

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
July 18, 2017

The meeting was called to order by Chairman William Weimer at 7:01 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Juan Adams and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary and Maureen Mills, Controller

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

Pat McGoldrick- 2016 Annual Audit (Review and Acceptance)

Pat McGoldrick, CPA and Senior Audit manager from Frey & Company was in attendance and reviewed the 2016 with the Board. He stated that the controls were tested and found to be adequate as well as finding that there is adequate revenues to meet the obligations. Mr. McGoldrick stated that the Township prepared a sound budget and that the Township was found to be financially sound as of 2016. Mr. McGoldrick stated that once the Board accepted the audited report that it could be made available to the public on our website.

Mr. Weimer made a motion second by Mr. Adams to accept the annual audit as presented by Mr. McGoldrick of Frey & Co.

- **Discussion:** None
- **Vote:** All in favor, motion passes

1. Public Input

- D. Pope stated that the bushes need to be trimmed behind the gas station on Laurel Drive
- B. Sandford stated that there is a portion of the road that was opened by the water co. on Rob Roy and Belgravia that has not been repaved at this point.
- D. Broxmeier stated that there is also an opening in at the first Coach Road past Falstaff that was never paved.
- D. Pope asked if the PA American Water Co. has to use the One Call System and if so we should know about the road openings in advance.
- M. Fairservice asked if the Board saw the newsletter issued by Maureen Madden in which she references the library as the "Mount Pocono Public Library" when in fact it is the "Pocono Mountain Public Library"

- O. Strannick stated that he is still having an issue at his property with water backing up and he would like the Board/DPW to revisit his location in order to be able to possibly assist with a resolution to this issue.
- P. Williams stated that on August 12th, 2017 the Historical Society will be holding their Summerfest event which will have many organizations available to discuss services that are available to our residents.

2. Approval of minutes / notes : July 5, 2017

Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the meeting minutes of July 5, 2017 as written.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Adams abstained due to his absence at that meeting)

3. Monthly Reports

- **Pocono Mountain Regional Police Department-** Presented by Mr. Adams. D. Pope asked if new vehicles were purchased and which vehicles were taken out of commission.
- **Pocono Mountain Regional EMS-**Presented by M. Lemley, stating that they are having a fundraiser at Skytop that is 75.00 per ticket which includes a pig roast, raffles and entertainment by the Snake Oil Willie Band on Sept. 7th from 6-9pm. V. Massaro asked who is allowed to drive the ambulance.
- **Coolbaugh Township VFD-** Presented by T. Keane, thanking DPW for painting the lines in the parking lot at the firehouse.
- **Gouldsboro VFD-** Presented by Mr. Weimer.
- **Pocono Summit VFD-** Presented by Mr. Weimer, stating that the requested spreadsheet for the monthly report was not used.
- **Thornhurst Fire & Rescue Ambulance-** Presented by D. Wagner stating that they are holding a Kid's back to school bingo on August 8th and stated that they held other events which have brought in one to two new volunteers each time.
- **Tobyhanna Township VFD-** Presented by Mr. Weimer
- **Pocono Mountain Public Library-** Presented by P. Williams.

4. Request from Coolbaugh Township VFC for release of tax funds for the purchase of new air packs

Mr. Adams made a motion second by Mr. Weimer to approve the release of tax funds for Coolbaugh Township for the purchase of air packs.

- **Discussion:** T. Keane, Coolbaugh Township VFC President stated that they are currently in the process of applying for a grant in order to purchase additional air packs as the ones they have currently were purchased used and they are not going to last much longer as they have already been updated multiple times.
- **Vote:** All in favor, motion passes

5. LERTA (Local Economic Revitalization Tax Assistance) Zones- Request Modification to the Current 5 Year Term to 10 Years

Mr. Adams made a motion second by Ms. Ruiz-Smith to approve the LERTA modification extending the term from the current 5 years to a 10 year term.

- **Discussion:** Dennis Noonan was in attendance on behalf of the Pocono Mountain Economic Development stating that they have a pending contract for a property located in the LERTA zone, and one of the stipulations is that they receive an extension of time on the LERTA or KOZ. D. Noonan stated that we are located in an area that is surrounded by 10 year LERTAs and that it is hard to be competitive to bring new businesses to the area when they are receiving a better deal in other areas.

D. Noonan stated that he is asking that the Board extend the LERTA to 10 years with a 10% annual increase in payment which would begin after the first year until they are at 100% of the taxing amount. Ms. Ruiz-Smith asked about the number of employees the potential business would bring to the community. H. Smith asked if a business could change its name after a period of time in order to restart the clock on the LERTA, being advised that it is based on the construction of the project not the owner, once the clock starts, there is no changing it. D. Noonan stated that he also has to make the same request of Monroe County and Pocono Mountain School District in order for this to be the same across the Board for all the taxes collected on the property or it will not work. Mr. Lamantia requested that if this is approved, the Board send a letter of recommendation to Monroe County and Pocono Mountain School District showing our support for this request.

- **Vote:** All in favor, motion passes

6. Request for Well Isolation Distance Waiver- Jerome Spott

Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the requested well isolation distance.

- **Discussion:** Ms. Ruiz-Smith stated that she visited the property and that there is definitely not enough space on the property to move the septic system without the approval of this waiver. Ms. Kelly requested that the motion be amended to include the homeowner entering into an indemnification agreement with the Township, Ms. Ruiz-Smith agreed.

Ms. Ruiz-Smith amended her motion to include the homeowner entering into an indemnification agreement with the Township.

- **Discussion:** D. Pope asked what the distance is. O. Strannick asked what would happen if there was not enough room for the new system to be installed.
- **Vote:** All in favor, motion passes.

7. Coolbaugh Township Historical Society Request for DPW worker at their Summerfest Event on August 12, 2017

Mr. Adams made a motion second by Mr. Weimer to approve the request for a DPW worker to be paid overtime from 10:30am-4:30pm to assist with the Historical Society event on August 12th.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Controllars Report

Ms. Mills presented the report as of June 30, 2017.

- **Discussion:** None

9. Current Obligations

• General Fund	\$	230,689.65
• Sewer Fund	\$	19,918.70
• Escrow Fund	\$	<u>1,738.50</u>
Total Disbursements	\$	252,346.85

Mr. Adams made a motion second by Mr. Lamantia to pay the current obligations in the amount of \$252,346.85.

- **Discussion:** D. Pope asked for clarification on Ch#7392
- **Vote:** All in favor, motion passes.

10. 2018 Budget Work Session Dates/Authorization to Advertise

Mr. Weimer made a motion second by Ms. Kelly to advertise the following dates for budget work sessions: 8/10/17, 8/29/2017, 8/31/2017, 9/7/2017, 9/14/2017, 10/5/2017, 10/31/2017, 11/9/2017, all meetings will begin at 6:30pm and 11/19/2017 beginning at 9:30am.

- **Discussion:** None
- **Vote:** All in favor, motion passes

11. Other Business

- Mr. Lamantia stated that there will not be a new Property Maintenance Ordinance presented, but he and the committee will be fine tuning the current ordinances for the Board to review.
- Mr. Weimer stated that he is looking forward to new businesses in the community, stated he would like a truck stop/ hotel in Tobyhanna.
- Mr. Weimer stated that things have been busy in Coolbaugh Township and would like to thank the Police for their hard work in catching the people involved in the incidents that have taken place recently, as well as the emergency responders.
- Ms. Ruiz-Smith stated that the line painting crew was in her community and did a great job.
- Ms. Ruiz-Smith stated that she has flyers available for anyone that may want one or know of a business that may want to sponsor the PMREMS event.
- Mr. Weimer stated that there is money budgeted for tree cutting and he has asked DPW to assess the area and let him know of any problem areas, also stating that if anyone in the public knows of any area to please let him know.
- Ms. Ruiz-Smith stated that the Community Room is almost complete and ready for use.
- H. Smith asked if the Board could bring the Memorial Proposal to a vote so that it can be ordered, noting that it will take a year in order to receive it.

Mr. Weimer made a motion second by Ms. Ruiz-Smith to approve the 12,000.00 deposit to be made for the Veteran's Memorial for the complex.

- **Discussion:** T. Keane stated that the volunteers at the Coolbaugh Township VFC would be more than willing to assist with any manpower needed to help with the Memorial Project
- **Vote:** All in favor, motion passes
- Mr. Lamantia stated that the Route 196 project has started as he has seen trees being cut down at the property located along Route 196. Mr. Weimer stated that DPW will be taking the chips from the trees that are being cut down.

Mr. Weimer made a motion second by Mr. Adams to shred the trees from the front yard as there has been no interest in them.

- **Discussion:** None
- **Vote:** All in favor, motion passes
- M. Fairservice asked if DPW could put some millings at the park, stating that DPW is doing a good job with the park.

****The Board went into Executive Session from 8:15pm- 8:45pm Re: Legal ****

Mr. Weimer made a motion second by Mr. Lamantia to approve the Change Order #2 for the Route 196 Project in the amount of \$10,020.00.

- **Discussion:** Ms. Kelly stated that the change order relates to the property that was taken by eminent domain through the condemnation process.
- **Vote:** All in favor, motion passes

12. Board of Supervisors Executive Sessions

- **Prior:** Tuesday, July 18, 2017 from 6:18 pm- 6:57 pm Re: Legal
- **During:** Tuesday, July 18, 2017 from 8:15pm-8:45pm Re: Legal

13. Adjournment

There being no further business, a motion was made by Mr. Adams second by Mr. Lamantia to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 8:49pm.

NEXT REGULAR BOARD MEETING: Tuesday, August 1, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____