

**Coolbaugh Township  
Board of Supervisors  
June 17, 2008 Meeting  
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The Coolbaugh Township Board of Supervisors June 17, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Mr. O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting include: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also in attendance were Township Solicitor Jerry Hanna and Township Secretary Linda Frutchey.

**Statement on the Agenda:** Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of June 3, 2008 Meeting Minutes**

Mr. Hutchins moved to approve the June 3, 2008 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

**Pocono Farms East Association - (PFEA) Hamlet Drive Swale Maintenance Plan**

No one was present to represent the above referenced subject. Mr. Hutchins moved to table. Seconded by Ms. Kelly. Engineer Sara Bue Morris arrived during the discussion about when the matter should come before the Board. Discussion followed relating to concerns over having only one construction entrance because of the distance excavated material must be transported within the swale to the entrance; revised plans were submitted to the Monroe County Conservation District, whether the work should be put

out for bid or whether our DPW could do the work, etc. The consensus of the Supervisors was to schedule the matter on the 2<sup>nd</sup> meeting agenda in July. The motion carried 5-0.

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**2008 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

No report was given due to Fire Chief Kevin Ambrogio being in the hospital.

**Monroe County Road Task Force**

Mr. Frutchey said he attended the Road Task Force meeting on Thursday, June 12, 2008 which was attended by several of our legislators; the Warnertown Bridge over Tobyhanna Creek is scheduled for replacement in November 2008. He said a copy of PennDOT's Monroe County 5 year Plan and a list of Highway Projects will be in the Read File. He said the matter of the Main Street Bridge replacement was discussed but no decision has been made as to when the work will be started.

**Pocono Mountain Regional Emergency Medical Services**

Mr. O'Boyle had no report as the meeting is scheduled later this week.

**Pocono Mountain Regional Police**

Ms. Kelly presented the May 2008 PMRPD Monthly Report as follows: 1254 complaints, 74 accidents, 108 criminal arrests, 108 traffic arrests, 386 traffic arrests, 203 traffic warnings and 53 ordinance arrests with a total of 1328 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Township and the Borough of Mount Pocono. She noted that Coolbaugh Township had more than the usual amount of hours, due to a rash of robberies. She also said that PMRPD is going to run a pilot program for the next 30 days where they will put 2 officers in a car which will eliminate the need to call for a backup which will help with fuel charges, having 2 officers in the car will help with doing paper work as the passenger officer can work on the reports, etc. Harry Smith mentioned that Pocono Raceway donated money towards the bike patrol.

**Minor Subdivision to join lots 1 & 2, , Section T - Plotting 3 - Pocono Summit Lakes - Property Owner - Edwin Rivera**

Mr. Frutchey moved to approve the Minor Subdivision (referenced above). Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

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**Extension request - Pocono Farms Fitness Center Final Land Development Plan**

Mr. Zito moved to approve the extension request for the Final Land Development Plan for Pocono Farms Fitness Center to September 16, 2008 as recommended by the Planning Commission. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

**Extension request - Apache Summit, Pocono Farms. Section N - Final Minor Subdivision Plan**

Mr. Zito moved to approve the extension request for the Final Minor Subdivision Plan for Apache Summit, Pocono Farms, Section N to October 9, 2008 as recommended by the Planning Commission. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

**Adoption of an Amendment to the Township Code of Ordinances #97, Chapter 20, Solid Waste, Part 3 , *Recycling***

Mr. Frutchey moved to adopt an Amendment to Chapter 20, Solid Waste, Part 3 , *Recycling* of the Township Code of Ordinances #97. Seconded by Ms. Kelly. Discussion - Solicitor Hanna advised the Supervisors that they need to decide who will do the enforcement of the Ordinance. Discussion followed about the matter being discussed at the June 24, 2008 Work Session. The motion carried 5-0.

**Authorization to go out to Bid for:**

**New Traffic Light Signal - Kings Way/ Seven Nations Drive / State Route 196**

Mr. Frutchey explained that the informational meeting with our Township Engineer, representatives from Hanover Engineering, Mr. Zito and himself was very informative. Another meeting is being scheduled with Tom Walters of

PennDOT to discuss going forward with the bidding for the installation of the traffic light and doing the road work at a later time.

Mr Hutchins moved to table the matter until the July 1<sup>st</sup> Meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

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**Department of Public Works Garage Expansion**

Mr. Frutchey explained that a few items on the existing plans need to be revised as the slab insulation of radiant in-floor heat is not indicated, change the lights to the same light fixtures as in the existing building and provide fluorescent lights because of the slow start-up of the other lights, the placement of the propane and fuel tanks.

Mr. Frutchey moved to table the matter until the next meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

**Building #2 Renovations (Community Services Center)**

Mr. Zito moved to table the matter until the next meeting. Seconded by Mr. Hutchins. Discussion - Mr. Zito said he will take the plans to Schoonover & Vanderhoof, Architects and explain what the Supervisors are proposing for the Community Services Center and go over the proposed changes to the existing plans. Ms. Kelly asked that the relocation of the inside entry door be discussed. The motion carried 5-0.

**Monroe County Redevelopment Authority Grant for the Community Services Center, Building #2**

Ms. Kelly moved to authorize the use of the grant funds for portable office walls and module office furniture for the Community Services Center in Building #2 in the amount of \$28,163.48. Mr. Zito seconded the motion, if you include that the purchase is through the COSTARS State Contract Program, as per the request of the Monroe County Redevelopment Authority. Ms. Kelly said so amended. Discussion - Mr. Hutchins asked if we had to purchase the material. Mr. Zito said that is his understanding, which he will confirm with Ray Guernsey - we submit a purchase order to Stone Office Equipment and the Redevelopment Authority pays them. Mr. Zito said he will not give a purchase order until the Redevelopment Authority says its okay. Mr. O'Boyle asked to go over the motion. Ms. Kelly said she will change a little of the wording to be more clear.

Ms. Kelly moved to approve and purchase portable module walls and furniture for the Community Services Center in Building #2 under the COSTARS State Contract in the amount of \$28,163.48 to be paid for by the \$30,000.00 outstanding pending Grant from Monroe County Redevelopment Authority. Mr. Hutchins asked that the motion be amended to include that the purchase order is issued when we get the final approval from the Monroe County Redevelopment Authority. Ms. Kelly and Mr. Zito agreed to the amendment. The motion carried 5-0.

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**Authorization to apply for Act 101, Section 902 Municipal Recycling Program - (2009-2010) with the assistance of Environmental Resources Associates (ERA)**

Before the Board was a Proposal in the amount of \$2,000.00 from Pat Calpin of ERA to prepare an Act 101 Section 902 Grant Application.

Mr. Frutchey moved to apply for an Act 101, Section 902 Municipal Recycling Program Grant with the assistance of Pat Calpin of Environmental Resources Associates. Seconded by Mr. Hutchins. Discussion - Ms. Kelly asked that more emphasis be put on public education/outreach programs. The motion carried 5-0.

**2008 Line Painting Bid Award**

The Bid for the 2008 Line Painting Bid was advertised in the *Pocono Record* on May 28, 2008 and June 1, 2008 with a bid opening on June 12, 2008.

Mr. O'Boyle went over the Bids received as follows: Alpha Space Control Co, Inc. in the amount of \$21,029.83, Interstate Road Management in the amount of \$18,975.46 and PSX, Inc. in the amount of \$18,417.60.

Mr. Frutchey moved to award the 2008 Line Painting Bid to Interstate Road Management in the amount of \$18,975.46 due to the company being "prequalified" as a contractor by PennDOT with a performance factor of 9. He went on to say that two (2) years ago PSX, Inc. was awarded the bid and they did not complete the job. Seconded by Mr. Zito. Discussion - Solicitor Hanna commented that the motion was worded correctly as the Second Class Township Code allows the Township to consider quality of work. The motion carried 5-0.

**Parks and Recreation Commission's recommendation re: Summer Camp employees**



Community Partnership (CTCP) has been working on including organizing a Parade which will be held on June 29, 2008 for the 100<sup>th</sup> Anniversary of the Tobyhanna Train Station and a Gang Awareness Seminar, which will be held at the Coolbaugh Township Volunteer Fire Company building on June 26, 2008. He acknowledged Clare Colgan and William Blanken for their hard work and dedication to the projects.

**Mr. O'Boyle** - asked that a letter of recognition be prepared for the Supervisors to sign at the Work Session so he can present it at the 100<sup>th</sup> Anniversary Celebration of the Tobyhanna Train Station.

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**Mr. Hutchins** - mentioned the recent tragedy of a young man who was struck and killed by lightning at the Gouldsboro State Park Beach and asked that a letter be prepared for the Supervisors to sign going to Governor Rendell, State Senator, State Representative and the DCNR Secretary to request that they take action as soon as possible to reinstate putting lifeguards in the State Parks to protect our citizens.

**Public Input**

**Harry Smith** - asked for the status of the problems the fire company members had with the fire hydrants not having the proper maintenance performed, etc. Discussion followed about Pennsylvania American Water Company (PAWC) and the fire company members working together on the matter and the Supervisors planning on meeting with PAWC representatives in the near future. Mr. Smith asked for a status report on Lynchwood Lake. Discussion followed about not having any update.

**Vincent Massaro** - commented on the matter of not having lifeguards at State Parks. Mr. O'Boyle noted that it is difficult to get lifeguards due to resorts paying more money. Mr. Massaro asked what the purple boxes in the trees are used for. Discussion ensued about whether it might have something to do with the gypsy moth spraying, and it was the consensus of the Supervisors to look into the matter.

**Board of Supervisors Executive Sessions**

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, June 3, 2008 at 8:15 p.m. regarding Pending Litigation and Personnel. An Executive Session will be held after the meeting on Personnel.

**Adjournment**

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:15 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

Joseph O'Boyle  
Board Chairman