

**Coolbaugh Township
Board of Supervisors
February 16, 2010 Meeting
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The Coolbaugh Township Board of Supervisors February 16, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Vice-Chairman Lynn Kelly called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting included: Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Mr. Joseph O'Boyle was absent. Also present were Township Solicitor Jerry F. Hanna, Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey.

Statement on the Agenda: Ms. Kelly announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of February 2, 2010 Minutes

Mr. Zito moved to approve the February 2, 2010 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

2010 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Mr. Frutchey presented the January 2010 CTVFC Report as follows: 38 fire calls, and staff hours were 278.02 for the month.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the January 2010 PMREMS Report as follows: She attended her first meeting, and although she did not see the call volume for the month of December, she will try to get that for the next meeting. The search is still on for a new PMREMS Director; several personnel issues were discussed for changes in the Personnel Policy; they are working with Pocono Mountain School District to share space to store files, and OSHA Training is being discussed and staff scheduling is being worked out.

Pocono Mountain Regional Police

Mr. Hutchins presented the January 2010 PMRPD Monthly Report as follows: 1121 complaints, 101 accidents, 145 criminal arrests, 593 traffic arrests, 729 traffic warnings and 21 ordinance arrests for a total of 1222 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono. Mr. Hutchins said he discussed the issue of the Pocono Mountain School District's buses traveling too fast, going through stop signs, etc. Public Input was heard from David Pope on the problems with the school buses.

Escrow Release Request #4 in the amount of \$114,895.86 - Coolbaugh Realty Partners, L.P.

Mr. Frutchey moved as per the recommendation of Township Engineer Russ Kresge to approve Escrow Release Request #4 for Coolbaugh Realty Partners in the amount of \$114,895.86. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

On-Lot Sewage Management Agreement between Coolbaugh Township and Coolbaugh Realty Partners, LP

Mr. Hutchins moved to approve the On-Lot Sewage Management Agreement between Coolbaugh Township and Coolbaugh Realty Partners, LP. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

**Minor Subdivision to join lots 63 & 64, Section B, A Pocono Country Place -
Property Owners - James Capraro, Thomas Scibelli and Timothy Schoepfer**

Mr. Frutchey moved to approve the Minor Subdivision to join lots 63 & 64, in Section B of A Pocono Country Place for Property Owners James Capraro, Thomas Scibelli and Timothy Schoepfer. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

**Minor Subdivision to join lots 103 & 104, Section G, A Pocono Country Place -
Property Owners - James and Joan Powers**

Mr. Zito moved to approve the joining of lots 103 & 104, in Section G of A Pocono Country Place for Property Owners James and Joan Powers. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0.

**Minor Subdivision to join lots 165 & 166, Section C - A Pocono Country Place -
Property Owner - Paul Houle**

Mr. Zito moved to approve the Minor Subdivision to join lots 165 & 166, in Section C of A Pocono Country Place for Property Owner Paul Houle. Seconded by Mr. Hutchins. Discussion - none. The motion carried 4-0.

**Authorization to sign Application for PennDOT Highway Occupancy Permits for
the Laurel Drive Project and the Hemlock Drive Project**

Discussion ensued over the draft cost estimates for the Laurel Drive Project and the Hemlock Drive Project prepared by Jim Milot of Hanover Engineering, whether or not to go forward with the Hemlock Drive Project due to lack of funding, the Laurel Drive Project funding being in the Capital Projects Fund, the matter of having to do a Minor Subdivision to join land from the Pocono Farms Community Association to the Township's property, what jobs listed on the estimate could be accomplished by the Township's road crew, etc. Mr. Zito asked that the Hemlock Drive Project be discussed at the February 23, 2010 Work Session.

Mr. Hutchins moved to sign the PennDOT Highway Occupancy Permit for the Laurel Drive Project and to move forward with having Mark Robbins of Martin and Robbins do the Minor Subdivision at a cost not to exceed \$5,000.00. Seconded by Mr. Zito. Discussion - none.

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Public Input - Dave Pope suggested closing off Caygua Drive as it would save the Township a lot of money, etc. The motion carried 4-0.

Township's Financial Report

Before the Supervisors was a Financial Report prepared for the February 16, 2010 Board meeting by Business Manager/Controller Doug Hein. Mr. Hein presented a summary of financial information as of February 12, 2010, regarding revenues, expenses and cash balances. Discussion followed.

Current Obligations

General Fund	\$294,622.08
Capital Projects Fund	\$ 289.00
Escrow Account Fund	\$ 2,212.50
Sewer System Fund	\$ 14,501.48
State Liquid Fuels Fund	\$ 15,377.57
Total Disbursements	<hr/> \$327,002.63

Mr. Frutchey moved to approve the Current Obligations in the amount of \$327,002.63. Seconded by Mr. Hutchins. Discussion - Mr. Zito asked why some of the bank balance information was bolded on the report. The motion carried 4-0.

Other Business

Additional Work Request SR 196/Sterling Road & Kings Way/ Seven Nations Drive Intersection Improvements

A chart prepared by Jim Milot, of Hanover Engineering was before the Board of Supervisors summarizing the additional work quoted by Muschlitz Excavating. The additional work is a compilation of PennDOT's required revisions to the Highway Occupancy Permit Plans pertaining to the Intersection Improvements at SR 196/Sterling Road & Kings Way Project. A lengthy discussion followed about the six (6) items listed on the chart and what was needed.

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Mr. Zito moved to approve authorizing the appropriate change orders listed as items number 1-4 on Jim Milot's February 15, 2010 letter. Seconded by Mr. Frutchey. Discussion - Mr. Hutchins said he will vote on this change order but will not vote on any future change orders. Public Input was heard from Dave Pope. The motion carried 4-0.

Coolbaugh Township Volunteer Fire Company Report

Bob Hutchins remarked about the fire company report listing 38 calls for the month of January, with 5 of the calls being for carbon monoxide incidents. He went on to say that the new building code will require all new homes to have carbon monoxide units installed.

Public Input

Dave Pope - asked if the Township had heard anything from the Pocono Mountain School District's Department of Transportation about when a representative would attend a Township meeting. Ms. Kelly responded that it was not known at this time.

Board of Supervisors Executive Sessions

Ms. Kelly announced that the Board of Supervisors held an Executive Session on February 2, 2010 at 6:00 p.m. and at 8:40 p.m regarding Personnel Issues and at this time there is nothing else scheduled.

Adjournment

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Mr. Frutchey. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:49 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Lynn Kelly
Board Vice -Chairman