

**Coolbaugh Township
Board of Supervisors
June 26, 2012 Minutes
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The Coolbaugh Township Board of Supervisors June 26, 2012 Special Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Robert B. Hutchins (via-Skype) called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert B. Hutchins, Mr. Robert M. Zito Mr. Juan Adams, Mr. James H. Frutchey, Jr., and Ms. Lynn Kelly. Also present were Township Secretary Linda Frutchey and Business Manager/Controller Mr. Douglas Hein. Solicitor Jerry Hanna was absent.

Announcement by Mr. Hutchins: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

MCTA Bus Shelter at Kings Way and SR 196

Richard Schlameuss Assistant Executive Director for MCTA was present to discuss the installation of a bus shelter at Kings Way and SR 196. Mr. Schlameuss passed out a photo of an existing bus shelter similar to one proposed for this site; he explained that the pad for the bus shelter is already on the site; the shelter will not have any advertisement on it; it will be equipped with an aluminum bench, a solar panel and LED lighting system that does not require a connection to the electrical grid. He will contact the Zoning Officer and Bureau Veritas to obtain the necessary permits and PennDOT to see if a highway occupancy permit is required. Mr. Schlameuss was asked to come back before the Supervisors once all the details are worked out.

E-911 Addressing Ordinance - clarification of street signs lettering size for Township Engineer for bid purposes

Discussion ensued over Township Engineer Russ Kresge June 22, 2012 correspondence requesting clarification of lettering size on street signs on roads with a speed limit of 25 mph or less to enable him to move forward with completing bid documents. Changes, if made, would require a minor amendment in the E-911 Addressing Ordinance.

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Mr. Zito made a motion to begin the process of preparing a minor amendment to the E-911 Addressing Ordinance on roads that have a 25 mph limit that lettering on post-mounted street name signs may be initial upper-case 4" letters, followed by lower-case 3" letters. Seconded by Ms. Kelly. Discussion - it may be better to not change the ordinance; if the ordinance is amended it could cause more confusion; it being less expensive with the smaller signs; some private developments may already have their signs ordered; etc. Public Input - Michelle Fairservice - concerns on amending the ordinance. The motion did not carry 2--3-0 (Mr. Hutchins, Mr. Adams and Mr. Frutchey opposed).

ACT 101, Section 902 Recycling Grant Application

Discussion followed about no guarantee of receiving the grant. There had been no prior input from the other supervisors on the grapple truck being requested in the grant; the grapple truck is too costly to operate; the collection of leaf, brush, and limbs; etc. Public input: Michelle Fairservice, David Pope, Phyllis Williams and Harry Smith.

Mr. Frutchey made a motion to forward the Recycling Grant Application Submission to PADEP. Mr. Adams seconded the motion. Discussion - Mr. Zito said he is voting to submit the grant application to PADEP but, wants to make it clear that by his vote, he is not voting to accept the Grant. Public input: Michelle Fairservice, David Pope, Phyllis Williams and Harry Smith. The motion carried 4-1-0 (Ms. Kelly opposed).

Current Obligations

General Fund	\$20,930.14
Capital Projects Fund	\$10,025.45
Liquid Fuels Fund	\$20,857.22
Sewer Fund	\$13,628.69
Total Disbursements	<u>\$65,441.50</u>

Mr. Adams made a motion to approve paying the Current Obligations in the amount of \$65,441.50. Seconded by Mr. Frutchey. The motion carried 5-0.

Other Business

**Answers to questions asked by Michelle Fairservice at the June 19,
2012 meeting**

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Question: Did J & J get a Permit for the replacement of their roof? Answer: Double D Roofing obtained a permit on April 18, 2012 for the J & J roof, permit number is 120078 in the amount of \$18,929.00. Permits for roof replacement is required by Bureau Veritas for commercial and residential. A permit for a roof is not required by Coolbaugh Township.

Answer: 180 days after the date of notification of the address by the appropriate authority.

Question: What is the time for installing street name signs? Answer: 365 calendar days of notification by the appropriate authority.

Purchase Order to Linde Corporation

A Purchase Order to Linde Corporation in the amount of \$2,230.20 to install pulley shives and belts associated with the installation of the new membrane at the Wastewater Treatment Plant is ready for signatures.

Public Input

Phyllis Williams - questions about the township's recycling ordinance.

David Pope - requested a copy of the letter sent to Steve Ferraioli about the school buses; the debris behind the former factory has not been cleared up.

Fred Berg - asked if the weeds in the Main Street triangle aisle could be taken care of.

Michelle Fairservice - the inter-municipal agreement between the Township of Coolbaugh, Tobyhanna and Tunkhannock and the Boro of Mount Pocono fee of \$1,000.00 is not enough money.

Harry Smith - the \$1,000.00 fee is not enough money collected from the other municipalities and changes should be made to collect the fees early in the year.

Board of Supervisors Executive Sessions

Mr. Hutchins announced that the Board of Supervisors held an Executive Session on Tuesday, June 5, 2012 at 8: 10 p.m. for Personnel.

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Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0. The meeting adjourned at 8:00 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Robert B. Hutchins
Board Chairman