

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY, JUNE 20, 2017
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:04 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Juan Adams, and Alma I. Ruiz-Smith.

Board Members Absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff Absent:

Erin Masker, Recording Secretary

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public Input

- D. Pope asked about the special meeting held on June 13, 2017 and what came of it as to the sewer lines. He also asked if the township will be cleaning drains this year.
- H. Smith asked if there was an update on the electric bill discussion for building #2 discussed at a prior meeting.
- A gentleman asked about the E911 regulations related to the notice he received.

2. Approval of Minutes/Notes

Mr. Adams made a motion second by Mr. Weimer to approve the minutes for June 6, 2017.

- Discussion: None
- Vote: Motion carries 4-0-1 (Ms. Ruiz-Smith abstained)

3. Monthly Reports

- Pocono Mountain Regional Police Department - read by Ms. Kelly. Discussion from D. Pope regarding vehicle #10 and the hours that Coolbaugh is over budget.
- Pocono Mountain Regional EMS – presented by M. Lemley
- Coolbaugh Township VFD – read by P. Denico.
- Gouldsboro VFD – presented by D. Renaldi. Discussion on training hours.
- Pocono Summit VFD – read by G. Tallmadge. Update on the parade and Festival for this weekend for PSVFD.
- Thornhurst Fire & Rescue Ambulance - no report

- Tobyhanna Township VFD – presented by T. Counterman. Discussion on calls to Kalahari.
- Pocono Mountain Public Library – read by Mr. Weimer

4. Gouldsboro Volunteer Fire Co. Request for Tax Fund Disbursement for Purchase of a Brush Truck

Mr. Adams made a motion second by Ms. Ruiz-Smith to approve the distribution of \$75,000 to Gouldsboro VFC from their restricted tax fund account for the purchase of a brush truck

- Discussion: T. Counterman asked if the restricted tax money for 2017 was now available to their fire company. Mr. Weimer informed him that there was \$20,000 in their account.
- Vote: All in favor, motion passed.

5. Approval of Location for Staffing Synergies Sign in Municipal Complex

Mr. Weimer made a motion second by Ms. Ruiz-Smith to approve the location for Staffing Synergies sign at the same spot that Representative Parker's sign was previously located.

- Discussion: None.
- Vote: All in favor, motion passed.

6. Purchase of DPW Equipment

Ms. Kelly made a motion second by Mr. Adams to table purchase of DPW equipment.

- Discussion: None
- Vote: All in favor, motion passed.

7. Architectural Engineering Proposals for Building #2 – Water Remediation

Ms. Ruiz-Smith made a motion second by Mr. Weimer to table until the next meeting..

- Discussion: None.
- Vote: All in favor, motion passes.

8. Controller Report

Presented by W. Weimer as of May 31, 2017

9. Current Obligations

• General Fund	\$ 205,421.65
• Escrow Fund	\$ 753.14
• Sewer Fund	<u>\$ 7,431.12</u>
Total Disbursements	\$ 213,605.91

Mr. Adams made a motion second by Ms. Kelly to pay the current obligations in the amount of \$305,817.28.

- Discussion: D. Pope asked about check #7305 and #7318. H. Smith asked about the engineering fees to date of the 196 turning lane project.
- Vote: All in favor; motion passed.

10. Other Business

- Just a reminder that due to the holiday, the next Board meeting will be held on Wednesday, July 5 and not Tuesday, July 4, 2017.
- Mr. Lamantia gave a brief update on the committee which is meeting to discuss property maintenance. The next one will likely be the end of July.
- Ms. Ruiz-Smith would like for the board to consider only unlocking and using the meeting room door and the handicap ramp door.
- Mr. Weimer gave an update on rearranging the office cubicles in building #2 for a new meeting room..

11. Board of Supervisors Executive Sessions

Prior – Tuesday, June 20, 2017 from 6:01 pm to 6:41 pm. Re: Legal

12. Adjournment

There being no further business, a motion was made by Ms. Ruiz-Smith, seconded by Mr. Adams to adjourn the meeting. All in favor; motion passed.

Meeting adjourned at 7:46 pm.

NEXT REGULAR BOARD MEETING: Wednesday, July 5, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____