

**Coolbaugh Township  
Board of Supervisors  
July 1, 2008 Meeting  
Page 1**

The Coolbaugh Township Board of Supervisors July 1, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Public Hearing** - a Public Hearing was held prior to this meeting at 6:30 p.m. at the Coolbaugh Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania to consider public comment on a proposed Amendment to the Township Code of Ordinances #97, Chapter 27, Zoning relating to Sign Regulations. The Public Hearing was advertised in the Pocono Record on June 4, 2008 and June 11, 2008.

**Call To Order**

Vice Chairperson Lynn Kelly called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting include: Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Mr. Joseph O'Boyle was absent. Also in attendance were Township Solicitor Jerry Hanna and Township Secretary Linda Frutchey.

**Statement on the Agenda:** Ms. Kelly announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of June 17, 2008 Meeting Minutes**

Mr. Hutchins moved to approve the June 17, 2008 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

**Amendment to the Township Code of Ordinances #97, Zoning, re: "Sign Regulations"**

Attorney Marc Wolfe, Steve Cunningham and Charles Hannig were present to represent the above subject matter.

Mr. Hutchins moved to adopt the amendment to the Township Code of Ordinances #97, Chapter 27, Zoning relating to Sign Regulations, as presented. Seconded by Mr. Frutchey. Discussion - Mr. Zito said he is not a big fan of this type of signs, but understands the need for it, and therefore will not vote against it. Mr. Hutchins voiced concerns regarding the glare from the signs due to the close proximity of the Pocono Mountain Airport. Mr. Hannig explained that the on-premises signs will be illuminated whenever a business is open plus two hours prior to opening and two hours after closing. The motion carried 4-0.

**2008 Monthly Report - Pocono Mountain Regional Emergency Medical Services**

Ms. Kelly asked Ms. Frutchey to schedule the report on the next meeting agenda as Mr. O'Boyle is unable to attend the meeting to give the report due to being in the hospital.

**Authorization to go out to Bid for:**

**Traffic Light Signal - Kings Way/ Seven Nations Drive / State Route 196**

Mr. Hutchins moved to table authorization to go out to bid for the Traffic Light Signal until Hanover Engineering has the design plans ready for bidding. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Mr. Zito moved to authorize Hanover Engineering to proceed with the preparation of the Highway Occupancy Permit for the traffic light on Route 196 and King's Way/Seven Nations Drive. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

**Department of Public Works Garage Expansion**

Mr. Frutchey moved to authorize going out to bid for the DPW garage expansion conditioned upon the Architects (Schoonover & Vanderhoof) handling the bid results to ensure the low bidder meets the bid specifications. Seconded by Mr. Hutchins who explained that funds for the project are available through the GO Bond for Capital Projects. Discussion - none. The motion carried 4-0.

**Building #2 Renovations (Community Services Center)**

Mr. Zito moved to authorize going out to bid for Building #2 Renovations for the Community Services Center. Seconded by Mr. Frutchet. Discussion - Ms. Kelly confirmed that there would be one bid with windows and one without windows. Discussion followed on this project being in the works for the past four years. The motion carried 4-0.

**Bid Award - On-Lot System - Elevated Sand Mound - Sewage Disposal System**

The above referenced bid was advertised in the Pocono Record on June 11 and June 15, 2008 with a Bid Opening on June 26, 2008. The following bids were received: S & K Construction Co., Inc. in the amount of \$16,750.00 and J. M. Brennan & Sons in the amount of \$9,400.00.

Mr. Zito moved to award the bid for the On-Lot System - Elevated Sand Mound - Sewage Disposal System to J. M. Brennan & Sons in the amount of \$9,400.00. Seconded by Mr. Frutchet. Discussion - Mr. Hutchins asked Solicitor Hanna if he should abstain as J.M. Brennan has done work for Centennial Homes (his business). Solicitor Hanna said it would be his call but his opinion is that he does not have to abstain. The motion carried 3-0-1 (Mr. Hutchins abstained). Public Input was heard from Dave Pope.

**Current Obligations**

General Fund	\$983,848.86
Escrow Fund	\$ 21,570.58
Pocono Community Bank	\$ 22,800.00
Sewer System Fund	\$ 29,010.93
Total Disbursements	<u><b>\$1,057,230.37</b></u>

Mr. Frutchet moved to approve paying the Current Obligations in the amount of \$1,057,230.37. Seconded by Mr. Zito who noted that \$600,000.00 was going to the Tax Anticipation Note. Mr. Frutchet mentioned the payment of \$147,598.13 going to Pocono Mountain Regional Police. The motion carried 4-0.

**Other Business**

**Owen Miller Garage - Request for Partial Release #2 of Performance Guarantee**

Mr. Frutchet moved to approve the request for a partial release of the Performance Guarantee in the amount of \$54,646.70 for the Owen Miller Garage conditioned upon verification by Township Engineer Russ Kresge that the work has been completed. Seconded by Mr. Hutchins. Discussion - Alma Ruiz-Smith, present in the audience, asked about the status of the completion of the garage.

**Arcadia North Road Construction & Lot 2**

Discussion followed on the June 30, 2008 email from Township Engineer Russ Kresge regarding the outstanding issues listed at the construction site.

Mr. Hutchins moved to issue a Stop Order immediately to Arcadia Properties until all the outstanding issues are resolved to the satisfaction of our Township Engineer. Seconded by Mr. Frutchet. Discussion followed regarding Arcadia's position, etc. Ms. Frutchet was directed to send Township Engineer Russ Kresge an email advising him of the situation. The motion carried 4-0.

**Fruit basket to Chairman O'Boyle**

Mr. Hutchins asked that a fruit basket be sent to Chairman O'Boyle from the Board. The Supervisors acknowledged that it was the right thing to do and echoed their best wishes for Joe to have a quick recovery.

**DCED Seminar - Local Share Account Funds**

Mr. Frutchet attended a seminar on Friday, June 20, 2008 at the East Stroudsburg University relating to technical assistance to discuss the Local Share Account funds under the Pennsylvania Race Horse Development and Gaming Act. He would like to discuss obtaining grant money to help with the Traffic Signal Project on SR 196 and Kings Way. Ms. Frutchet was directed to put the matter on the July Work Session Agenda.

### **Main Street Bridge**

Ms. Kelly read an update from Chairman O'Boyle regarding progress on the repair of Tobyhanna's Main Street Bridge. As of June 30, 2008 PennDOT reports that the Allentown Bridge Unit has decided to repair the wall and plans have been designed and permits have been applied for. Upon receipt of the permits, the work will be scheduled to be done by the Monroe County Bridge Unit. They hope to have it open before the first day of school, and it is on the 10 year replacement format.

### **Purple Boxes**

Ms. Kelly reported that at the last meeting an inquiry was made regarding the function of purple boxes seen hanging from trees in our area. She explained that the boxes are emerald ash borer traps labeled with Department of Agriculture identifications. The boxes resemble gypsy moth traps and are part of an invasive insects activity survey being conducted by the Department of Agriculture along with other state and federal agencies in collaboration with the Penn State Cooperative Extension. The public is asked not to disturb the traps and any questions should be directed to the Penn Sate Cooperative office at 570-421-6430.

### **Coolbaugh Township Community Partnership (CTCP) Projects**

Ms. Kelly thanked the members of the CTCP for their hard work and dedication on the Gang Awareness Seminar and the organization of the parade for the 100<sup>th</sup> Anniversary of the Tobyhanna Train Station, as both events were well attended and very successful.

### **Public Input**

**Alma Ruiz-Smith** - asked what was wrong with Chairman O'Boyle. Ms. Kelly answered that he had knee surgery today.

**Scotty Koneski** - explained that the Olympic Sports Camp located on Camp Road is still listed for sale and asked if there was an update as to whether it could be brought with Open Space Funds, etc. Discussion followed. The Supervisors suggested that Ms. Koneski attend the EAC meeting on July 9, 2008.

**Board of Supervisors  
July 1, 2008 Meeting  
Page 6**

**Board of Supervisors Executive Sessions**

Ms. Kelly announced that the Board of Supervisors held an Executive Session on Tuesday, June 17, 2008 at 8:15 p.m. re: Personnel and one was held this evening at 6:44 pm regarding Legal Issues.

**Adjournment**

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:48 pm.

Respectfully submitted:

---

Linda Frutchey  
Township Secretary

---

Lynn Kelly  
Vice-Chairperson