

**Coolbaugh Township  
Board of Supervisors  
July 16, 2013 Minutes  
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The Coolbaugh Township Board of Supervisors July 16, 2013 Meeting was held in the Township Municipal Center, in building #3, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Adams called the meeting to order at 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Juan A. Adams, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also present were Township Solicitor Jerry F. Hanna and Secretary Linda Frutchey. Business Manager Douglas Hein was absent.

**Announcement:** Chairman Adams announced that the public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of Minutes**

Mr. Frutchey moved to approve the July 2, 2013 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. The motion carried 5-0.

**2013 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

William Weimer President presented the June 2013 fire company report with 22 calls and a year to date total of 141 calls. Mr. Weimer brought up the following: the LSA Grant for the paving of the parking lot at the Laurel Drive fire house and in the future a request for a waiver of the permit fees may be submitted; a list of the streets that still do not have their name signs up will be sent to the Township, the fire company appreciates A PCP for providing a house to the fire company for the members to do training.

**Pocono Mountain Regional Emergency Medical Services**

Ms. Kelly presented the June 2013 PMREMS report as follows: 421 calls for the month and year to date at 2366 calls. Coolbaugh had 179 calls for the month and 1015 year to date calls.

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Ms. Kelly gave a breakdown of the Engineers Report that gave the truck number, the beginning and the end of the month mileage and the year to date cost.

**Pocono Mountain Regional Police**

Mr. Frutchet presented the June 2013 PMRPD report as follows: 1099 complaints, 82 accidents, 132 criminal arrests, 146 traffic arrests, 118 traffic warnings and 20 ordinance arrests for a total of 1181 year to date calls within the area covered by the regional police. Mr. Frutchet asked if any of the Board members or members of the public had any concerns to put it in writing and give to either him or Juan to take to the PMRP meeting.

**Lot 23 - Pocono Mountains Corporate Center East - Waste Not Technologies, Inc.  
Land Development Plan**

Dennis Noonan of Pocono Mt. Industries, Charles (Chuck) Niclaus of Niclaus Engineering, and Patrick Kelly of Waste Not Technologies were present to represent the above referenced matter. Mr. Kelly brought in a sample of the fence that is made from plastic milk jugs that have been recycled. Discussion followed on how the fence is made.

Mr. Frutchet motioned to grant the following waivers from the Subdivision and Land Development Ordinance: §612.5 to permit parking between the street right-of-way and the principal structure be granted to be consistent with the variance granted by the ZHB. §615.5.D. from the requirement to buffer Rain Garden 5 from the adjacent property and §615.2 to allow the removal of 5 red maple trees at the front on the building. Seconded by Mr. Pope. Discussion - Mr. Zito asked Mr. Kelly questions relating to the process it takes to produce the recycled fencing and the toxic levels. The motion carried 5-0.

Mr. Frutchet moved to grant the following waivers outlined in Appendix E of the Stormwater Management and Earth Disturbance Ordinance: §2.3.A.6. - A minimum bottom slope of one percent; §2.3.B.1. Outlet to grade; §2.3.C.1. A minimum top width of 8'; §2.3.C.2. - A minimum free board of 6" for the 100-year storm and 615.4 - Street Trees at 50 foot spacing outside sight triangles. Seconded by Mr. Pope. Public Input - Vince Massaro asked Mr. Kelly about chemicals in the process of recycling plastic. Discussion followed. The motion carried 5-0.

Mr. Frutchet moved per the recommendation of the Planning Commission to approve Lot 23 Pocono Mountains Corporate East - Waste Not Technologies Land Development Plan with the condition that all outside comments are addressed. Seconded by Mr. Pope. The motion carried 5-0.

A brief discussion followed about Mr. Kelly's letter requesting that they be allowed to light its parking lot with light fixtures that are mounted to the building structure and that it not be required to follow the ISENA lighting standard. It was noted that the request would be an amendment to the Zoning Ordinance and would be considered at the time when there is an amendment to the Zoning Ordinance.

**Lot Combination Plan joining Lot 3, Lot 3B/ Green Area and vacated Park Court  
Monadnock Non-Wovens**

Dennis Noonan of Pocono Mt. Industries and Charles (Chuck) Niclaus of Niclaus Engineering were present to represent the above referenced matter. Discussion followed about the plan proposing to redesignate a Green Area as Lot 3B, then combine Lot 3B with existing Lot 3 and vacated Park Court. Solicitor Hanna pointing to the subdivision plan explained what was taking place by the joining of the lots.

Mr. Pope moved to approve the lot combination plan for Lot 3, Lot 3B former Green Area and vacated Park Court for Monadnock Non Wovens. Seconded by Mr. Frutchey. Discussion - Mr. Niclaus confirmed that revised plans will be forwarded. The motion carried 5-0.

**Request for Extensions:**

**Pocono Mountains Office Commons - Final Land Development Plan**

Mr. Frutchey moved to approved Pocono Mountains Office Commons request for an extension until October 31, 2013 as the applicant waives the benefit of a deemed decision through that date. Seconded by Ms. Kelly. The motion carried 5-0.

**Smoke Ridge - Preliminary Major Subdivision Plan**

Ms. Kelly moved per the recommendation of the Planning Commission to grant an extension to October 10, 2013 for the Smoke Ridge Preliminary Major Subdivision Plan as the applicant waives the benefit of a deemed decision through that date. Seconded by Mr. Pope. The motion carried 5-0.

**Joseph LaPointe - Eagle Scout Project - Wiley Preserve**

Ms. Kelly gave an overview of Joseph LaPointe's project that consists of going through the trail and weed whack the weeds and grass and then removing the weeds to a pick up

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location. After the trail is cleared, he will go through and lay mulch around the picnic area, remove branches and debris and placed markers on the trail.

Mr. Adams moved to approve Joseph LaPointe Eagle Scout Project to be done at the Wiley Preserve. Seconded by Ms. Kelly. The motion carried 5-0.

**Resolution #05-2013 - Participant Agreement - New Merchant Application re: PLGIT changing banking partners for its credit card program**

Mr. Frutchet moved to approve Resolution #05-1013 regarding PLGIT changing banking partners for its credit card program. Seconded by Mr. Pope. The motion carried 5-0.

**Resolution #06-2013 re: Price Adjustment of Bituminous Materials for Small Quantities**

Mr. Frutchet moved to adopt Resolution #06-2013. Seconded by Ms. Kelly. The motion carried 5-0.

**Drainage problem - Kings Way & SR 196**

Russ Kresge's July 16, 2013 letter was discussed about the evaluation made of the situation at the intersection of Kings Way and SR 196 related to the drainage problem which resulted from the work for the addition of the SR 196 left turn lanes for the traffic signal project. The flooding at Kings Way being determined to be caused by two major factors, settlement/improper grading adjacent to the stormwater inlet on the north side of Kings Way and inadequately sized storage and outlet in the small stormwater basin on the south side of Kings Way. Discussion followed about choosing option #3 outlined in Russ's letter as it involves minimal engineering, is relatively low in cost, does not appear to involve outside agency approvals and could be constructed by the DPW and could be completed quickly.

Mr. Zito motioned to move forward with our DPW doing the work to enlarge the stormwater basin within the right-of way of Kings Way under the guidance of Russ Kresge. Seconded by Ms. Kelly. The motion carried 5-0.

**Proposal - Northeast Revenue Service, LLC - Collection of Delinquent Sewer Fees**

Mr. Adams read off the fees schedule outlined in the proposal from Northeast Revenue Services. Discussion followed about our staff filing judgements and liens against the customers that have been and are still behind in paying their sewer bills, etc.

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Hazleton Oil in the amount of \$6,100.00. It was the consensus of the Supervisors to deduct \$15,833.55 from the total disbursements until it could be verified by the Treasurer what was spent.

Mr. Frutchey moved to approve paying the Current Obligations in the amount of \$142,962.41. Seconded by Mr. Z. The motion carried 5-0.

**Other Business** - None.

**Public Input**

**Michael Coogan** - asked if something could be done to have the red box and the clothes, furniture, household junk, garbage at the area along SR 196 between Millers Auto Shop and the Barber Shop. Discussion followed about having Joe Brady Zoning Officer look into the matter.

**David Pope** - asked how the Sports Camp opened without the Supervisors approving the posting of the bond. He was informed that no action is required by the board to approve posting the bond - that they only take action to have the bond released at the end of the camp season; Mr. Pope - the former Churnocks restaurant is an eye sore and asked that the Zoning Officer look into sending them a letter to clean up the place. Discussion followed. He said he is still waiting for the mirror to be adjusted at the corner of Laurel Drive and Echo Lake Road. Mr. Frutchey said it was adjusted a few weeks ago but he will have it checked out again.

**Harry Smith** - asked if the reports from the Sewage Enforcement Officer and Zoning Officer about the Sports Camp were available as he was to get copies. He was handed a copy of the reports. Mr. Smith asked if something could be done with cleaning up the former mill on SR 423 and the former old mill at the end of Mill Street. Discussion followed about having our Zoning Officer inspect the sites.

**Board of Supervisors Executive Sessions**

Mr. Adams announced that the Board of Supervisors held an Executive Session on Tuesday, July 2, 2013 at 6:30 p.m. for Personnel and one will be held following this meeting for legal.

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**Adjournment**

With no further business before the Board, Mr. Pope moved to adjourn the meeting. Seconded by Mr. Zito. The motion carried 5-0. The meeting adjourned at approximately 8:56 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Juan Adams  
Board Chairman