

**Coolbaugh Township
Board of Supervisors
June 3, 2008 Meeting
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The Coolbaugh Township Board of Supervisors June 3, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Mr. O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting include: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also in attendance were Township Solicitor Jerry Hanna and Township Secretary Linda Frutchey.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues. He also asked that cell phones be turned off during the meeting.

Approval of May 20, 2008 Meeting Minutes

Mr. Zito moved to approve the May 20, 2008 Meeting Minutes as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Pocono Farms East Association (PFEA) - Mortgage Satisfaction Piece

Mr. Zito (Property Manager for PFEA) explained the Township taking over the roads in the development in 2002, the Funding Agreement between the Township and PFEA, giving checks to the Township Secretary - one in the amount of \$155,333.64 and one in the amount of \$15,605.02 for a total of \$170,938.66.

Mr. Zito moved to: 1) accept the final payment of \$170,938.66 from PFEA, thereby

paying off the balance of the Funding Agreement; 2) authorize the Township's Board Chairman to sign the Mortgage Satisfaction Piece; 3) approve the excess of \$105,938.66 to be

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paid on the Tax Anticipation Note with ESSA, as the Township only expected the payment of \$65,000.00 this year when they did their annual budget. The motion was seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Pocono Farms East Association -(PFEA) - Hamlet Drive Swale Maintenance Plan

Engineer Sarah Bue-Morris of Bue Morris Associates Inc., representing PFEA was present to discuss the above referenced matter. Discussion followed relating to the proposed depth of the swale below approximately 11+00 will result in very steep side slopes, the steepness of the slopes causing safety, stability and maintenance concerns, etc.

Mrs. Frutchey was directed to put the matter on the next Board Agenda as there would be formal comments from Russ Kresge, Township Engineer.

Monroe County Redevelopment Authority Grant for the Community Services Center, Building #2

Mr. Zito explained that the Community Development Block Grant (CDBG) through the County Redevelopment Authority in the amount of \$30,000 is due to expire on June 30, 2008. He explained that the funds will be used to purchase office furniture and portable cubes to form office spaces to create a Community Services Center in Building #2. Mr. Zito said he took the list of expenditures from the Costars State Contract. Discussion followed about needing more time to review the information. Mr. Zito said he had no problem waiting until the next meeting and asked the Secretary to leave the material in the read room.

Ms. Kelly moved to table that matter until the next meeting on June 17, 2008. Seconded by Mr. O'Boyle. Discussion - none. The motion carried 5-0.

Authorization to advertise intent to adopt an Amendment to Chapter 20, Solid Waste, Part 3 , *Recycling* of the Township Codes of Ordinances #97

Mr. Frutchey moved to authorize the Secretary to advertise the intent to adopt an Amendment to Chapter 20, Solid Waste, Part 3, *Recycling* of the Township Code of Ordinances #97. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

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Coolbaugh Township Historical Association/Pocono Mountain Public Library - request to hold a function on Municipal Center grounds on August 9, 2008

Mr. O'Boyle summarized the May 29, 2008 letter from Kay Kinsley - Coolbaugh Township Historical Association and Kathryn Ritter - Pocono Mountain Public Library explaining that they propose to hold a joint event which will include regular museum tours, light refreshments, lawn games, story hour and a band concert on August 9, 2008. Ms. Kelly asked for assistance from the Township with electrical needs and the placement of cones for traffic purposes, etc. Discussion followed.

Mr. Hutchins moved to approve the request to hold the function with the condition that porta-potties (one handicap and 2 regular with wash stations) are placed on the municipal grounds. Seconded by Mr. Frutchey. Discussion - Ms. Kelly asked for clarification of the placement and the number of porta-potties. Discussion followed. The motion carried 5-0.

Boy Scouts of America Troop 91 request to utilize space in basement of Building #2 to hold meetings

Mr. O'Boyle summarized the April 30, 2008 letter from Daniel Dougherty, Scoutmaster and Linda Kerr Committee Chairperson requesting space at the Municipal Center, because their current meeting place at the Tobyhanna Army Depot is scheduled for demolition.

Mr. O'Boyle moved to grant the request to the Boy Scouts of America - Troop 91 to utilize the room just past the food pantry area in the basement of building #2. Seconded by Mr. Frutchey. Discussion - Ms. Kelly asked that a Project Support Form be sent to them for completion and they provide a Certificate of Insurance. No objections were heard. The motion carried 5-0.

**Authorization to go out to Bid for: New Traffic Light Signal - Kings Way/
Seven Nations Drive / State Route 196 - Department of Public Works Garage**

Expansion - Building #2 Renovations (Community Services Center)

Mr. Zito moved to table the authorization to go out to bid for the Traffic Light, the garage expansion and renovations to building #2, and suggested meeting with Township Engineer Russ Kresge, a Representative from Hanover Engineering and Supervisors to go over the plans for the traffic light. Seconded by Mr. O'Boyle. Discussion - Mr. Hutchins requested that this matter be included on the next agenda. Further discussion followed about the meeting being informational, and not needing to be advertised, etc. Public comment was heard from Georgia Sullivan, who asked questions about what services would be provided at the Community Services Center. Discussion followed. The motion carried 5-0.

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Current Obligations

General Fund	\$296,276.47	
Escrow Account Fund	\$ 4,587.78	
Sewer System Fund	\$ 20,225.85	
Total Disbursements	<u>\$321,200.10</u>	<u> </u>

Mr. Frutchey moved to approve the Current Obligations in the amount of \$321,200.10. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Other Business

Mr. Zito - reported that the Coolbaugh Township Community Partnership (CTCP) group is working on two projects - organizing a Parade which will be held on June 29, 2008 for the 100th Anniversary of the Tobyhanna Rail Road Station and a Gang Awareness Seminar, which will be held at the Coolbaugh Township Volunteer Fire Company building on June 26, 2008. Guest speakers will be Dr. Dwight Pfennig Superintendent of the Pocono Mountain School District and several officers from Pocono Mountain Regional Police Department.

Mr. O'Boyle - announced that the Township received a PennWorks Grant check in the amount of \$1,839,614.00 with the assistance of Pocono Mountains Industrial Park Authority. Public comment was heard from Georgia Sullivan who asked how the funds would be used. Discussion followed about the funds being used for the Waste Water Treatment Plant upgrade.

Mr. O'Boyle asked the Supervisors to sign a letter of support to the Department of Community & Economic Development for the Runway Expansion at the Pocono Mountains Municipal Airport. No objection was heard.

Public Input

Don Sullivan - asked if the church that just had their zone change granted could handle the community services center. Discussion followed.

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Bob Sciarrone - reported dangerous properties in A Pocono Country Place needing to be looked into: L-471 and L-276. Discussion followed about having the Zoning Officers give status reports to the Supervisors on both properties.

Eleanor Massaro - asked Mr. Zito to repeat the information on the Gang Awareness seminar.

Dave Pope - asked about the repair of the Main Street Bridge. Discussion followed about the bridge being slated for repairs within the next few weeks.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, May 20, 2008 at 8:45 p.m. re: Personnel and one would be held after the meeting for Legal Issues and Personnel.

Adjournment

With no further business before the Board, Ms. Kelly moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 7:59 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman