

**Coolbaugh Township
Board of Supervisors
February 21, 2012 Minutes
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The Coolbaugh Township Board of Supervisors February 21, 2012 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Robert B. Hutchins called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert B. Hutchins,, Mr. James H. Frutchey, Jr., Mr. Juan Adams and Ms. Lynn Kelly. Also present were Township Solicitor Jerry F. Hanna, Township Secretary Linda Frutchey, and Business Manager / Controller Douglas Hein. Mr. Robert M. Zito was absent.

Announcement: The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of February 7, 2012 Minutes

Mr. Frutchey moved to approve the minutes of February 7, 2012 as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

2012 Monthly Reports

**Coolbaugh Township Volunteer Fire Company
Pocono Mountain Regional Emergency Medical Services
Pocono Mountain Regional Police**

No reports were given.

Pocono Mountain Municipal Airport Authority - request for a waiver of sections of Chapter 9, Part 1 - Natural Features Conservation

Dave Moyer, Board Member of the Pocono Mountain Municipal Airport Authority and Joseph Kellicut Project Manager for McFarland & Johnson were present to represent the above

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referenced matter. Mr. Kellicut showed a plan where the proposed Runway 31 End Safety Area was located. He went through the comments in Russ Kresge's February 10, 2012 letter and how they are being addressed.

Mr. Frutchey made a motion to grant Pocono Mountain Municipal Airport Authority their request for a waiver of the following sections of Chapter 9, Part 1 of the Natural Features Conservation Ordinance: Disturbance of the wetlands buffer area not permitted, Section 104.2A(4); Placement of wetland delineation pins or monuments, Section 104.2A(4)(d); Recording of deed with wetlands description, Section 104.2A(4)(d); Disturbance of slopes exceeding 24% not permitted, Section 104.2B(1); the motion is made with the condition that the Township is in receipt a copy of the required PADEP encroachment permit/registrations for the wetlands disturbance and a copy of the approval from the Monroe County Conservation District of the Erosion & Sediment Control Plan. Seconded by Mr. Adams. Public Input - David Pope and Fred Berg asked questions relating to the materials used on the safety area. Mr. Kellicut answered the questions. The motion carried 4-0.

Request to consider a phasing schedule for the Pocono Mountain Corporate Center East Subdivision Plan

Charles (Chuck) Niclaus of Niclaus Engineering and Dennis Noonan of Pocono Mountain Economic Development Corporation were present to represent the above referenced matter.

Mr. Niclaus showed the preliminary plan of the Pocono Mountain Corporate Center pointing to Phase A1 which has been completed, and pointed to the area Phase A2 and Phase B to be completed that consists of approximately six lots. Discussion followed about there being no substantive changes to the Subdivision or the Zoning Ordinances that would affect the Phasing Schedule.

Mr. Frutchey - in accordance with the Township Subdivision Ordinance, Section 106.E and 306. A, moved to grant Pocono Mountains Economic Development Corporation's request by Niclaus Engineering's letter of February 10, 2012 for an extension of time to submit Final Plan on Pocono Mountains Corporate Center East in phases, September 30, 2013 for Phase A2 and September 30, 2018 for Phase B. Seconded by Mr. Adams. Public Input - Michelle Fairservice suggested that a post office be built on the site as it would be more centrally located. Discussion followed. The motion carried 4-0.

Request Lowe's Home Centers - request for a reduction of the performance bond

Mr. Frutchev moved to table the matter until the next meeting. Seconded by Mr. Adams. The motion carried 4-0.

Minor Subdivision joining lots 416 & 417, Section H, A Pocono Country Place - Property Owner - Miloslay Simak

Mr. Adams moved to approve the joining of lots 416 & 417, Section H, A Pocono Country Place for Miloslay Simak. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0,

Extension Request - Alvaro Rodriquez Land Development Plan

Mr. Adams moved to grant the time extension to June 19, 2012 for Alvaro Rodriquez. Seconded by Mr. Frutchev. Discussion - Ms. Kelly asked Solicitor Hanna if the letter should contain language about the applicant waiving the benefit of deemed decision through that date. Solicitor Hanna confirmed that Mr. Rodriquez's letter is sufficient as he is the applicant who wrote the letter. The motion carried 4-0.

Appointment to the Zoning Hearing Board - Term ending December 2014

Mr. Adams moved to appoint Anthony Giudice to the Zoning Hearing Board (ZHB). Ms. Kelly said she would second the motion if it was okay for him to serve on the Community Partnership and the ZHB (. Discussion followed about Mr. Giudice being able to serve on the ZHB due to the Community Partnership not being listed in the Second Class Township Code. The motion carried 4-0.

Quotations - Indoor Grinder Pump Station - Mansion

The following quotations were received for an indoor grinder pump station, complete with disconnect panel, w/visual & audible alarms: Site Specific submitted quotes in the amount of \$3,417.00 for a 71 gallon tank and one in the amount of \$3,060.00 for a 91 gallon tank; Roche Supply in the amount of \$3,304.50 for a 91 gallon tank and S & H Supply Company in the amount of \$4,860.23 for a 91 gallon tank.

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Mr. Frutchey made a motion to purchase the Indoor Grinder Pump Station from Site Specific for the 91 gallon tank in the amount of \$3,060.00. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

A Payment Release to Joyce Electrical relating to the Township Municipal Park Lighting Project

Ms. Kelly moved to table. Seconded by Mr. Adams. Discussion - none. The motion carried 4-0.

Township Financial Report

Mr. Hein went through break down of the Revenues and Expenses for the General Fund as of February 14, 2012. He explained that the cash balances listed on the Current Obligations sheet represent the balances after the obligations are paid. Included with the Financial Report were preliminary trial balance, preliminary revenue and expense report for each fund for the month ending on January 31, 2012. The Financial Report was accepted as presented.

Current Obligations

General Fund	\$468,284.47
Capital Projects Fund	\$ 276.25
Sewer Fund	\$ 9,363.70
Total Disbursements	<u>\$477,924.42</u>

Mr. Hein explained that the check in the amount of \$276.25 in the Capital Project Fund was removed and the Total Disbursements will be \$477,924.42. Mr. Frutchey moved to approve paying the Current Obligations in the amount of \$477,924.42. Seconded by Mr. Adams. Discussion - none. The motion carried 4-0.

Other Business

Wal-Mart Significant Industrial User Pretreatment Permit (Wal-Mart SIP Permit) / 1990 Agreement between Pocono Mountain School District and Coolbaugh Township

Dave Kavitski of BCM Engineers was present at the Work Session prior to this meeting where the subject of Wal-Mart SIP Permit expiring in December 2012 and the Agreement between Pocono Mountain School District was also discussed as there are rumors that Pocono Mountain Elementary Center and Pocono Mountain Clear Run Schools may close.

Mr. Frutchey made a motion to authorize Dave Kavitski of BCM Engineers to contact Attorney Nick Haros to go over the details of Wal-Mart's SIP Permit that expires in December 2012 and the 1990 Agreement with the school for changes that may be needed in the event of school closings. Seconded by Mr. Adams. Discussion - none. The motion carried 4-0.

New Floodplain Maps

Mr. Adams moved to send letter to notify property owners affected by the changes to the floodplain maps so that Coolbaugh Township is in compliance. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

Replacement of Doors in the Township Municipal Center (meeting room and right rear door at the end of the hall)

Mr. Hein explained the proposals from Mesko Glass in the amount of \$4,090.00 and All-Door Sales in the amount of \$7,853.00. Mr. Hein said Lowe's or Cramers did not submit a quote.

Mr. Frutchey moved to award the Proposals for the replacement of the doors to Mesko Glass in the amount of \$4,090.00. Seconded by Mr. Adams. Public Input - David Pope asked if the doors were fire rated. The answer was yes. The motion carried 4-0.

Public Input

David Pope - reported a pot hole in the road at the Laurel Drive underpass.

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Michelle Fairservice - asked Mr Hutchins if he intends to claim mileage reimbursement or use a township vehicle as the Re-addressing Liaison. The answer was a township vehicle.

Board of Supervisors Executive Sessions

Mr. Hutchins announced that the Board of Supervisors held an Executive Session on Tuesday, February 7, 2012 at 8:10 p.m. for Personnel.

Adjournment

With no further business before the Board, Ms. Kelly moved to adjourn the meeting. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0. The meeting adjourned at 7:36 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Robert M. Hutchins
Board Chairman