

**Coolbaugh Township  
Board of Supervisors  
January 22, 2008 - Page 1**

The Coolbaugh Township Board of Supervisors January 22, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Mr. O'Boyle called the meeting to order at approximately 7:00 p, m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also in attendance were: Township Solicitor Jerry F. Hanna and Township Secretary Linda Frutchey.

**Statement on the Agenda:** The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of January 7, 2008 Re-organizational\ Business Meeting Minutes**

Mr. Hutchins moved to approve the January 7, 2008 Re-organizational\ Business Meeting Minutes as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - Mr. Zito asked that the minutes reflect his objections to not doing the appointments to the various position by the process of nominations. The motion carried 5-0.

**Brick City - Proposed Retail Store - Land Development Plans**

Mr. Zito made a motion, based on the recommendation of the Planning Commission, to approve the Brick City - Proposed Retail Store - Land Development Plans, with the condition that all comments outlined in a letter dated January 9, 2008 from Township Engineer Russ Kresge be satisfactorily addressed. Seconded by Ms. Kelly. Discussion - none. The motion passed 5-0.

**Request for Extension - Summerall Estates (Arcadia Properties, LLC)  
Subdivision Plan/ Final Land Development Plan**

Mr. Frutchet moved to approve, per the Planning Commission's recommendation, the request for an extension on the Summerall Estates (Arcadia Properties, LLC) Subdivision  
**Board of Supervisors**  
**January 22, 2008 - Page 2**

Plan/ Final Land Development Plan until April 15, 2008, as the applicant waives the benefit of deemed decision through that date. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

### **Authorization to sign Arcadia North Business Park's Emergency Signal Plans for Industrial Park Drive North and Tegawitha Road**

Mr. O'Boyle summarized a letter dated January 17, 2008 from Township Engineer Russ Kresge regarding the authorization referenced above.

Mr. Frutchet made a motion to approve signing the Arcadia North Business Park's Emergency Signal Plans for Industrial Park Drive North and Tegawitha Road, with the condition that the second paragraph in Township Engineer Russ Kresge's letter of January 17, 2008 be satisfactorily addressed. Seconded by Mr. Hutchins. Discussion - Township Secretary Linda Frutchet was directed to send a letter to Arcadia Properties, LLC, with a copy to Trans Associates and Russ Kresge, specifically pointing out the second paragraph in Mr. Kresge's letter dated January 17, 2008 as conditions that need to be addressed. The motion passed 5-0.

### **Request for Extension - The Cross Inc. - Preliminary Land Development Plan**

Mr. O'Boyle summarized the request for an extension referenced above.

Ms. Kelly moved to grant the extension for The Cross Inc. - Preliminary Land Development Plan until May 6, 2008, provided the applicant acknowledges that the benefit of deemed decision is waived through May 6, 2008 and submits that acknowledgment in writing to the Township by January 31, 2008. Seconded by Mr. Hutchins. Discussion - Solicitor Hanna clarified the Municipal Planning Code and the matter of waiving the benefit of deemed decision. The motion passed 5-0.

### **2008 Monthly Reports**

#### **Coolbaugh Township Volunteer Fire Company**

Mr. Frutchet outlined the annual CTVFC Report, which tracked a total of 292 calls for a total of 1819.89 staff hours, not including time spent on training. He also noted that a more detailed report is available in the Supervisors' Read File.

Mr. Hutchins commented that he appreciated the Fire Company's recent Installation Dinner, saying that it was very nice and everyone did an excellent job of presenting the awards, etc. The other Supervisors concurred.

**Board of Supervisors**

**January 22, 2008 - Page 3**

**Pocono Mountain Regional Emergency Medical Services**

Mr. O'Boyle gave the PMREMS report, commenting that all five trucks are in service. He read off the calls for the municipalities served by the PMREMS, noting that Coolbaugh Township had the most calls.

**Pocono Mountain Regional Police**

Mr. Hutchins presented the December 2007 PMRPD Monthly Report as follows: 1262 complaints, 134 accidents, 139 criminal arrests, 211 traffic arrests, 121 traffic warnings, and 36 ordinance arrests for a total of 1396 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono. He said that Coolbaugh Township ended the year on a good note as far as hours and that the new-look black and white vehicles are on the road. Mr. Hutchins also commented that the last meeting was standing room only, as John Lamberton retired and Police Chief Harry Lewis, a Lieutenant and an officer were sworn in by District Justice Tony Fluegel. Jamie Keener from Tobyhanna Township was appointed to the Police Commission this year and all other officers on the Commission remain the same.

**Inter-Municipal Agreement among Mount Pocono Borough and the Townships of Coolbaugh, Tobyhanna, and Tunkhannock re: financial support to the Pocono Mountain Regional Emergency Medical Services**

Mr. Zito moved to approve the Inter-Municipal Agreement among Mount Pocono Borough and the Townships of Coolbaugh, Tobyhanna, and Tunkhannock re: financial support to the Pocono Mountain Regional Emergency Medical Services. Seconded by Ms. Kelly. Discussion followed. The motion carried 5-0. Ms. Kelly commented that Coolbaugh Township will contribute 50% of the support.

**Current Obligations**

General Fund	\$680,222.05
Pocono Community Bank (Sewer)	\$ 15,054.94
Sewer System Fund (Dec.)	\$ 3,885.91
Sewer System Fund (Jan.)	\$ 14,736.72
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	Total Disbursements
	\$713,899.62

Ms. Kelly made a motion to pay the Current Obligations in the amount of \$713,899.62. Seconded by Mr. Hutchins. Discussion - Ms. Kelly noted that a big part of the GF disbursement was going to the PMRPD. Mr. Hutchins also mentioned a few other larger invoices contributing to the total. The motion passed 5-0.

## **Board of Supervisors January 22, 2008 - Page 4**

### **Other Business**

#### **PennVest Offer**

Ms. Kelly moved to resolve that Coolbaugh Township accept the offer of PennVest Funding for the Waste Water Treatment Plant upgrades in the amount of a \$1,831,383.00 Loan and a \$415,006.00 Grant totaling \$2,246,389.00 and to authorize Solicitor Hanna to prepare in satisfactory form all the necessary Resolutions and documents needed to complete the funding transaction with PennVest. Seconded by Mr. Frutchey. Discussion - Mr. Zito thanked all the public officials that helped with getting the PennVest loan and grant through and commended Senator Robert Mellow for his involvement. The motion carried 5-0.

Mr. Frutchey moved to authorize Attorney Jens Damgaard to work with Solicitor Hanna to finalize all the documents necessary for the PennVest Funding. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

#### **Installation of flow meter**

Ms. Kelly moved to authorize W. G. Malden to re-install the Township's flow meter in the manhole located at Main Street by Kuebler's Mountain Hotel. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**Public Input** - none.

### **Board of Supervisors Executive Sessions**

Mr. O'Boyle announced that Executive Sessions were held on Monday, January 7, 2008 at 6:30 p.m. re: Personnel, on Tuesday, January 22, 2008 at 5:00 p.m. re: Pending Litigation and no subsequent Work Sessions are scheduled.

### **Adjournment**

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 7:29 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

Joseph O'Boyle  
Board Chairman