

**Coolbaugh Township
Board of Supervisors
March 2, 2010 Meeting
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The Coolbaugh Township Board of Supervisors March 2, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also present were Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey. Township Solicitor Jerry F. Hanna was absent from the meeting.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of February 16, 2010 Minutes

Mr. Zito moved to approve the February 16, 2010 minutes as presented and to dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-1-0 (Mr. O'Boyle abstained as he was not present for the meeting).

**BCM Engineers Proposal re: review of the Arrowhead Sewer Company - Act 537
Special Study**

Dave Kavitski, P.E. for BCM Engineers was present to discuss the above referenced proposal.

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Mr. Frutchey moved to approve BCM Engineer's Proposal in the not-to-exceed amount of \$2,000.00 to review the Act 537 Special Study Plan for the Arrowhead Sewer Company, which would include the review, preparing comments and attending a Township Work Session to discuss the matter. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Authorization to proceed with enforcement of the Commercial, Municipal and Institutional Recycling Program

Pat Calpin of ERA was present to discuss proceeding with the enforcement of the Commercial, Municipal and Institutional Recycling Program.

Mr. Frutchey moved to authorize Pat Calpin to proceed with the enforcement of the Commercial, Municipal and Institutional Recycling Program. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Mr. Calpin informed the Supervisors that the Grant Modification for changes to the Township's Recycling Program Grant Agreement (#4100043948) is complete and we can expect to receive \$247,325.08 from PADEP. A lengthy discussion followed about whether the Township could be reimbursed for work completed at the compost site prior to the Grant. Mr. Calpin confirmed that these were reimbursable expenses.

Authorization to advertise a Proposed Amendment to the Township Code of Ordinances, Chapter 18, Part 1, "Sewer Connections"

Mr. Zito moved to authorize the advertisement of the Proposed Amendment to the Township Code of Ordinances, Chapter 18, Part 1, "Sewer Connections". Seconded by Ms. Kelly. Discussion followed about definitions, quarterly billing / monthly billing, etc. The motion carried 5-0.

Bid - Building Demolition - Lot 471, Section L, Melody Lane - A Pocono Country Place

The Bid for the Building Demolition in A Pocono Country Place, Lot 471, Section L, Melody Lane was advertised in the Pocono Record on February 8 and 11, 2010 with a Bid Opening date of February 26, 2010.

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Mr. O'Boyle read off the list of bidders as follows: T. Brennan Heavy Equipment in the amount of \$11,500.00, E. F. Possinger & Sons, Inc. in the amount of \$12,497.00, Smart Recycling Co., Inc. in the amount of \$9,900.00, Northeast Site Contractors in the amount of \$13,290.00, Christian Container in the amount of \$11,300.00, T & T, Inc. in the amount of \$13,900.00, Papillon & Moyer Excavating & Paving, LLC in the amount of \$18,626.00, S & K Construction in the amount of \$8,900.00 and Environmental Restoration, Inc. in the amount of \$11,026.00.

Mr. Frutchey moved to award the Bid for the demolition of the dwelling at Lot 471, Section L, Melody Lane in A Pocono Country Place to S & K Construction in the amount of \$8,900.00 with the condition that they obtain their PA Regulated Municipal Waste Haulers License through MC Municipal Waste Authority. Seconded by Mr. Zito. Discussion - Mr. Hein informed the Supervisors that the property is being listed on a Sheriff's Sale, and he has a call in to Solicitor Hanna to see if this precludes us from moving forward with the demolition project. Discussion followed about putting a time frame on obtaining the permit. Mr. Frutchey and Mr. Zito amended their motion to add a time frame of fifteen (15) days to apply for the Permit. The motion carried 5-0.

Mr. Zito brought up the S & K property on State Route 196 as a topic for discussion during Public Input when Werner Frank expressed concerns about the location on SR 196 being unsightly and asked if the Township could send a separate letter requesting that the property be cleaned up and proposing that screening be put around the equipment, wood, etc. Mr. Zito suggested sending the property owner at S & K a letter reminding him that he has been asked in the past to keep up the appearance of the site. Discussion followed. Public Input was heard from David Pope asking why a property was being demolished in a private gated community. He was informed that the Township is responsible for the health and safety of its residents through our Dangerous Structure Ordinance and that a grant is available through the Monroe County Redevelopment Authority for the demolition of this property.

Current Obligations

General Fund	\$524,013.30
Capital Projects Fund	\$ 4,020.00
Sewer System Fund	\$ 1,969.13
State Liquid Fuels Fund	\$ 21,085.71
Total Disbursements	\$551,088.14

Mr. Frutchey moved to approve the Current Obligations in the amount of \$551,088.14. Seconded by Mr. Zito. Discussion followed about a draw being completed today for paying the high invoices out of the Tax Anticipation Note. The motion carried 5-0.

Other Business

Support for Act 101 Recycling Grants

Mr. Frutchey asked that letters be sent to Senator Robert Mellow and Representative Mario Scavello requesting that they support the reinstatement of funding for the Act 101 Recycling Grants. No objection was heard.

Removal of vehicles from the road way during snow storms

Mr. Hein said Assistant Road Foreman Steve Weber asked what can be done to remove vehicles from the roads during bad snow storms. Discussion followed about contacting Pocono Mountain Regional Police and them not responding. Mr. Hutchins and Mr. Frutchey said they will bring up the matter at the next PMRPC meeting.

Liquid Fuels Funding

Mr. Hein informed the Supervisors that the Township received their Liquid Fuels check a month early in the amount of \$325,533.22.

Lease Agreement between Coolbaugh Township and Pocono Services for Families and Children, Inc. (Monroe County Head Start Program)

Mr. Hein said he heard from Tim Lee requesting a change in the Lease Agreement. Discussion followed about scheduling the matter at the Work Session on March 16, 2010.

Liquid Fuels Account

Mr. Hein said to date the following expenditures have been taken out of the Liquid Fuels Account: \$47,332.00 for salt and cinders and \$610.00 for stone.

Change Order for Additional Work Request SR 196/Sterling Road & Kings Way/ Seven Nations Drive Intersection Improvements

Mr. Hein asked Chairman O'Boyle to sign the official Change Order that was approved at the February 16, 2010 Meeting.

Phoenix Estates

Mr. Hein said he received a telephone call this evening from a property owner in Phoenix Estates asking if the Township could contact the contractor hired for snow plowing in the development, because he lives on a cul-de-sac and this contractor always pushes the snow up so high he cannot see to get out of his driveway, etc. Discussion followed.

Public Input

Dave Pope - asked if the Township had heard anything from the Pocono Mountain School District's Department of Transportation about when a representative would attend a Township meeting; expressed concerns about tractor trailers and cars parking on the shoulders by Baby Bruno's and SR 611 blocking the view of oncoming traffic; asked about the number of STOP signs at Laurel Drive and Echo Lake Road; inquired about the distribution of Recycling Pass Cards, the status of home numbering and the installation of new street signs. He also complimented the Township Department of Public Works on the good job they did taking care of the roads during the recent snow storm. Brief discussions followed the comments.

Fred Berg - asked if the Supervisors had given any thought to putting trash collection in with Municipal Taxes. Discussion followed.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held Executive Sessions on February 2, 2010 at 6:00 p.m. and at 8:40 p.m., March 2, 2010 at 6:00 p.m. and 8:45 p.m. regarding Personnel Issues.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:22 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman