

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY, FEBRUARY 20, 2018
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly.

Board Members Absent:

None

Staff present:

Jerry Hanna, Solicitor, Maureen Mills, Business Manager

Staff Absent:

Erin Masker, Secretary

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- No public input

2. **Approval of Minutes/Notes**

Ms Ruiz-Smith made a motion second by Mr. Lamantia to approve the minutes for February 6, 2018.

- Discussion: None
- Vote: All in favor. Motion carries 5-0
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3. **Presentation by Michael Albert from Monroe County United Way on 2018 initiatives**

- *Mr. Albert gave a report on the work done by the United Way in Monroe County and the partners that they are working with to achieve:*
 - Access to Healthy Food*
 - Support for Working Families*
 - Help When Needed Most*

4. **Monthly Reports**

- Pocono Mountain Regional Police Department presented by Ms. Kelly
- Pocono Mountain Regional EMS – presented by M. Lemley
- Coolbaugh Township VFD – presented by T. Keane.
- Gouldsboro VFD – read by B. Weimer

- Thornhurst Fire & Rescue Ambulance - presented by D. Wagner
- Tobyhanna Township VFD – presented by T. Counterman.
- Pocono Mountain Public Library – presented by A. Shincovich

5. Aldi, Inc.- Indemnification Agreement to Begin Site Work and Excavation for the Foundation

Mr. Weimer made a motion second by Ms. Colgan to approve the Indemnification Agreement

- Discussion-*Everyone is glad to see this is finally happening.*
- Vote: All in favor, motion passed. 5-0

6. Dangerous Structure Report

Mr. Weimer made a motion second by Mr. Lamantia to table the Dangerous Structure report until the next meeting

- Discussion: Ms. Kelly stated that she had not finished the report.
- Vote: All in favor, motion passed. 5-0

7. 2017 Overview-E-911 Readdressing

Mr. Keane gave a report on the E-911 signs with 25% of the township in compliance and that once the weather breaks he will begin again. Mr. Weimer stated that with the hiring of new personal we would need to be on the lookout for another vehicle.

8. 2018 Road Paving Project

Mr. Weimer made the motion second by Ms. Ruiz-Smith to approve the listed roads based on the amount of funding received The Roads to be included are:

Laurel Drive T-631

From Main Street to Echo Lake Road
From Echo Lake Road to SR 611

Kilmer Drive, T-601

From Fairway Drive to Cayuga Drive

Cobblewood Drive T-710

Mt. Pocono Line to Turnaround

Pointe Street T-708

Mt. Pocono Line to Stacy Lane

Mountain Drive T-708

Mt. Pocono Line to Mt. Pocono Line

Stacey Lane T-711

Cobblewood Drive to Turnaround

Summit Avenue T- 401

SR 314 to Tobyhanna Township Line

These are at an estimated cost of \$483,061

Green Road T-589

Hemlock Drive to SR 196

Monroe Drive T-706

Echo Lake to Kilmer Drive

Paupack Lane T 707

Echo Lake to Kilmer Drive

These are at a cost of \$159,959. For a total of \$643,020

- Discussion: None.
- Vote: All in favor, motion passes. 5-0
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9. Authorization to Pay the \$75.00 (per Person) Registration fee and Mileage for Planning Commission and Zoning Hearing Board Members to Attend the PSAB Zoning Course at Middle Smithfield Township on March 6, 13, 20,2018

Ms. Kelly made a motion second by Mr. Lamantia to allow any Planning Commission or Zoning Hearing Board Members to attend the PSAB Zoning Course at Middle Smithfield.

Discussion: When asked by Ms. Kelly how many this would entail Ms. Colgan replied that at this time there was only 1 member that had showed an interest in attending and that several others had prior commitments and could not attend. Ms. Ruiz-Smith stated that she was against paying for this as it was not a budgeted item. Mr. Lamantia stated that education was needed to benefit the township.

Vote: motion passed 4-1-(Ms Ruiz-Smith voted no)

10. Authorization of Minor Repairs to the Old Head Start Area for One Living Hope Community Church

Ms. Kelly made the motion second by Mr. Weimer to allow DPW and outside vendors to do minor repairs not to exceed \$1000 with the church deciding what would be covered.

Discussion: None

Vote: All in favor motion carries 5-0

11. Controller Report

Presented by M. Mills as of January 31, 2018.

12. Current Obligations

• General Fund	\$	133,957.34
• Escrow Fund	\$	140.
• Sewer Fund	\$	<u>18,013.67</u>
Total Disbursements	\$	152,111.01

Ms. Colgan made a motion second by Ms. Kelly to pay the current obligations in the amount of \$152,111.01

- Discussion: None
- Vote: All in favor; motion passed. 5-0

13. Other Business

1. Ms Kelly made a motion second by Mr. Weimer to allow Kyle Knecht and Don DeRoo to attend PSATS conference for 1 day for the exhibits at a rate of \$65 per person.
2. Ms. Ruiz-Smith made a motion second by Mr. Lamantia to accept the letter from PMREMS for the release of \$13,000 capital fund contribution for the purchase of power stretchers

14. Executive Session

- February 20,2018 Legal 8:10 pm to 9:15 pm
- February 22, 2018 Legal 5:30 pm to 7:15 pm
- February 26, 2018 Legal 6:00 pm to 7:20 pm
- February 28, 2018 Legal 5:08 pm to 6:55 pm

15. Adjournment

There being no further business, a motion was made by Ms. Ruiz-Smith, seconded by Mr. Lamantia to adjourn the meeting. All in favor; motion passed. 5-0

Meeting adjourned at 8:00 pm.

NEXT REGULAR BOARD MEETING: Tuesday, March 6, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Clare Colgan, Supervisor/ Administrative Liason

Witnessed by: _____
William Weimer, Chairman

Date: _____