

**Coolbaugh Township  
Board of Supervisors  
January 18, 2011 Minutes  
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The Coolbaugh Township Board of Supervisors January 18, 2011 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Vice-Chairman Lynn Kelly called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Supervisors present for the meeting included: Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert Zito. Also present were Township Secretary Linda Frutchey, and Township Solicitor Jerry F. Hanna. Mr. Joseph O'Boyle and Mr. Douglas Hein were absent from the meeting.

**Statement on the Agenda:** Ms. Kelly announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

**Approval of January 3, 2011 Re-Organizational / Business Meeting Minutes**

Mr. Hutchins moved to approve the minutes of January 3, 2011 as presented and dispense with the reading. Seconded by Mr. Zito. Discussion - Ms. Kelly noted the following: The words "The motion carried 5-0" needs to be added on page 3 in the title "Township Engineer"; In the title "Special Meeting Minutes December 22, 2010" page 9 - the numbers in the motion dealing with the 2011 budget passed with a 4-1-0 not as previously recorded as 3-1-1; the words "Solicitor Hanna said a motion cannot be withdrawn once it is voted on" need to be added on page 12, second paragraph in the title Compensation to Non-Uniformed Employees. The motion with the corrections carried 4-0.

**Stormwater Management Plan - Lowe's Mount Pocono**

Mike Gavin of Gavin Law LLC was present on behalf of the Land Development Plan referenced above.

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Mr. Gavin summarized the January 5, 2011 review letter from Bohler Engineering, the issues left to resolve with Monroe County Conservation District and PennDOT.

Mr. Zito moved as per the Planning Commission's recommendation , to approve the Lowe's Stormwater Management Plan conditioned that Hanover Engineering confirms that the comments outlined in the January 5, 2011 letter from Bohler Engineering have been satisfactorily addressed. Seconded by Mr. Hutchins. Public Input was heard from David Pope who asked Mr. Gavin about the project start date. Mr. Gavin said the closing will be sometime in February and plans to start the project would follow. The motion carried 4-0.

**2011 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

Chief John Zwally was present to give the December 2010 report with there being 25 calls with year to date of 320 calls and 3,488.44 man hours.

**Pocono Mountain Regional Emergency Medical Services**

Ms. Kelly said she has no report as the meeting is on Thursday, January 20, 2011.

**Pocono Mountain Regional Police**

Mr. Hutchins presented the December 2010 PMRPD Monthly Report as follows: 1054 complaints, 104 accidents, 121 criminal arrests, 334 traffic arrests, 361 traffic warnings and 28 ordinance arrests for a total of 1,154 calls. There was a total of 16,028 calls for 2010 within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

Mr. Hutchins reported that Chris Vogt was promoted to Sergeant. Negotiations to trade in 41 Glock Model handguns had been resolved, etc. Public Input was heard from David Pope who asked what was the problem with the Glock handguns. Mr. Hutchins replied that the handguns would jam, etc. Glock offered a high rebate for the old guns and the costs was approximately \$5,500.00 for trading in 41 guns for a newer model.

**Taxpayer Dorian Yannantuono's request for a \$17.51 refund on an overpayment of real estates taxes due to incorrect building information**

Mr. Zito moved to approve the tax refund of \$17.51 to Dorian Yannantuono. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

**Township Financial Report**

Ms. Kelly summarized the General Fund revenues received as of January 12, 2011 along with the expenses, cash balances, preliminary trial balance and preliminary revenues and expense report for each fund for the month ended December 30, 2010. Discussion followed about the amount of paper it takes to copy the report for everyone. It was the consensus of the Supervisors that Mr. Hein could email the financial report to everyone, put a copy in the read room and bring a copy to the meeting.

**Current Obligations**

Payroll Fund	\$ 35,000.00
General Fund	\$221,361.93
Liquid Fuels Fund	\$ 4,508.42
Escrow Account Fund	\$ 22,000.00
Sewer Fund	\$ 13,220.31
Total Disbursements	<hr/> \$296,090.66

Mr. Zito moved to approve the Current Obligations in the amount of \$296,090.66. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

**Other Business**

**Appointment to the Environmental Advisory Council (EAC)**

Mr. Zito moved to reappoint Sue Chapel to another term on the EAC. Seconded by Mr. Hutchins. Discussion ensued over the end date of the term appointment. Mrs. Frutchey said she would put the length of the term in the letter to Ms. Chapel. The motion carried 4-0.

**Increase in pay to Joseph Brady**

Mr. Zito moved to give Part time Zoning Officer Joseph Brady a 50 cent increase in his hourly rate. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

**Appointment of Alternate Zoning Officer**

Mr. Hutchins moved to appoint Sandra Tigue as Alternate Zoning Officer in the absence of Joseph Brady. Seconded by Mr. Zito. Discussion ensued about the appointment is for office work and not outside inspections. The motion carried 4-0.

Mr. Frutchey moved to give Sandra Tigue, if needed, the authority to consult with Township Engineer Russ Kresge. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

**Public Input**

**Fred Berg** - said he called PennDOT about the snow blowing on SR 611 near the Pocono Mountain Municipal Airport making it hard for motorists to see and asked whose responsibility it is to put up the snow fence in this area. Mr. Berg said he did not get a response from PennDOT. Discussion followed about the Township should be getting a response from the Pocono Mountain Municipal Airport Authority to our letter requesting the installation of snow fence as their meeting is soon.

**David Pope** - asked whose responsibility it is to clean up debris around the blue bins at Analomink. Discussion - Mr. Frutchey said it is the responsibility of Monroe County Municipal Waste Management Authority (MCMWMA) and went on to explain that plans are being worked out to put blue bins in Paradise Township which may help to alleviate the bins at Analomink becoming so overcrowded.

**Mr. Pope** asked for the status of the readdressing project. Discussion - Mr. Frutchey said it may be a while due to Coolbaugh Township being last on the list.,

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**Board of Supervisors Executive Sessions**

Ms. Kelly announced that the Board of Supervisors held an Executive Session on Tuesday, December 22, 2010 at 7:30 a.m. for Personnel. An Executive Session on Personnel was held tonight at 6:30 p.m.

**Adjournment**

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:46 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Lynn Kelly  
Vice-Chairman