

**Board of Supervisors
June 4, 2013 Minutes
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The Coolbaugh Township Board of Supervisors June 4, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Call To Order

Vice- Chairman Zito called the meeting to order at 7:00 p.m. Mr. David Pope led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also present were Township Solicitor Jerry F. Hanna and Township Secretary Linda Frutchey. Chairman Juan A. Adams and Business Manager Douglas Hein were absent.

Mr. Zito announced that the public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of Minutes

Mr. Frutchey moved to approve the May 20, 2013 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. The motion carried 4-0.

The Edwin Silva Memorial Foundation pavilions \ field request

Ms. Kelly made a motion to approve the Edwin Silva Memorial Foundation's request for the use of the park on Saturday, September 7, 2013 for the third annual softball tournament; to waive the fees for the use of both pavilions and to advise them that the Little League Field will not be available for use that day. Seconded by Mr. Frutchey. Public Input - Michelle Fairservice, Fred Berg, David Pope. Discussion followed regarding suggestions that security deposits be given to ensure that the property is left the way it was found. The Parks and Recreation Commission looking at the current fee schedule. The motion carried 4-0.

The purchase of Goal Posts for the Soccer Field

Quotes received were received in the amount of \$1,561.42, \$1,600 and 2,473.

Ms., Kelly moved to grant authority to the Parks and Recreation Commission to purchase the goal post for the Township's Soccer Field up to \$1,600. Seconded by Mr. Frutchey. Discussion - Mr. Pope said he is concerned that there is a huge difference between \$1,561

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and \$2,473 pointing out that the lower quote had the post at 7X21X3 and the other quote was for goal post 7'x21'U-12 round aluminum. Discussion followed about comparing price, is the product good for one year or ten years, etc. Ms. Kelly said she is confident that the order from Epic Sports is okay but, will confirm it with Benito Juarez. She went on to say a Purchase Order will be in the read room to move the order along. Public Input - Fred Berg and Eileen Lawrence. The motion carried 4-0.

PSATS CDL Program Training

Mr. Pope moved to implement the CDL Program Training from PSATS at a date to be determined. Seconded by Mr. Frutchey. Discussion - Ms. Kelly suggested that it be opened to invite the surrounding municipalities at a cost of \$35.00 per person. Discussion followed. Mr. Pope amended the motion to invite other municipalities to join the program if it was okay with PSATS and a date to be determined by our business manager. Public Input - Michelle Fairservice, David Pope and Harry Smith. The motion carried 4-0.

Business Manager / Controller's Financial Report

Mr. Zito reported as of May 25, 2013 the total General Fund revenues are \$1,794,173, the General Fund expenses are \$2,011,793, Sewer revenues at \$97,730, the Sewer Fund expenses at \$146,395. The report was accepted as presented.

Current Obligations

General Fund	\$263,300.15
Capital Projects	\$ 202.13
Sewer Fund	\$ 5,815.56
Total Disbursements	<u>\$269,317.84</u>

Mr. Frutchey moved to pay the Current Obligations in the amount of \$269,317.84. Seconded by Mr. Pope. Public Input - Cathleen LaBasco and Eileen Lawrence. The motion carried 4-0.

Other Business

Cleveland Brothers - Service Agreement for the Beast Grinder

Mr. Frutchey motioned to approve Cleveland Brother's Annual Service Agreement for maintenance on the Beast Grinder in the amount of \$1,736.00. Seconded by Mr. Zito.

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Discussion - Ms. Kelly asked what was covered in the agreement. Mr. Frutchev read off the items that were covered in the agreement. The motion carried 4-0.

Full Gospel Holiness Church request a waiver of the fees

Ms. Kelly moved to grant the Full Gospel Holiness Church request for a waiver of the fees for the use of the Tobyhanna House Pavilion on Saturday, July 13, 2013. Seconded by Mr. Pope. Discussion - Public Input - Michelle Fairservice and David Pope. The motion carried 4-0.

Pocono Mountain Regional Police Contract

Ms. Kelly motion to send a letter to the Pocono Mountain Regional Police in support of them implementing a 2 tier pension process system in their next police contract. Seconded by Mr. Pope. The motion carried 4-0.

Intergovernmental Cooperation Agreement between Tobyhanna Township and Coolbaugh Township

Charles (Chuck) Leonard Director of the Monroe County Industrial Development Authority (MCIDA) was present to discuss the Neighborhood Improvement District (NID) that Tobyhanna Township is in the process of establishing relating to the creation of the Tax Increment Financing (TIF) District for the Kalahari Resorts project. A portion of the natural gas line is in Tobyhanna and Coolbaugh Townships and an Inter-Municipal Agreement is needed. Mr. Leonard stressed that the Intergovernmental Cooperation Municipal Agreement in no way obligates Coolbaugh Township to any financial support and there is no tax impact to the township or properties in the Township. Discussion followed. Solicitor Hanna explained that the Township has to adopt an ordinance authorizing to enter into an intergovernmental cooperation agreement for the delegation and transfer of function, power and responsibility under the Neighborhood Improvement District act to the township of Tobyhanna. Discussion followed.

Mr. Zito motioned to direct the Secretary to advertise an Ordinance that authorizes Coolbaugh Township to enter into the intergovernmental cooperation agreement for the delegation and transfer of function, power and responsibility under the Neighborhood Improvement District to Tobyhanna Township. Seconded by Mr. Pope. Public Input - Fred Berg, Harry Smith, David Pope. The motion carried 4-0.

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Public Input

Cathleen LaBosco - asked for a status report on the two fire-fighters that were hurt. Discussion followed. Ms. LaBosco said that A Pocono Country Place received a lot of support form the PMREMS and Coolbaugh Township Volunteer Fire Company at their emergency service event held on May 25, 2013.

Harry Smith - asked for an update on when the Sports Camp is opening and wanted to know what was being done about the run down condition of the buildings, if they were going to use holding tanks this year, how many reports were received from the SEO last year. **Fred Berg** - asked if the Sports Camp could be brought up to current day standards. **Michele Fairservice** - If the court agreement could be amended to raise the amount of the bond, require them to bring their sewage into compliance, in the event the property was sold would the new property owner be able to operate under the same rights as the current property owner. Discussion followed about the Sports Camp and the questions raised during Public Input. Mrs. Frutchey was directed to have the SEO and the ZO inspect the property together and do a report to the Supervisors.

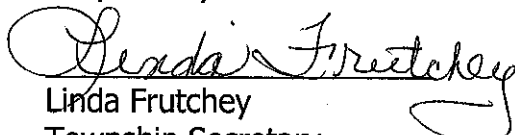
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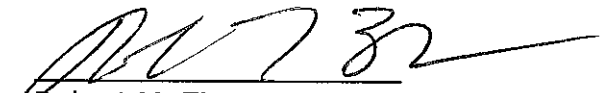
Mr. Zito announced that the Board of Supervisors held an Executive Session on Monday, May 20, 2013 at 8:30 p.m. for personnel.

Adjournment

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Frutchey. The motion carried 4-0. The meeting adjourned at approximately 8.08 p.m.

Respectfully submitted:


Linda Frutchey
Township Secretary


Robert M. Zito
Board Vice-Chairman