

**Board of Supervisors
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The Coolbaugh Township Board of Supervisors January 15, 2013 Meeting was held in the Township Municipal Center, at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Call To Order

Mr. Adams welcomed the citizens who were in attendance at the meeting saying how nice it is to see so many new faces.

Juan Adams called the meeting to order at approximately 7:00 p.m. Mr. Adams asked Joseph O'Boyle to lead those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Mr. Juan Adams, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also in attendance were: Township Solicitor Jerry F. Hanna, Business Manager/Controller Douglas Hein and Township Secretary Linda Frutchey.

Announcement: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

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Ms. Kelly moved to table. Seconded by Mr. Frutchey. The motion carried 5-0.

Adoption of Code of Ordinance Number 115-2013 - Refunding the General Obligation Bond of 2008

Ben Reid of Rhodes and Sinon and Henry Salusti of RBC Capital Markets were present on behalf of the above referenced matter. Mr. Reid went over the details of the Ordinance. Mr. Salusti said there is a savings of approximately \$78,000.00 by refinancing the General Obligation Bond.

Mr. Frutchey moved to adopt the Code of Ordinance Number 115-2013. Seconded by Mr. Pope. Mr. Reid said he would need a roll call vote. Mr. Adams - aye; Mr. Frutchey - aye, Ms. Kelly - aye, Mr. Zito - aye, and Ms. Kelly - aye. The motion carried 5-0.

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2012 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Mr. Frutchev presented the December 2012 Monthly Report for the Coolbaugh Township Volunteer Fire Company as follows: 20 calls and a year to date of 260 calls, 160 hours answering calls, Training hours at 1,525, and answering calls during 2012 is 18,782 hours.

Mr. Frutchev said the fire company is requesting our assistance as one of the commercial entities is plowing shut one of the fire hydrants. Discussion followed about it not being a zoning issue. It was the consensus of the Supervisors that Pocono Mt. Regional Police should be contacted.

Pocono Mountain Regional Emergency Medical Services

No report was given.

Pocono Mountain Regional Police

Mr. Frutchev presented the December 2012 PMRPD Monthly Report as follows: 893 complaints, 100 accidents, 113 criminal arrests, 205 traffic arrests, 111 traffic warnings and 7 ordinance arrests for a total of 993 year to date calls within the area covered by the regional police.

Mr. Frutchev said this year the PM Regional Police will be rotating meetings between the four municipalities; the February 12 2013 meeting will be held in Coolbaugh township.

Pocono Mountains Office Commons Phase 1 Final Land Development Plan

Mr. Zito moved per the recommendation of the Planning Commission to grant the Pocono Mountains Office Commons, Phase 1 Final Land Development Plan their extension request to April 30, 2013. Seconded by Mr. Adams. The motion carried 5-0.

Arcadia North Business Park, North Phase, Section 1, Lot #1 - Subdivision and Land Development Plan

Mr. Zito moved per the recommendation of the Planning Commission that the request for an extension be denied and the Arcadia North Business Park, North Phase, Section 1, Lot #1 Subdivision and Land Development Plan be rejected because the comments in the Township Engineer's letter dated August 4, 2009 have not been addressed. Seconded by Ms. Kelly. The motion carried 5-0.

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MS Logistics, LLC (#1 Liz Way) Final Land Development Plan

Mr. Frutchet moved as per the Planning Commission to grant MS Logistics their waiver request of §104.2A(4)(b) Chapter 9, Part 1 - Natural Features Conservation to allow a paved driveway, maneuvering area and loading area in the wetland impact area because of the commercial / industrial nature of the proposed development. Seconded by Mr. Pope. The motion carried 5-0.

Mr. Frutchet moved per the recommendation of the Planning Commission to grant MS Logistics the waiver request in reference to Appendix E -§ 2.3C(1) of the SALDO- to allow a narrower embankment top width from 8' to 5' for the infiltration Basin G. Seconded by Ms. Kelly. The motion carried 5-0.

Mr. Frutchet moved per the recommendation of the Planning Commission to require the applicant to place a note on the plan requiring that an easement and agreement be executed for the portion of the parking area on the second lot, in the even that lot is conveyed separately. Seconded by Mr. Pope. The motion carried 5-0.

Mr Frutchet recommended approval of the MS Logistics , LLC Final Land Development Plan with the condition that all comments in Russ Kresge Township Engineer letter of January 10, 2013 be addressed. Seconded by Mr. Zito. The motion carried 5-0.

Alvaro Rodriguez Land Development Plan

Mr. Frutchet moved per the recommendation of the Planning Commission that the Alvaro Rodriguez Land Development Plan be rejected. Seconded by Mr. Pope. Discussion followed. The motion was amended to include the reason for the rejection is because the comments in the Township Engineer's letter dated July 7, 2011 have not being addressed. Mr. Pope seconded the amendment to the motion. The motion carried 5-0.

**Minor Subdivision to join lots 40 and 41, Block 41, Section 10, Arrowhead Lake -
Property Owner - Julia Dragunsky**

Ms. Kelly motioned to approve the Minor Subdivision joining lots 40 and 41, Block 41, Section 10, in Arrowhead Lake for Julia Dragunsky. Seconded by Mr. Adams. The motion carried 5-0.

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Appointment of Board Liaison to the Pocono Mountain Regional Emergency Medical Services (PMREMS).

Mr. Pope said he is unable to take the appointment of Board Liaison due to going to school and having other commitments.

Mr. Adams moved to appoint Lynn Kelly as Board Liaison to the PMREMS. Seconded by Mr. Zito. The motion carried 4-0-1 (Ms. Kelly abstained)

Business Manager / Controller's Financial Report

Mr. Hein reported that as of January 10, 2013, total General Fund revenues received were \$40,830 and reported the break down as follows: Real estate transfer tax at \$16,022, Earned income tax at \$14,449, rents at \$4,893 and all other sources at \$5,466. Included in the reports was the expenses as of January 12, 2013, the cash balances and reports. The financial report was accepted as presented.

Current Obligations

General Fund	\$243,213.63
Escrow Fund	\$ 1,789.21
Sewer Fund	\$ 11,845.81
Total Disbursements	<u>\$256,848.65</u>

Mr. Frutchey moved to pay the Current Obligations in the amount of \$256,848.65. Seconded by Mr. Zito. The motion carried 5-0.

Other Business

Mount Pocono Self Storage, Phase III - Preliminary / Final Land Development Plan Post Construction Stormwater Plan Report

Mr. Frutchey per the recommendation of the Planning Commission to approve the Mount Pocono Self Storage Phase III - Preliminary / Final Land Development Plan-Post Construction Stormwater Plan Report with the following conditions: the vacation of Tiffany Court by the Township must be finalized; The submission and approval of a lot combination plan to combine Lot 1A, Lot 2 and Tiffany Court into a single parcel and the recording of a joinder deed and all other conditions outlined in Township Engineer Russ Kresge's December 6, 2012 letter be addressed. Seconded by Mr. Adams. The motion carried 5-0.

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Appointment to the Pocono Mountain Public Library Board of Trustees

Mr. Zito said the Pocono Mountain Public Library (PMPL) Board of Trustees accepted his resignation at their January 9, 2013 meeting and the next step is to appoint someone to fill his position. Mr. Zito motioned to appoint Joseph O'Boyle to the PMPL Board of Trustees to the term ending on December 31, 2013. Discussion followed about Phyllis Williams submitting a letter of interest. Mr. Zito said Ms. Williams is a good candidate as well but he asked Mr. O'Boyle to submit a letter and with his expertise on the Board of Supervisors he would be a good choice. The motion died for a lack of a second.

Resolution for tax collection compensation

Discussion followed about the tax collector having more work now that there is a one mill fire tax, considering a cost of living increase, to bring their thoughts of an increase to the next meeting. The secretary was told to prepare a resolution to be considered at the next meeting but to leave the line for the salary blank and the amount could be inserted.

Non Uniform Employee increase

Ms. Kelly motioned per the 2013 Budget to grant a one time increase of \$1,040.00 to the five (5) full time non-uniformed employees and \$375 to the part time non-uniformed employee. Seconded by Mr. Pope. Discussion followed about this not being a raise or a wage increase and it should be treated as a one time bonus. The motion carried 4-0-1 (Mr. Frutchey abstained).

PPL request to lease the parking lot across from the Tobyhanna Army Depot adjacent to the Township Municipal Park.

Ms. Kelly moved to grant PPL the use of the parking area at the Coolbaugh Township Municipal Park on R 423 near the soft ball field for a fee of \$500 per month starting immediately to March 31, 2013 with the condition that the road and lot are restored back to original and that starting April 1, 2013 there will be an increase of \$100.00 per day until the area is vacated. Seconded by Mr. Frutchey. The motion carried 5-0.

Act 101, Section 902 Recycling Grant Application

Ms. Kelly asked if the award of the Recycling Grant has been announced,. Mr. Frutchey said that the notice of the award should be announced sometime later this month or in February.

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Public Input

Vince Massaro - concerned about the letter that was sent from Coolbaugh Township to Pocono Mountain Regional Police about the notice of intent to withdraw. He asked if the Supervisors were considering going with the State Police. The Supervisors said they are not considering contracting with the state police for protection.

Eleanore Massaro – a number of residents are present tonight due to concerns about safety and wondering what the Supervisors are considering about police protection. Discussion followed.

Ana Rosas-Ostolazo - concerns about police protection. Discussion followed.

David Pope - advised the Supervisors that a house has been abandoned on Pope Road leaving the front door and windows open. The mirror on the corner of Laurel Drive and Echo Lake Road needs to be adjusted. The traffic light on SR 611 near J & J is not working. Discussion followed.

Board of Supervisors Executive Sessions

Mr. Adams announced that the Board of Supervisors held an Executive Session on Tuesday, December 18, 2012 at 6:30 p.m. for legal and at 8:20 p.m. for Personnel. Mr. Adams said an Executive Session will be held following this meeting to discuss Pocono Mt. Regional Police.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Pope. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:18 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Juan A. Adams
Board Chairman