

**Coolbaugh Township
Board of Supervisors
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The Coolbaugh Township Board of Supervisors February 19, 2013 Meeting was held in the Township Municipal Center, 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Call To Order

Chairman Juan Adams called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Mr. Adams asked for a moment of silence for Werner Frank who recently passed away. Mr. Adams said he had the honor to serve with Mr. Frank on the Zoning Hearing Board and went on to say that he was a gentlemen and greatly respected in the community and he will be missed. Mr. Adams said his memorial service will be on Saturday, March 2, 2013 at 11 am at St. Rita's Catholic Church on Main Street.

Supervisors present for the meeting included: Mr. Juan Adams, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Ms. Lynn Kelly and Mr. Fred Pope. Also present were Township Solicitor Jerry Hanna, Secretary Linda Frutchey and Business Manager/Controller Mr. Douglas Hein.

Mr. Adams announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

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Mr. Frutchey motioned to approve the February 5, 2013 minutes as presented and to dispense with the reading. Seconded by Mr. Pope. The motion carried 5-0.

2012 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Chief Kevin Ambrogio presented the January 2013 monthly report with 22 emergency calls and 640 training hours. Mr. Ambrogio said the members will be going for Ice Rescue Training and an Evidence Preservation Class for arson awareness.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the January 2013 monthly report for the PMREMS as follows: Coolbaugh Township had 171 response calls, there were 39 calls outside the

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primary area, 5 scratch-cover calls, 15 ALS assist to other units, 1 ALS/BLS Assist to other units, and 3 ALS Assist received from other units.

Pocono Mountain Regional Police

Mr. Adams presented the January 2013 monthly report for the PMRP as follows: 908 complaints, 99 accidents, 87 criminal arrests, 275 traffic arrests, 166 traffic warnings and 37 ordinance arrests for 1007 total calls. He reported out of the total calls - Coolbaugh Township has 380 complaints, 27 accidents, 29 criminal arrests, 70 traffic arrests, 37 vehicle code warnings and 5 ordinance arrests.

Extension request - Arcadia North Road cul-de-sac

Mr. Frutchey moved to grant Arcadia Properties their request for an extension to May 31, 2013 to lengthen the cul-de-sac on Arcadia North Road as the applicant waives the benefit of a deeded decision through this date. Seconded by Ms. Kelly. The motion carried 5-0.

Appointments

The Environmental Advisory Council has 2 openings with terms expiring in December 2013 and 2014

There were no letters of interest received.

Ms. Kelly motioned to appoint Jose Ramos to the Environmental Advisory Council (EAC) to the term ending in December 31, 2014. Mr. Zito seconded the motion. Discussion followed about Mr. Ramos not submitting a letter to serve on the EAC, he should have been asked to see if he wanted to serve on the Council before appointing him. The motion did not carry 2-3-0 (Mr. Adams, Mr. Frutchey and Mr. Pope opposed).

Coolbaugh Township Community Partnership (CTCP) - term expiring December 2013

Michelle Styles was asked if she would be interested in serving on the CTCP and sent an email agreeing to serve on the partnership.

Mr. Frutchey moved to appoint Michelle Styles to the CTCP to the term ending in December 2013. Seconded by Mr. Pope. The motion carried 5-0.

The Parks and Recreation Commission - term expiring in December 2014

Letters of interest to serve on the Parks and Recreation Commission were received from Michelle Fairservice and Jose Ramos.

Ms. Kelly moved to appoint Michelle Fairservice to the Parks and Recreation Commission to the term ending December 2014. Seconded by Mr. Zito. The motion carried 3-2-0 (Mr. Adams and Mr. Frutchey opposed). Mr. Zito said Jose Ramos is a good candidate as well and would like to see him serve on the Parks and Recreation Commission. Discussion ensued about having Solicitor Hanna to see what has to be done to amend the ordinance to expand the membership of the Commission.

The Planning Commission - term expiring in December 2016

Letters of interest to serve on the Planning Commission were received from Dennis Noonan and Hugh Doran.

Mr. Pope moved to appoint Dennis Noonan to the Planning Commission to the term ending in December 2017. Mr. Frutchey seconded the motion. The motion carried 5-0.

The Pocono Mountain Library Board of Trustees - term expiring in December 2013.

Phyllis Williams submitted a letter of interest to serve on the Pocono Mountain Library Board of Trustees.

Mr. Pope motioned to appoint Phyllis Williams to the Pocono Mountain Library Board of Trustees to the term ending in December 2013. Seconded by Mr. Frutchey. The motion carried 4-0-1 (Ms. Kelly abstained due to being an employee for the Pocono Mountain Public Library).

The Zoning Hearing Board Alternate Positions with the terms expiring in December 2014 and 2015.

There were no letters of interest submitted to serve on the Zoning Hearing Board.

Notice of Grant Award - SR 196 Turning Lane into APCP Main Gate

Mr. Zito motioned to accept the Grant in the amount of \$511,699.00 for the SR 196/A PCP Main Gate turning lane project with the provision that A Pocono Country Place Board of

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Directors has agreed to donate \$135,320.00 towards the project. Seconded by Ms. Kelly. The motion carried 5-0.

Mr. Zito motioned to authorize Township Engineer Russ Kresge to begin the engineering work. Seconded by Mr. Frutchey. Discussion - Cathleen LaBosco, Community Manager thanked the Supervisors on behalf of the A PCP Board of Directors for going forward with the much needed project. The motion carried 5-0.

Notice of Award - Act 101, Section 902 Recycling Development and Implementation Grant - \$228,618.00

Mr. Frutchey motioned to accept the ACT 101, Section 902 Recycling Development and Implementation Grant in the amount of \$228,618.00. Seconded by Mr. Adams. Discussion - Ms. Kelly said she is opposed to accepting this grant due to the equipment being requested, it's too costly to maintain and is concerned about the cost benefit of the program. The motion carried 4-1-0 (Ms. Kelly opposed).

Authorization to apply for 902 Recycling Grant

Mr. Pope motioned to apply for Section 902 Recycling Grant. Seconded by Mr. Zito. The motion carried 5-0.

Mr. Frutchey moved to authorize Pat Calpin of Environmental Resources Associates to apply for the Section 902 Recycling Grant. Seconded by Mr. Adams. The motion carried 5-0.

Proposal - Maintenance and repair of electrical facilities on various properties owned by Coolbaugh Township

Proposals were received from Richard Mellow Electrical and G. R. Noto Electrical Construction, Inc.

Discussion ensued over the hourly rate provided; one Richard Mellow Electrical gave an hourly rate for the equipment with the operator and G. R. Noto Electrical Construction gave a per day rate. It was the consensus of the Supervisors that the hourly rates with the equipment had to be clarified. Ms. Kelly motioned to table. Seconded by Mr. Zito. The motion carried 5-0.

Business Manager / Controller's Financial Report

Before the Supervisors was a list of total General Fund revenues received in the amount of \$488,529.00 as of February 14, 2013 and how it was broken down, a list of expenses, cash balances, a preliminary trial balance, a preliminary revenue and expense report, prepared by Business Manager Doug Hein. The Report was accepted as presented.

Current Obligations

General Fund	\$112,741.04
Capital Projects	\$ 1,550.21
Escrow Account Fund	\$ 30,758.71
Sewer Fund	\$ 23,108.76
Total Disbursements	<u>\$168,158.72</u>

Mr. Frutchet motioned to pay the Current Obligations in the amount of \$168,158.72. Seconded by Mr. Pope. Discussion - Michelle Fairservice questioned the invoice from Summit Welding in the amount of \$1,550.21 saying the work should have been done by our own staff. Mr. Frutchet responded saying that the DPW crew has been busy with snow, equipment break down, not having the metal on hand and felt it was better to get it done. The motion carried 5-0.

Other Business

Designation of Agent Resolution for Hurricane Sandy

Mr. Hein said he and Mr. Frutchet met with the representative from PEMA to look into the Township filing for expenses the Township incurred from Hurricane Sandy. Mr. Frutchet motioned to authorize signing the Designation of Agent Resolution for Hurricane Sandy. Seconded by Ms. Kelly. The motion carried 5-0.

Public Input

David Pope, Vincent Massaro, Michelle Fairservice, Eileen Lawrence, Harry Lewis, Phyllis Williams, David Lauder and a number of citizens who did not identify themselves asking the Supervisors questions relating to the letter of intent to withdraw from the Pocono Mountain Regional Police. The Supervisors answered the questions to the best of their ability.

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Mr. Zito requested that our representatives (Mr. Frutchey and Mr. Adams) on the Police Commission ask the commission members to allow our Business Manager Doug Hein to audit one month, picked at random, the supporting documents used by PMRPC to bill all four municipalities for that month and asked that the audit be done in the next 30 days.

Board of Supervisors Executive Sessions

Mr. Adams announced that the Supervisors held an Executive Session on Tuesday, February 5, 2013 at 6:30 pm for Pending Litigation, Monday, February 11, 2013 at 8:30 am for Personnel and Tuesday, February 19, 2013 at 5:30 pm and 6:35 pm for Personnel.

Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Adams. The motion carried 5-0. The meeting adjourned at 8:32 pm.

Respectfully submitted:

Linda Frutchey
Township Secretary

Juan A. Adams
Board Chairman