

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

July 7, 2015

The meeting was called to order by Chairman William Weimer at 7:03 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- P. Volpe asked about the status of Coolbaugh Elementary Center as far as bids received, stating that there are possibly two bids currently being considered and wanted to know if the Supervisors were aware of this and if anyone was going to attend the school board meeting this month to inquire about it.

2. Approval of minutes / notes

Mr. Adams made a motion, seconded by Ms. Kelly to approve the minutes of the June 16, 2015 regular meeting.

- **Discussion:** M. Fairservice appreciates the minutes and information provided and said whoever is doing the minutes did a good job.
- **Vote:** All in favor, motion passes.

3. Recognition of 25 Years of Service

Mr. Weimer presented Ms. Sandra Tigue with a Certificate of Appreciation and thanked her on behalf of the Board of Supervisors and the Township for 25 years of service. Ms. Tigue stated it has been a pleasure.

4. Approval request for Wesley Skidmore's Eagle Scout Project on the Wiley Preserve Property

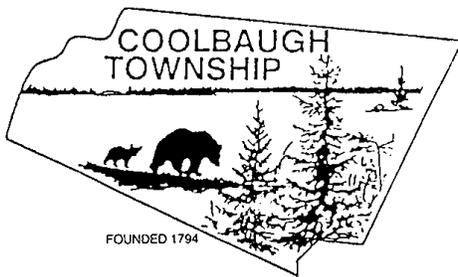
Leo Taddeo presented on behalf of Mr. Skidmore who is away at camp and unable to attend. He outlined the proposed project to freshen up the trail between now and the end of September, and believes he will be able to achieve everything that is planned within that time frame.

Mr. Zito made a motion seconded by Mr. Pope to grant permission for Wesley Skidmore's Eagle Scout Project on the Wiley Preserve Property.

- **Discussion:** Ms. Kelly and Mr. Pope both commented that this is great thing that these young men are doing. Mr. Weimer stated that he is looking forward to seeing the end result. C. Colgan stated that Mr. Skidmore is the fourth Eagle Scout coming through and there are several more to follow.
- **Vote:** All in favor, motion passes.

5. EAC request to Advertise 3 Work Sessions

Ms. Kelly stated that the EAC would like to advertise their scheduling of three work sessions to discuss the 2016 budget, open space development plan, EAC Brochure for Monroe County Earth Day Celebration, and Twp. website information for EAC.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

July 7, 2015 Board Meeting Page 2 of 3

Mr. Weimer made a motion seconded by Mr. Adams to authorize the EAC request to advertise three work sessions to be held on July 30, 2015, August 13, 2015, and September 10, 2015 at 6:30pm for the items proposed in their request dated July 1, 2015.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Designate a "Right to Know" Officer

Ms. Kelly made a motion seconded by Mr. Weimer to designate Mr. Tomas Keane, Codes Enforcement Officer as the "Right to Know" Officer.

- **Discussion:** M. Fairservice stated that she submitted a right to know request on June 23, 2015 and has yet to receive a response, noting that it is well past the time frame of 5 days to respond. Ms. Fairservice said she submitted the form to Township Secretary Ms. Kelly at the Coolbaugh email address. Ms. Kelly stated that she is having an issue with that email address and did not receive it. Ms. Fairservice stated she will forward her request to Mr. Keane.
- **Vote:** All in favor, motion passes.

7. Request for Letter of Support- Pocono Mountain Municipal Airport Authority LSA Grant

Motion made by Mr. Adams, seconded by Mr. Pope to grant a letter of support to the Pocono Mountain Municipal Airport Authority for an LSA Grant to replace the 60 year old hangar.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Thornhurst Volunteer Fire Co. request for funding from Fire tax Funds for Scuba Gear

Mr. Pope made a motion seconded by Mr. Adams to approve the request for funding from the One Mil Fire Tax Fund in the amount of \$17,174.00 to purchase Scuba Gear as per the quote from Like 'da Fish, LLC. dated 5/25/2015.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

9. Authorization to purchase a 2016-7400 SFA 4x2 International Truck with Body

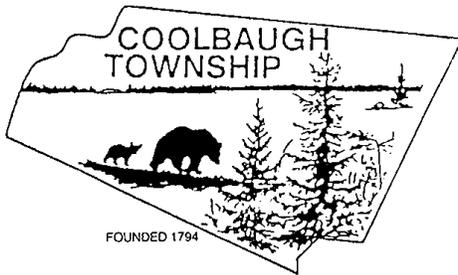
Mr. Weimer discussed the specs on the International Truck with Body and expressed that it is very important that we move on making the purchase as we are already two years behind schedule on the truck replacement. He also stated that Donnie's truck will also need to be replaced as it is rusting and will probably only make it through one more year.

Mr. Weimer made a motion seconded by Ms. Kelly to authorize the purchase of the 2016- 7400 SFA 4x2 International Truck with Body in the amount of \$138,247.00 which includes the additional price of \$693.00 for the 20 ton rigid pintle hook mount.

- **Discussion:** Ms. Kelly asked the time frame for the completion of the truck which Mr. Weimer stated it would be ready by the early part of next year. Mr. Weimer also stated that he was told by Mr. Hein that the purchase would be a lease to own option. Mr. Zito asked what the terms are for the lease and Mr. Weimer stated he did not have that information.

Mr. Weimer rescinded his motion, and made a motion seconded by Ms. Kelly to table the issue until next meeting when he will have answers pertaining to the lease agreement.

- **Discussion:** D. Pope asked if the DPW has a wash rack that is used to clean the salt and calcium off the trucks which would help in extending the body life. Also stating that you can get one that recycles the water. Mr. Weimer stated that there currently is none, but he will look into that.
- **Vote:** All in favor, motion passes.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

July 7, 2015 Board Meeting Page 3 of 3

10. Current Obligations

• General Fund	\$ 412,482.94
• Sewer Fund	\$ 13819.02
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ <u>573.14</u>
• Total Disbursements	\$ 426,875.10

Ms. Kelly made a motion, seconded by Mr. Adams to pay the current obligations of \$426,875.10.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

11. Other Business

- Mr. Pope stated that the roof on the pavilion that is closest to the baseball fields is leaking, will also need sealer on the beams and the grill is not able to be adjusted anymore. Parks will need to look at it and look into options to fix it. Mr. Weimer conferred with the members that were in the audience from the parks commission and agreed that they will meet at the park on July 28, 2015 at 6:30pm, there next regularly scheduled meeting.
- Mr. Weimer stated that the netting that was purchased for the Volunteer Field can't be hung from the light poles and therefore they are looking into other options.

12. Board of Supervisors Executive Sessions

- Held Tuesday July 7, 2015 at 6:29pm-7:03pm RE: Personnel and Legal.
- Held Tuesday July 7, 2015 at 7:31pm Re: Personnel.

13. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Weimer to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:31pm.

NEXT REGULAR BOARD MEETING: Tuesday, July 21, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____