

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY, JUNE 6, 2017
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:11PM in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Juan Adams, and Alma I. Ruiz-Smith.

Board Members Absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff Absent:

Erin Masker, Recording Secretary

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.
- When speaking please state your name and the community or city that you live in.

1. Public Input

- D. Pope asked about the progress of the pizza place.
- M. Fairservice asked if anyone has checked into the space where the old pizza place was located at the Exxon.

2. Approval of Minutes/Notes

Ms. Ruiz-Smith made a motion seconded by Mr. Adams to approve the minutes for May 23, 2017.

- Discussion: None
- Vote: All in favor, motion passed.

3. Approval to purchase Anti-Skid through the 2017 COG Bid

Ms. Kelly made a motion second by Ms. Ruiz-Smith to approve the purchase of anti-skid in the amount of \$50,625.00 from Hanson Aggregates..

- Discussion: D. Pope stated to hurry up winters coming.
- Vote: All in favor, motion passed.

4. Awarding of the 2017 Road Paving Bid

Mr. Weimer made a motion second by Mr. Adams to award the 2017 road paving bid to H & K Group, Inc. in the amount of \$436,813.99.

- Discussion: D. Pope asked if there are any changes on the roads being paved.
- Vote: All in favor, motion passed.

5. Approval of the Employee Social Media Policy

Mr. Weimer made a motion second by Ms. Ruiz-Smith to approve the employee social media policy with minor corrections.

- Discussion: Ms. Ruiz-Smith requested that pages be numbered, dated and revision dates/publication dates, and would also like wording changed to "protected class defined by law", and correct typo.
- Vote: All in favor, motion passed.

6. Current Obligations

• General Fund	\$	343,191.88
• Sewer Fund	\$	<u>7,758.41</u>
Total Disbursements	\$	350,950.29

Mr. Adams made a motion second by Ms. Kelly to pay the current obligations in the amount of \$350,950.29.

- Discussion: Ms. Ruiz-Smith discussed that ck#7283 for the mortgage on PMRP building stating that there is approximately 4 years left on the loan. M. Fairservice asked for clarification on check# 7275. D. Pope asked for the status of the Route 196 turning lane project.
- Vote: All in favor; motion passed.

7. Other Business

- Ms. Ruiz-Smith requested the following:
 - The status of the RFP's for building #2.
 - The status of the rental of the old Head start space for the church.
 - Asked Mr. Weimer for the status of the cubicles being removed to create the meeting room.
 - The status on the Boy Scout space.
 - Stated that there was an issue with the meeting room regarding the room being left open when using community space.

Mr. Adams made a motion second by Mr. Lamantia to send a letter to PennDot for the Pocono Summit Fire Company regarding their annual parade on June 24, 2017.

- Discussion: None
- Vote: All in favor; motion passed.

8. Board of Supervisors Executive Sessions

- Prior: Tuesday, June 6, 2017 from 6:37pm-7:09pm Re: Legal

9. Adjournment

There being no further business, a motion was made by Mr. Adams second by Ms. Kelly to adjourn the meeting. All in favor; motion passed.

Meeting adjourned at 7:36 pm.

NEXT REGULAR BOARD MEETING: Tuesday, June 20, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____