

## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

### COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES MARCH 17, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

#### **Board Members present:**

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

#### **Board Members absent:**

None

#### **Staff present:**

Doug Hein, Business Manager / Controller, Jerry Hanna, Solicitor

#### **Staff absent:**

None

#### **Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

#### **1. Public input**

1. M. Fairservice asked if something could be done about the potholes on upper Main St.; Mr. Weimer said he would call PennDOT; Mr. D. Pope asked if Rep. Parker's representative who was present (Sarah Hunt) could talk to him as well.
2. D. Broxmeier asked if Rob Roy will be paved this year. Mr. Weimer said it is on the list; he was waiting to see if PAWC would be upgrading their water lines in that area and they are not. He also stated our DPW will be getting training to pave small sections of roadway.
3. B. Sanford stated that it appears that Barrett Township is not willing to pay for the costs to bring their equipment into PMRPD and not willing to pay for part of the mortgage. He believes they should be all in, not in with conditions.

#### **2. Approval of minutes / notes**

Mr. Zito made a motion, seconded by Mr. Pope to approve the minutes of the March 3, 2015 meeting as presented.

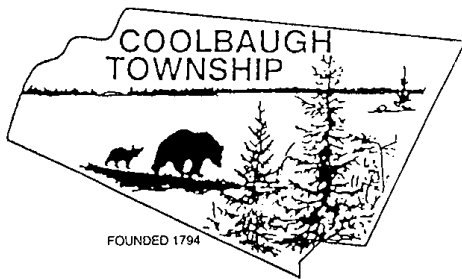
- **Discussion:** None.
- **Vote:** All in favor, motion passed.
- **Note:** Work session notes from March 3, 2015 will be posted to the web site along with the minutes.

Ms. Kelly made a motion, seconded by Mr. Pope to approve the minutes of the March 12, 2015 special meeting as presented.

- **Discussion:** M. Fairservice asked if she could have a copy; Ms. Kelly stated the packet was done before the minutes were finished and that she could get a copy after the meeting.
- **Vote:** All in favor, motion passed.

#### **3. Monthly reports**

- Pocono Mountain Regional Police Department – **Given by Mr. Adams**
- Pocono Mountain Regional EMS –**Mr. Pope stated the meeting will be Thur. 3/19 and report will be available next meeting; asked all to come out to support Easter Egg Hunt on April 4.**
- Coolbaugh Township VFD – **Given by Chief K. Ambrogio for VFD**
- Gouldsboro VFD – **Given by Ms. Kelly as submitted by VFD**
- Pocono Summit VFD – **Given by Ms. Kelly as submitted by VFD**
- Thornhurst VFD – **Given by Mr. Pope as submitted by VFD**



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- Tobyhanna Township VFD – **Given by Chief Troy Couterman for VFD**

#### 4. Approval of EAC by-laws

Ms. Kelly made a motion, seconded by Mr. Adams to approve the second draft by-laws as submitted.

- **Discussion:** Mr. Hanna said the by-laws were acceptable.
- **Vote:** All in favor, motion passed.

#### 5. Purchase of Gator for Parks Department

Mr. Weimer made a motion, seconded by Mr. Adams to purchase the Gator from Bartron Supply for \$6,563.48.

- **Discussion:** Discussion was held regarding different options on the various quotes.
- **Vote:** All in favor, motion passed.

#### 6. Monadnock Non-Wovens warehouse expansion land development plan approval

Mr. Pope made a motion, seconded by Mr. Adams to approve the Monadnock Non-Wovens warehouse expansion land development plan.

- **Discussion:** Mr. D. Pope asked if this was in the industrial park; he was told it was on Industrial Park Drive.
- **Vote:** All in favor, motion passed.

#### 7. Ray Price Mt. Pocono Ford land development plan conditional approval

Greg Pavlick, PE of Barry Isett Associates was present on behalf of Ray Price. Discussion was held on the outstanding conditions; it was agreed that the lot consolidation plan and item #s 1-3, 5, 8-12 from Township Engineer Russ Kresge's March 3, 2015 letter were the open items

Mr. Pope made a motion, seconded by Mr. Zito to grant conditional approval to the Ray Price Mt. Pocono Ford land development plan per the agreed upon conditions.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 8. Ray Price Mt. Pocono Ford SALDO waiver requests

- 403.3.D – Resource impact & conservation analysis
- 607.16.C.5 – Change in driveway clearance/buffer zone from 20 feet to 17 feet
- 617.3.C.5 – Exterior lighting reduction to 25% of operational levels after normal working hours

Mr. Pope made a motion, seconded by Mr. Adams to grant the three SALDO waivers as long as LED lighting was used so that there will be no light spill over onto adjacent properties as proposed by the developer.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 9. Ray Price Mt. Pocono Ford sewer facilities planning module Resolution #06-2015, Resolution for Plan Revision for New Land Development approval

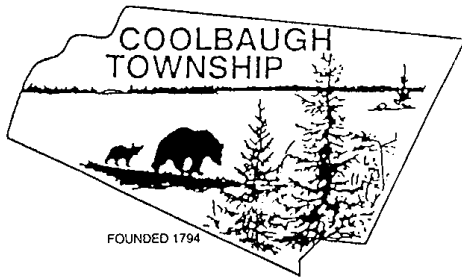
Mr. Pope made a motion, seconded by Mr. Adams to approve Resolution #06-2015 for the Ray Price Mt. Pocono Ford sewer facilities planning module.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

#### 10. Minor subdivision joining lots 15, 16 & 17, Block A-2001, Section 20 Arrowhead Lakes, property owner Kimberly Visconti

Mr. Adams made a motion, seconded by Ms. Kelly to approve the minor subdivision.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.



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#### 11. Dangerous structures update

Ms. Kelly updated the Board and public on the outstanding dangerous structures.

#### 12. Business Manager / Controller's report

Mr. Hein gave a brief report of the finances as of March 11, 2015.

#### 13. Current obligations

• General Fund	\$114,261.97
• Sewer Fund	\$ 17,096.48
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ 0.00
• Total Disbursements	\$131,358.45

Mr. Adams made a motion, seconded by Ms. Kelly to approve the current obligations.

- **Discussion:** None
- **Vote:** All in favor, motion passed.

#### 14. Other business

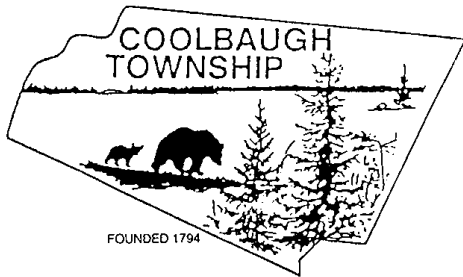
Ms. Kelly asked the Board if they would like a letter sent to the municipalities participating in the PMRPC to clarify some issues. It was agreed that the letter should state our concerns about (1) Barrett Township sharing in the mortgage and (2) now being a good time to look at restructuring the make-up of the Commission Board to possibly have one representative from each municipality.

#### 15. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, March 3, 2015 at 6:35 pm RE: Personnel
- Held Prior – Tuesday, March 3, 2015 at 7:25 pm RE: Personnel & Legal
- Subsequent – Tuesday, March 17, 2015 at 6:44 pm RE: Personnel

#### 16. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Zito to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:54 pm.



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**NEXT REGULAR BOARD MEETING: Tuesday, April 7, 2015 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

**Submitted by:** \_\_\_\_\_  
**Douglas A. Hein, Business Manager / Controller**

**Reviewed by:** \_\_\_\_\_  
**Lynn Kelly, Township Secretary**

**Witnessed by:** \_\_\_\_\_  
**Bill Weimer, Chairman**

**Date:** \_\_\_\_\_