

**Coolbaugh Township
Board of Supervisors
February 2, 2010 Meeting
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The Coolbaugh Township Board of Supervisors February 2, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Vice-Chairman Lynn Kelly called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Mr. Joseph O'Boyle was absent from the meeting. Also present were Township Solicitor Jerry F. Hanna, Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey.

Statement on the Agenda: Ms. Kelly announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of January 19, 2010 Minutes

Mr. Hutchins moved to approve the January 19, 2010 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

Letter of Understanding between Coolbaugh Township and Pocono Services for Families and Children - Monroe County Head Start Program

Mr. Hutchins moved to approve the amended Letter of Understanding dated February 2, 2010 to extend the one dollar per month rental for space in Building #2 until May 4, 2010. Seconded by Mr. Frutchey. Discussion followed about whether Mrs. Frutchey was successful in getting dates for a meeting from Director Tim Lee to discuss the proposed Lease Agreement with Mr. Zito and Mr. Frutchey. The motion carried 4-0.

The Cross, Inc. - Request for Refund \ Waiver of Fees

Before the Board was a letter from Pastor Lakeram Sahadeo requesting a refund /waiver of fees for additional testing required by SEO Jake Schray as follows: \$1130.00 reimbursement of expenses (outside testing, etc.), \$150.00 refund, \$350.00 waiver of fees, \$237.74 waived (this will be listed on the SEO's log sheet and be considered through the SEO Reimbursement) for a total of \$1,867.74.

Mr. Hutchins moved to approve the request for a waiver / reimbursement of the fees (a waiver of \$587.74 and a reimbursement in the amount of \$1,280.00) for The Cross Church, with the conditions that the fees/ reimbursements would have to be returned to the Township if The Cross does not move forward with building the church and if the property should change ownership. Seconded by Mr. Frutchey.

Discussion - Mr. Hutchins explained that he voted this way as the waiver of fees has been done for other church affiliations and additional testing was required by our current SEO. Ms. Kelly went over the summary of fees and said she was not in favor of paying for outside contractors, etc. Solicitor Hanna asked Mrs. Frutchey to check the summary of charges as it appeared that numbers were transposed. Public input was heard from David Pope and Phyllis Williams. The motion carried 3-1-0 (Ms. Kelly opposed).

Current Obligations

General Fund	\$ 81,117.80
Capital Projects Fund	\$ 2,831.98
Escrow Account Fund	\$ 1,804.77
Sewer System Fund	\$ 10,831.26
State Liquid Fuels Fund	\$ 11,478.55
Total Disbursements	<hr/> \$108,064.36

Mr. Zito moved to pay the Current Obligations in the amount of \$108,064.36. Seconded by Mr. Frutchey. Discussion - Mr. Zito asked Mr. Hein if the amount of \$5,482.73 in the Sewer System Fund was correct as it seemed to be too low to pay the invoices in this Current Obligations. Mr. Hein explained that the balance in the Sewer Fund was after the \$10,831.26 for tonight's invoices were deducted. The motion carried 4-0.

Other Business

Coolbaugh Township Volunteer Fire Company

Mr. Frutchet asked if the Township's Volunteer Fire Company could have 20 Standard Operating Procedures books copied if they supplied the copy paper. It was the consensus of the Supervisors that this would be okay.

Financial Report

Mr. Hein was asked to give a short Financial Report at the second meeting of each month.

Coolbaugh Township Community Partnership 2010 Meetings

Mr. Zito notified everyone that the next meeting of the Coolbaugh Township Community Partnership would follow the Parks and Recreation Commission Meeting on Wednesday, February 10, 2010 and subsequent meetings would be held on the second Friday of each month at 4:00 p.m. in either the Township Municipal Center or at the Pocono Mountain Public Library.

Tobyhanna Army Depot Vapor Sampling Meeting

Mr. Hein reminded the Supervisors that a meeting to discuss the vapor sampling process would be held at the Tobyhanna Army Depot on Tuesday, February 9, 2010 at 1:00 p.m. Mr. Hein said he would be attending the meeting and offered to contact the Depot to put their names on the list of attendees.

Alabaster Box Worship & Art Center

Mr. Hein informed the Supervisors that the Alabaster Box Worship and Art Center called and asked if they could hold a worship committee service in the Community Services Center. Discussion followed about working on a No Use Policy, etc. Mrs. Frutchet was directed to contact the Pocono Mountain School District for a copy of their "No Use Policy". Solicitor Hanna was asked to check whether we had to follow guidelines relating to the separation of church and state. Mrs. Frutchet was directed to put the matter on the Feb. 23, 2010 Work Session.

Wal-Mart Permit - Draft

Mr. Hein advised the Supervisors that the documents relating to the "Draft" Wal-Mart Permit from Attorney Nick Haros was emailed to each of them. Discussion followed about scheduling the matter on the next board agenda.

Highway Dedication in Memory of Trooper Joshua Miller

Mr. Hutchins announced that the Pennsylvania Department of Transportation will officially dedicate the Trooper Joshua D. Miller Memorial Highway on Thursday, February 4, 2010 at 10:30 a.m. Signs marking the memorial highway will be unveiled a few hundred feet north of the intersection of Route 611 and Main Street in Tobyhanna. The ceremony will be held on 611 northbound, and one lane of the highway will be closed to traffic.

Public Input

David Pope - expressed concerns about the Pocono Mountain School District school buses traveling at a high rate of speed, going through stop signs, not staying on their side of the road, bus accidents, going through the middle of the street when they go through the Laurel Drive underpass, etc. Mrs. Frutchey was directed to send the school district's Transportation Department a letter regarding the problems, asking them to send a representative to attend a Board of Supervisors' meeting.

Phyllis Williams and Al Bynum - expressed concerns similar to Mr. Pope's.

Dave Kavitiski and Ken Fulford - to meet with the Board of Supervisors

Mrs. Frutchey was directed to contact Dave Kavitiski and Ken Fulford and arrange for them to meet with the Supervisors on March 2, 2010 and at the first meeting of the Board of Supervisors in June, September and December at 6:00 p.m.

Board of Supervisors Executive Sessions

Ms., Kelly announced that the Board of Supervisors held Executive Sessions on the following dates: January 26, 2010 at 8:40 p.m regarding Personnel and on Tuesday, February 2, 2010 at 6:00 p.m. Mr. Hein requested on regarding Personnel after this meeting.

Adjournment

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Mr. Frutchev. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:37 p.m.

Respectfully submitted:

Linda Frutchev
Township Secretary

Lynn Kelly
Board Vice -Chairman