

**Coolbaugh Township Board of Supervisors
Reorganizational \ Business Meeting
January 5, 2009 - Page 1**

The Coolbaugh Township Board of Supervisors January 5, 2009 Reorganizational \ Business Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Mr. O'Boyle called the meeting to order at approximately 7:00 p, m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Joseph O'Boyle,, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Ms. Lynn Kelly was absent. Also in attendance were: Township Solicitor Jerry F. Hanna and Township Secretary Linda Frutchey.

Statement on the Agenda: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues. Mr. O'Boyle announced that Supervisors Lynn Kelly was absent from tonight's meeting, due to illness.

Organization of the Board of Supervisors

Mr. Zito made a motion to approve the five (5) Supervisors maintaining the duties on all positions they held last year. Seconded by Mr. O'Boyle. Discussion - Mr. Hutchins commented that there was not a letter of interest from Ms. Kelly to continue serving on the Pocono Mountain Regional Police Commission; therefore, he would like Mr. Frutchey to serve in that capacity. Mr. O'Boyle said Ms. Kelly contacted him about still serving on the PMRPC, but did not submit a letter because she has been sick. The motion was called and carried 4-0, thereby confirming the following Supervisor appointments for 2009: Board of Supervisors Chairman - Joseph O'Boyle; Board of Supervisors Vice-Chairman - Lynn Kelly; Assistant Township Treasurer - Robert M. Zito; Road Master - James H. Frutchey, Jr.; Municipal Representative to serve on the Joint Code Enforcement Program Administrative Committee - Robert B. Hutchins; Board Liaison to the Coolbaugh Township Community Partnership Commission - Robert M. Zito; Board Liaison to the Parks and Recreation Commission - James H. Frutchey, Jr.; Board Liaison to the Pocono Mountain Regional Emergency Medical Services - Joseph O'Boyle; Board appointments to the Pocono Mountain

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Organization of the Board of Supervisors (continued)

Regional Police Commission - Robert B. Hutchins and Lynn Kelly; Municipal Representative and alternate Representative to attend Council of Government Meetings - James H. Frutchey, Jr., representative and Joseph O'Boyle, alternate representative; Municipal Representative to attend Monroe County Road Task Force Meetings - James H. Frutchey, Jr.

Appointment or Reappointment of Other Township Officials

Township Secretary

Mr. Zito moved to reappoint Linda Frutchey as Township Secretary. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

Township Treasurer

Mr. Hutchins moved to reappoint Patricia Eden as Township Treasurer. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

Appointment or Reappointment of Solicitors and Township Engineer

Township Solicitor

Mr. Hutchins made a motion to reappoint Jerry Hanna, Esq. as Township Solicitor. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

Planning Commission Solicitor and Zoning Hearing Board Solicitor

Mr. Hutchins moved to reappoint H. Clark Connor, Esq. as Solicitor for the Planning Commission and Zoning Hearing Board. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

Township Engineer

Mr. Zito moved to reappoint Russ Kresge as Township Engineer. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

Alternate Township Engineer

Mr. Frutchey made a motion to reappoint the firm of Hanover Engineering as Alternate Township Engineer. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

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Appointment of Sewage Enforcement Officers

Mr. Hutchins moved to reappoint Scott Brown, Jake Schray and Pamela Kemecsy of Hanover Engineering as Township Sewage Enforcement Officers. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

Township Resolution Number 01-2009 re: Depositories of Township Funds

Mr. Frutchey moved to approve Township Resolution Number 01-2009 naming Wachovia Bank, Pocono Community Bank, PLGIT, PLGIT/ARM, Principal Financial Group and Morgan Stanley as Depositories of Township Funds. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

Establish the Amount of the Treasurer's Bond - \$500,000.00

Mr. Zito made a motion to establish the amount of the Treasurer's Bond at \$500,000.00. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Three (3) appointments to the Building Code Board of Appeals - terms ending December 31, 2009

Mr. Hutchins moved to appoint Claude Pope, Fred Pope and Robert Zipp to the Building Code Board of Appeals with terms ending December 31, 2009. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

One (1) appointment to the Environmental Advisory Council (EAC) - term ending December 31, 2013

No letters of interest were received for appointment to the EAC. Mr. Frutchey moved to table. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

Board of Supervisors appointment of Chairman to the EAC

Mr. Hutchins moved to appoint Wayne Horne as Chairman of the EAC. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

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Three (3) appointments to the Coolbaugh Township Community Partnership Commission - terms ending on December 31, 2009

Mr. Zito made a motion to appoint Ann Shincovich and Alma I. Ruiz-Smith to the CTCPC with terms ending on December 31, 2009 and to table the third appointment at this time. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

One (1) appointment to Parks and Recreation Commission - term ending December 31, 2013

Mr. Zito moved to appoint Keith Hudson to the Parks and Recreation Commission with the term ending December 31, 2013. Seconded by Mr. Hutchins. Discussion - none. The motion passed 4-0.

One (1) appointment to Planning Commission - term ending December 31, 2012

Mr. Hutchins made a motion to reappoint Wayne Horne to the Township Planning Commission with a term ending December 31, 2012. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

Appointment to the Pocono Mountain Public Library Board of Trustees - term ending December 31, 2011

Mr. Zito moved to reappoint Clancy Dennis to the Pocono Mountain Public Library Board of Trustees with a term ending December 31, 2011. Seconded by Mr. Hutchins, who asked about a letter from the Library regarding appointments to the Library Board. A brief discussion followed. The motion passed 4-0.

Three (3) annual appointments to the Pocono Mountain Regional Police Commission

Board members Robert Hutchins and Lynn Kelly were appointed to the PMRPC in the first motion organizing the Board of Supervisors for 2009. Mr. Zito moved to appoint Harry Smith as a representative from the public for a term ending December 31, 2009. Seconded

by Mr. Hutchins. Discussion - none. The motion carried 4-0.

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Appointment of one (1) member to the Zoning Hearing Board - term ending December 31, 2011

Mr. Zito made a motion to reappoint Leo Colgan to the Zoning Hearing Board with a term ending December 31, 2011. Seconded by Mr. Hutchins. Discussion - none. The motion passed 4-0.

Annual appointment of Vacancy Board Chairperson

Mr. Zito moved to reappoint Ralph Knecht, Sr. as Vacancy Board Chairperson for a term ending December 31, 2009. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

Authorization to advertise Board of Supervisors Meetings \ Work Sessions for 2009

Mr. Frutchet made a motion to authorize the Township Secretary to advertise the Board of Supervisors meetings for 7:00 p.m. on the first and third Tuesdays of the month and the Board Work Sessions at 6:30 p.m. on the fourth Tuesday of the month. Seconded by Mr. Zito. Discussion - Mr. Zito asked for any thoughts about having the meetings start at 6:30 p.m. It was the consensus of the Supervisors that this time slot should be left open for Executive Sessions should they be needed. The motion carried 4-0. Mr. Hutchins commented that letters of interest should be submitted prior to the Re-organizational Meeting and that the Secretary or anyone else should not have to call anyone, as happened this year, etc.

Establish Holidays For Township Employees - calendar year 2009

Mr. Frutchet moved to establish holidays for Township Employees for calendar year 2009 the same as last year. Seconded by Mr. O'Boyle. Discussion - none. The motion passed 4-0.

Approval of Minutes

December 16, 2008 Regular Meeting

Mr. Hutchins moved to approve the December 16, 2008 Meeting Minutes and dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 3-0-1 (Mr. O'Boyle abstained, as he was not present at meeting).

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December 22, 2008 Special Meeting

Mr. Zito moved to approve the December 22, 2008 Special Meeting Minutes and dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion passed 3-0-1 (Mr. Hutchins abstained, as he was not present at the meeting).

Tunkhannock Township - request for support of direct payment to ambulance corps

Mr. O'Boyle explained the Tunkhannock Township request outlined in a letter from Maureen Sterner, Vice Chairperson and representative to the PMREMS, asking for support of legislation requiring insurance companies to make either direct payments to the ambulance corps or joint payments to both the insured and the ambulance corps to help ease financial burdens.

Mr. O'Boyle moved to send letters in support of the issues referenced above, as requested by Ms. Sterner. Seconded by Mr. Zito. A brief discussion followed. The motion passed 4-0.

Monroe County Watershed Alliance - request for use of Township Park pavilions for Water Waze festival in May 2009

Mr. Frutchey made a motion to approve the request from the Monroe County Watershed Alliance for use of the Township Park pavilions for their Water Waze festival in May 2009. Seconded by Mr. Zito. Discussion - none. The motion passed 4-0.

Minor Subdivision to join lots 661 & 660, Section H, A Pocono Country Place - Property Owners - Anthony & Darlene LaMantia

Mr. Hutchins moved to approve the Minor Subdivision to join lots 661 & 660, Section H, A Pocono Country Place for property owners Anthony & Darlene LaMantia. Seconded by Mr. Frutchey. Discussion - none. The motion passed 4-0.

Adoption of Township Resolution Number 02-2009 re: Appointment of Certified

Public Accountant

Mr. Hutchins moved to adopt Township Resolution Number 02-2009 re: Appointment of Certified Public Accountant, naming Todd J. Bushta as an independent auditor for the fiscal year of 2008 at a compensation not to exceed \$10,000.00. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

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Taxpayers request for a refund:

Rita Roque, Tax Code #03/9D/1/353, in the amount of \$1.19 due to incorrect building information

Roy and Vera Roper, Tax Code #03/4B/1/173 in the amount of \$225.91 due to appeal board decision

H & M Consultants & Builders, Tax Code #03/9D/1/353 in the amount of \$230.16 due to appeal board decision

Mr. Hutchins made a motion to approve the requests for tax refunds from Rita Roque in the amount of \$1.19, Roy and Vera Roper in the amount of \$225.91 and H&M Consultants and Builders in the amount of \$230.16. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

Authorization to BCM Engineers to prepare Municipal Wasteload Management (Chapter 94) Report

Before the Board was a proposal dated January 2, 2009 from Dave Kavitski of BCM Engineers to prepare the Township's Municipal Wasteload Management (Chapter 94) Report for 2008.

Mr. Frutchey made a motion to approve the proposal from BCM Engineers to prepare the Municipal Wasteload Management (Chapter 94) Report for 2008 for a not-to-exceed amount of \$2500.00. Seconded by Mr. Hutchins. Discussion - none. The motion passed 4-0.

Current Obligations

General Fund	\$102,032.45
Capital Projects Fund	\$ 20,923.00
Escrow Fund	\$ 2,103.59

Sewer System Fund	\$ 45,583.63
Total Disbursements	\$146,405.15

Mr. Frutchey moved to approve the Current Obligations in the amount of \$146,405.15. Seconded by Mr. Hutchins. Discussion - none. The motion passed 4-0.

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Other Business

Closing for Tax & Revenue Anticipation Note, Series of 2009

Mr. Hutchins asked if the closing was tomorrow. Ms. Frutchey said yes.

Problem with bagging unit at WWTP

Before the Board was an email from Dave Kavitski of BCM Engineers advising the Supervisors that the bagger on the screen broke when ice kept accumulating in the system and it pulled the unit off. The screenings are going directly into the dumpster, but the conveyor is now open and may freeze the screw and cause more damage.

LB Industries, the General Contractor, had given the Township a quote in August for approximately \$16,200.00 to enclose the pad for the conveyor and dumpster with a building attached to the screening building, including an overhead door. Discussion followed. Mr. Hutchins moved to table the matter. Seconded by Mr. Frutchey. Discussion followed about Mr. Hutchins and Mr. Frutchey meeting with Mr. Kavitski to discuss the matter and bring the matter back before the Board. The motion carried 4-0.

Teamster Local 773 - contract negotiations

It was announced that Township representatives to the contract negotiations with Teamster Local 773 will be Supervisors Bob Hutchins and Robert Zito, Business Manager/Controller Doug Hein and labor lawyer, Dick Goldberg.

Public Input - none.

Mr. Frutchey - reported that 60% of last year's supply of anti-skid had already been used.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that an Executive Session was held on Tuesday, December 16, 2008 at 6:00 p.m. regarding Personnel.

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Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:33 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman