

**Coolbaugh Township
Board of Supervisors
June 2, 2009 Meeting
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The Coolbaugh Township Board of Supervisors June 2, 2009 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also present were Township Solicitor Jerry F. Hanna and Township Secretary Linda Frutchey.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of May 18, 2009 Meeting Minutes

Ms. Kelly moved to approve the May 18, 2009 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Township Improvements Agreement - Courtyard Lot 4, Land Development Plan

Mr. Hutchins moved to approve the Township Improvements Agreement for the Land Development Plan for the Courtyard Lot 4, Phase II. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Request for Proclamation re: Barrett Township's Sesquicentennial Celebration

Mr. Hutchins moved to send a Proclamation to Barrett Township for their Sesquicentennial Celebration. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Tobyhanna United Methodist church request for a waiver of the fees for the use of the Township Pavilion to hold a picnic on Sunday, August 2, 2009

Mr. Hutchins moved to grant the waiver for the Tobyhanna United Methodist Church, following the normal procedures. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Trash Collection Bid Proposal - two year contract

The Bid for a two year contract for the collection of #1 trash pick-up at various locations in the Township and #2 for the delivery and pick-up of roll-off containers for the collection of scrap metal, white goods, bulky waste and tires was advertised in the *Pocono Record* on May 6 and May 10, 2009 with a Bid Opening on May 26, 2009.

Bid Proposal #1 - Trash Pickup at various locations

The following Bids were received: Got Trash, Inc. in the amount of \$487.00, J.P. Mascaro in the amount of \$588.00, Christian Container in the amount of \$437.00, Waste Management in the amount of \$345.00 and Panther Waste in the amount of \$411.50.

Mr. Zito moved to award Bid Proposal #1 to Waste Management at a not to exceed cost of \$430.00. Seconded by Mr. Hutchins. Discussion followed about whether there was a fuel surcharge per invoice/month. Mr. Zito withdrew his motion and Mr. Hutchins withdrew the second to the motion.

Mr. Frutchey moved to award Bid Proposal #1 to Panther Waste in the amount of \$411.50 with the condition that there is no fuel surcharge added per month. Seconded by Ms. Kelly. Discussion followed about the Township Municipal Park needing to have the trash pick up each week. The motion carried 5-0.

Bid Proposal #2 - Roll-off Containers for Township Drop-off Site

The following Bids were received: Got Trash, Inc. in the amount of \$2,462.50, J.P. Mascaro in the amount of \$1,725.00, Northeast Cartage in the amount of \$1,775.00, Christian Container in the amount of \$2,010.00, Waste Management in the amount of \$2,775.00, CCI Waste & Recycling in the amount of \$1,636.00 and Panther Waste in the amount of \$2,310.00.

Mr. Hutchins moved to award Bid Proposal #2 to CCI Waste & Recycling in the amount of \$1,636.00 with the condition that there is no fuel surcharge added to the invoices. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Authorization to advertise Bid for a three year contract for "Rental Services for Uniforms, Floor Mats and Air Fresheners"

Mr. Frutchey moved to authorize the advertisement of the Bid for a three year contract for "Rental Services for Uniforms, Floor Mats and Air Fresheners" with the wording in the Bid Advertisement being changed to "Sealed Bid will be accepted by the Coolbaugh Township Board of Supervisors". Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Current Obligations

General Fund	\$279,432.71
Capital Projects Fund	\$ 36,704.25
Escrow Fund	\$ 692.09
Sewer System Fund	\$ 26,677.10
Total Disbursements	\$343,506.15

Mr. Frutchey moved to pay the Current Obligations in the amount of \$343,506.15. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Other Business

On-Lot Septic System Seminar

Mr. O'Boyle announced that the PennState Cooperative Extension is having an On-lot Septic System Seminar at the Promised Land Fire Department on Route 390 in Promised Land on June 20, 2009.

“Draft” letter to the Township Parks and Recreation Commission

Ms. Kelly suggested changing the third paragraph from “it is the desire of the Board of Supervisors that the TAA should get ‘first dibs’ on the use of the fields for their program, which directly benefits the children of Coolbaugh Township” to read “it is the desire of the Board of Supervisors that organizations such as TAA whose programs directly benefit the children of Coolbaugh Township should get ‘first dibs’ on the use of the fields.” She went on to say that she was only asking that we change it to include organizations such as TAA, so as not to single out one organization, but rather focus on the children. A lengthy discussion followed about the changes, the draft letter having the majority of the Supervisors signing off, that it was okay to go as is.

Mr. Hutchins moved to send the letter as written. Seconded by Mr. Frutchey. Further discussion ensued about how the contents of the letter followed the give-and-take that went on at the Work Session. Mr. Zito suggested changing the wording to read “at this time TAA should get first dibs”, because his thoughts are we should be looking into the future. He went on to say that this letter would have to be reviewed as to whether or not the TAA should get “first dibs” as it would be based on the cooperation they show, etc. Mr. Zito noted that he would be abstaining from the motion that is on the floor, but if the motion failed to pass, he would make another motion. Discussion followed. The motion carried 3-1-1 (Ms. Kelly opposed and Mr. Zito abstained).

Field Use Request Application

Before the Board was an Field Use Request Application submitted earlier on this date from the VFW Post #3448 Softball Team to use the field for Sunday, June 7, 2009 from 11:00 a.m. to 1:00 p.m. A lengthy discussion followed about the Pocono Mountain Men’s Baseball League waiting to hear if they can use the field throughout the season on Sundays until September 6, 2009 from 9 a.m. to 5 p.m., that their Certificate of Insurance was already submitted, and Michael Toroni needing to know by Friday, June 5, 2009 if he can proceed with scheduling games, etc. Mr. Hutchins moved to approve the VFW Post using the All Purpose Field. Seconded by Ms. Kelly.

Discussion followed - it was the consensus that the staff could work it out with the Pocono Mountain Men’s Baseball League using the field on Sunday, June 7, 2009. The Parks and Recreation Commission meets on Wednesday, June 10, 2009 and they can make changes for the rest of the season, if necessary. The motion carried 5-0.

Employee Raises

Mr. Zito explained that the last budget process was a very difficult one with our financial situation. Because of this, we did not give out any salary increases to our staff, and we said we would readdress the matter in July. He went on to say that we have gotten more revenue from our Local Services Tax that we implemented in the first quarter than what we anticipated. With that being said, Mr. Zito made a motion thanking the staff for their understanding and for the graciousness that was shown, and named six employees - Mrs. Frutchey, Ms. Eden, Ms. Inness, Mr. Schollhammer, Ms. Tigue and Mr. Regan - who, effective with the first pay period after May 1, 2009, will be given a 3% retroactive pay increase, and the coffee, sugar and all the other similar items that were removed will be restored. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0-1 (Mr. Frutchey abstained).

Public Input

Fred Berg - suggested putting weed killer and planting grass at the Main Street Triangle.

Mr. Berg - also asked why the stop light stays on too long at the Five Points Intersection. Discussion followed about the light being in the Borough of Mount Pocono.

Dave Pope - asked if the Township Ordinances were on a disc and the Internet. The answer was yes.

Mr. Pope - also asked why the Supervisors would want to proceed with an application to PennDOT to convert the passing zone on SR 611 (from Hemlock Drive / Tegawitha Drive north to Clear Run School) to a center left turn lane. Discussion followed relating to safety issues, etc.

Harry Smith - asked if Highway Occupancy Permits were issued to Frank's Hot Dog Stand on State Route 611, the one at SR 196 and the stand at the Salvation Army. Discussion followed about our Zoning Officer being at all sites and issuing the proper permits, etc.

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Board of Supervisors Executive Sessions

Mr. O'Boyle announced that an Executive Session was held on Tuesday, May 5, 2009 at 8:00 p.m. re: Personnel and Tuesday, June 2, 2009 at 6:00 p.m. and after the meeting re: Personnel.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 7:59 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman