

**Coolbaugh Township  
Board of Supervisors  
March 17, 2009 Meeting  
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The Coolbaugh Township Board of Supervisors March 17, 2009 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also present were Township Solicitor Jerry F. Hanna and Township Secretary Linda Frutchey.

**Statement on the Agenda:** Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of March 3, 2009 Meeting Minutes**

Ms. Kelly moved to approve the March 3, 2009 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

**Profit Point Proposal for Pass Card for the Township Recycling Center**

Shawn Fry, Account Manager for Profit Point, Inc. was not able to be present at tonight's meeting, but he called to say he would send information via email. Discussion ensued over a Memo regarding the Township Recycling Center, the swipe card system and fees, the number of free swipes per year, when to have the Recycling Center open, etc. It was the consensus of the Supervisors to continue their discussion at the next meeting.

**Arcadia North Business Park - South Phase Section 1 - Request for Township to accept Industrial Park Drive North**

No one was present on behalf of the matter referenced above. Mr. Frutchey moved to table discussion of the Arcadia North Business Park - South Phase Section 1 - Request for Township to accept Industrial Park Drive North until issues are settled with Township Engineer Russ Kresge. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

**Extension requests:**

**Apache Summit Minor Subdivision Plan - June 19, 2009**

**Summerall Estates (Arcadia Properties, LLC) Subdivision Plan/Land Development Plan - June 20, 2009**

**The Cross, Inc. - Land Development Plan - June 19, 2009**

Mr. Hutchins made a motion to grant the extension requests for the Apache Summit Minor Subdivision Plan, the Summerall Estates Land Development Plan and The Cross, Inc. Land Development Plan until June 16, 2009. Seconded by Mr. Zito. Discussion - none. The motion passed 5-0.

**Minor Subdivision Plan to join Lots 325 & 326, Section C, Pocono Farms - Property Owner - Patricia Craig**

No one was present on behalf of the plan referenced above.

Ms. Kelly moved to approve the Minor Subdivision Plan to join Lots 325 & 326, Section C, Pocono Farms for property owner Patricia Craig. Seconded by Mr. Hutchins. Discussion - none. The motion passed 5-0.

**Roy and Vera Roper Zoning Enforcement**

Mr. Frutchey moved to table the Roy and Vera Roper Zoning Enforcement issue. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

## **2009 Monthly Reports**

### **Coolbaugh Township Volunteer Fire Company**

William Weimer was present and gave a summary of the CTVFC Report for February 2009. He also asked about the status of the readdressing project, reported that there will be a Hazardous Material Seminar and a mass casualty drill simulating a plane crash coming up; the fire company must replace radios in maintaining their communications equipment; they are addressing Workers' Compensation claims and have developed a spread sheet to help with this issue; they are looking into grant funds available for free equipment and are working on creating a Knowledge Center link on their web site, etc. Mr. Frutchey thanked the Board for donating the generator to Station 2, noting it is greatly appreciated. He asked the Supervisors to approve buying three tons of sand for the casualty drill and was directed to do the Purchase Order. Mr. O'Boyle asked about swearing in the Fire Police for this year. A brief discussion followed.

### **Pocono Mountain Regional Emergency Medical Services**

Mr. O'Boyle said there was no PMREMS report for tonight, due to meeting dates.

### **Pocono Mountain Regional Police**

Mr. Hutchins presented the February 2009 PMRPD Monthly Report as follows: 1186 complaints, 75 accidents, 150 criminal arrests, 362 traffic arrests, 479 traffic warnings and 37 ordinance arrests for a total of 1261 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono. Mr. Hutchins reported that Coolbaugh Township is ahead by 300 hours, having used only 37.1% of our hours. He also said the fleet is in good shape, four more officers are currently in the academy and will be on duty in June or July, and two officers are presently on the road with their training officers and should be on duty in two or three weeks.

### **Saturday Hours - Township Zoning Office**

Mr. Zito moved to authorize the Township Zoning Officer to take one Saturday a month (rotating Saturdays) for the purpose of having a visible presence as he is driving throughout the Township, thereby eliminating Saturday office hours.

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Mr. O'Boyle said he would second the motion for discussion purposes. A lengthy discussion ensued over the benefits of not having the ZO chained to the office; the intent is to show the Township that there is a visible presence; the ZO would use his best judgment in assisting a citizen who makes an appointment on a Saturday, etc. It was the consensus of the Supervisors that this would be on a time line to be reviewed by the Supervisors at their second meeting in September. Since the goal is to be a visible presence in the area, he is to use the yellow truck or the emergency services vehicle. The motion carried 4-1-0 (Mr. Frutchey opposed).

**Monsignor McHugh Athletic Booster Club request for a waiver of the fees for the use of the Township Pavilion on May 16, 2009**

Mr. Zito moved to approve the Monsignor McHugh Athletic Booster Club's request for a waiver of the fees for the use of the Township Pavilion on May 16, 2009. Seconded by Mr. Frutchey. Discussion - the Supervisors noted that the same stipulations apply to this request as in other waivers granted. The motion carried 5-0.

**Authorization to Township Engineer to prepare specifications for the 2009 Line Painting Bid to include the Townships of Tobyhanna, Tunkhannock and the Borough of Mount Pocono**

Mr. Frutchey made a motion to authorize Township Engineer Russ Kresge to prepare specifications for the 2009 Line Painting Bid to include Tobyhanna Township and the Borough of Mount Pocono. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0

**Authorization to Township Engineer to prepare specifications for the 2009 Township Paving Bid**

Mr. Hutchins moved to authorize Township Engineer Russ Kresge to prepare specifications for the 2009 Township Paving Bid in the event that John Davis of PennDOT is unable to do so. Seconded by Mr. Zito. Discussion - Mr. Frutchey said he and Mr. Kresge prepared a list of roads most in need of paving, and he will present the list at the upcoming Work Session. The motion carried 5-0.

**Authorization to advertise Township Road Inspection**

It was the consensus of the Supervisors to hold the Township Road Inspection on Saturday, April 4, 2009.

**Current Obligations**

General Fund	\$ 93,398.15
Capital Projects Fund	\$ 84,029.92
Escrow Fund	\$ 9,690.35
Sewer System Fund	\$ 12,672.57
<b>Total Disbursements</b>	<b>\$199,790.99</b>

Mr. Frutchey moved to pay the Current Obligations in the amount of \$199,790.99. Seconded by Mr. Zito. Discussion ensued over the \$3.00 payment to Blue Ridge Communications. The motion carried 5-0.

**Other Business**

**Mr. O'Boyle made the following announcements:**

A free On-Lot Septic Seminar will be held on March 28, 2009 from 9:00 a.m. to 11:00 a.m. at the Pocono Township Municipal Building in Tannersville, PA.

A free Hazardous Material Recognition & Identification Seminar will be held on March 25, 2009 from 8:00 a.m. to 12 noon at the Coolbaugh Township Volunteer Fire Company on Laurel Drive, Tobyhanna, PA.

**2002 Brady's Lake Lawsuit/Tobyhanna, et al v. Commonwealth of PA**

Mr. Hutchins moved to approve Coolbaugh Township dismissing any action on the 2002 Brady's Lake Lawsuit. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

### **Township Road Inspection**

Mr. Zito moved to authorize the Secretary to advertise a Township Road Inspection for Saturday, April 4, 2009 starting at 7:00 a.m. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

### **Township Building Use Form**

Mr. Zito moved to have Solicitor Hanna to prepare a Building Use Form for the Community Services Program to be approved at the next meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

### **Township Lock Box - Community Services Center**

Mr. Frutchey moved to approve a \$50.00 expenditure for the purchase of a lock box for the Community Services Center area. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

### **Apron at the Township DPW Garage Addition**

Mr. Frutchey moved to approve the expenditure of \$4,789.00 for a 16 X 18 foot slab for the installation of the oil tank. Seconded by Mr. Hutchins. Discussion - Mr. Frutchey said the heat in the new garage addition is working well. The motion carried 5-0.

**The Board of Supervisors went into an Executive Session from 8:15 p.m. to 8:17 p.m.**

### **Pegasus Child Advocacy Center**

Mr. Zito moved to authorize the Business Manager as per the discussion in the Work Session to send a letter to Pegasus Child Advocacy Center asking what their intentions are on the use of the space in building #2. A draft of the letter is to be sent to the Supervisors for their approval. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

## **Public Input**

**Werner Frank** - said the PMRPD presented a two hour seminar about "Safety in Your Home" at A Pocono Country Place and did an excellent job. Approximately 25-30 people showed up.

**Mr. Frank** also brought up the matter of S & K Construction on SR 196 being an eyesore and that he thought there was a written agreement about putting a fence around the area. He asked if the Township Zoning Officer could check into it.

**Mr. Frutchey** - said the Monroe County Correctional Department crew cleaned up Green Road, and we got a dumpster full of garbage bags from it.

**Rose Senerchin** - said ABC Building Supply on SR 196 still has graffiti on the walls and asked if it could be painted over. Mr. Hutchins said he would look into it, but he believed the walls cannot be painted until a legal case regarding the matter is closed.

**Vincent Senerchin** - asked when the Lowe's store is coming to the area. He was informed that nothing further has been presented to the Township regarding the proposed project.

## **Board of Supervisors Executive Sessions**

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, Tuesday, March 3, 2009 at 6:00 p.m regarding Legal Issues and another Executive Session is scheduled for Tuesday, June 2, 2009 at 6:00 p.m. re: Legal Issues.

## **Adjournment**

With no further business before the Board, Mr. O'Boyle moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:20 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Joseph O'Boyle  
Board Chairman