. Lamantia mentioned that on May 19, 2018 Ray Price will be making a donation to PMREMS for every test drive that day.
- Mr. Weimer mentioned that we have a quote from Ray Price, a costar vendor, on the new admin/zoning vehicle and Meredith will forward that to the board. It is a 2018 Silver Ford Escape all-Wheel drive for \$24,035.
- Mr. Weimer mentioned that there would be a purchase order for the upgrade of the radios in the DPW trucks for better communication.
- Township Solicitor Armstrong presented the Board with an Appearance of Conflict Waiver with regard to the PMRPC, stating that Tobyhanna Township Solicitor Jonathon Rice is also an Attorney with Grim, Biehn, and Thatcher, which is the Law Firm that Solicitor Armstrong represents. Solicitor Armstrong stated that Tobyhanna Township will be receiving the same waiver to sign. Due to the fact that Coolbaugh has retained separate legal counsel for any PMRPC matters this will not be an issue.

10. Executive Session

- Prior: March 20,2018 5:15 pm - 6:55 pm Re: Legal & Personnel

11. Adjournment

There being no further business, a motion was made by Ms. Kelly, seconded by Mr. Weimer to adjourn the meeting. All in favor; motion passed. 4-0

Meeting adjourned at 7:53 pm.

NEXT REGULAR BOARD MEETING: Tuesday, April 3, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Clare Colgan, Supervisor/Administrative Liaison

Witnessed by: _____

William Weimer, Chairman

Date: _____