

**Coolbaugh Township
Board of Supervisors
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The Coolbaugh Township Board of Supervisors February 15, 2011 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman O'Boyle called the meeting to order at approximately 7:06 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert Zito. Also present were Township Secretary Linda Frutchey, Township Solicitor Jerry F. Hanna and Business Manager /Controller Douglas Hein.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of January 18, 2011 Meeting Minutes

Ms. Kelly moved to approve the minutes of January 18, 2011 as presented and dispense with the reading. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

2011 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Mr. Frutchey stated that the report is not available due to the computer system being down.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the December 2010 PMREMS Report as follows: Coolbaugh Twp. had 169 calls and year to date at 1948, Mt. Pocono Boro had 52 calls and year to date of 507, Tobyhanna Twp. had 104 calls and year to date of 968, Paradise

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Twp. had 36 calls and year to date of 457 and Tunkhannock Twp. had 27 and 403 year to date. Public Input - David Pope asked if Barrett Township Ambulance was going to join PMREMS. Ms. Kelly responded that nothing has been decided and Barrett Township Supervisors are gathering more information for further discussions.

Pocono Mountain Regional Police

Mr. Frutchey presented the January 2011 PMRPD Monthly Report as follows: 1180 complaints, 1095 accidents, 85 criminal arrests, 143 traffic arrests, 384 traffic warnings and 9 ordinance arrests for a total of 1,180 calls. There was a total of 16,028 calls for 2010 within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

Stormwater Facilities Maintenance and Monitoring Agreement - Lowe's Home Centers, Inc.

Discussion ensued with Mike Gavin of Gavin Law LLC who was present on behalf of Lowe's Home Center regarding the Stormwater Facilities Maintenance and Monitoring Agreement between Lowe's Home Centers and Coolbaugh Township. The February 15, 2011 letter from Hanover Engineering Associates was also discussed. Public Input - Richard Lake told about the flooding that occurs on his property. Mr. Gavin explained that Lowe's is replacing all the old pipe with brand new larger state of the art pipes. The Supervisors acknowledged that Lowe's has gone above and beyond what they have to do to improve the water problems in this area. Public Input - David Pope commented that no other contractor would do what they've done. Discussion ensued over the two lots that would be conveyed to the Township once everything has been finalized.

Mr. Hutchins moved to approve the Stormwater Facilities Maintenance and Monitoring Agreement between Lowe's Home Centers, Inc. and Coolbaugh Township with the noted changes and the understanding that protective fencing would be installed around the outfall. Seconded by Ms. Kelly. Discussion - it was the consensus of the Supervisors that a note would be placed on the Land Development Plan about the protective fencing around the outfall. Public Input - David Pope asked how many jobs would be created. Mr. Gavin responded that there would be 180 full / part time jobs and all employees would get benefits. Marty Barrett - asked questions relating to the drainage problems in the area. The motion carried 5-0.

Pocono Mountains Industries (PMI) - proposed land lease with Asplundh Construction for a site within the Corporate Center East

Dennis Noonan, Economic Development Specialist for PMI was present to give the Supervisors information about PMI working on a proposed land lease agreement with Asplundh Construction on a site within the Corporate Center East. Mr. Dennis said it is on the site where Johnson and Johnson had the parking arrangement a few years ago. Asplundh Construction is planning to park 20-40 trucks and a job trailer on the site. Discussion ensued over the proposed parking facility that was discussed several months ago. Mr. Noonan answered that the project is still being considered, but at this time has been placed on hold. Mr. Noonan was asked if there would be screening with trees to hide the site from SR 196. Mr. Noonan said he would look into the matter.

Pocono Farms Country Club Association, Inc. - RE: minor requests relating to the Pocono Farms Fitness Center

No one was present to represent the above referenced matter. Discussion ensued over the Planning Commission's (PC) recommendation to deny Pocono Farms Country Club Association's request for a permanent guest/associate membership to the Fitness Center and to deny their request to make locker facilities available to non-resident golfers/associate members. Mrs. Frutchey was asked if the PC gave any reasons for the denial. Mrs. Frutchey said there was nothing in the motion giving any reason for the denial but, believes their denial was due to the note on the Land Development Plan assuring that the facility would only be utilized by resident members and property owners of the association.

Mr. Hutchins moved to table the matter and request that reasons be given for the denial. Seconded by Mr. Zito. Discussion - Mr. Zito suggested that a draft of the minutes of the PC Meeting be made available and/or see if any of the PC members want to respond with their reason for the recommendation to deny the requests. Public Input - Hugh Doran a resident of Pocono Farms expressed concerns about a survey not being sent to the property owners to get their opinion, the facility was suppose to be restricted to members only, and is concerned that there is not enough parking spaces. The motion carried 5-0.

Minor Subdivision to join lots 4 & 5, Block 79, Section 12, Arrowhead Lake - Property Owner - Francis Leonardo

Mr. Frutchey moved to approve the Minor Subdivision to join lots 4 & 5 for property owner Francis Leonardo. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Minor Subdivision to join lots 23 & 24, Block 2106, Section 21, Arrowhead North - Property Owner - Stephanie Kadlec

Ms. Kelly made a motion to approve the Minor Subdivision for Stephanie Kadlec to join lots 23 & 24, Block 2106, Section 21 in Arrowhead North. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Land Development Plans - Extension Requests to June 21, 2011:

Arcadia North Business Park, North Phase, Section 1, Lot #1; Proposed Warehouse Arcadia North Business Park, South Phase, Section 1, Lot #2; Alvaro Rodriquez and The Cross Inc.

Mr. Frutchey moved as per the Township Planning Commission's recommendation to grant the Land Development Plans extension requests (referenced above) to June 21, 2011. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

The Tobyhanna Athletic Association (TAA) request for the Township to provide the labor to install the security cameras, motion lights and signage at the Township Municipal Park Fields

Mr. Zito moved to grant the TAA their request. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Office of Monroe County Registration / Elections - Change of Polling Place of Coolbaugh 2 and Coolbaugh 4

Discussion followed about two letters dated February 2, 2011 from the Office of Registration/Elections informing the Supervisors that the Board of Elections proposes to relocate the Coolbaugh 2 polling site to the Pocono Community Church and to relocate the Coolbaugh 4 site to the Laurel Drive Fire Company to be shared with Coolbaugh 3.

Mr. Zito made a motion to send a letter to the Office of Registration/Elections suggesting that they look into contacting Pocono Farms and Pocono Farms East to see if there is available space and an interest in moving Coolbaugh 4 Polling Place to their location.

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Seconded by Mr. Hutchins. Discussion - Public Input - Eileen Mercado suggested that the polling sites not be changed. Ms. Mercado was advised that decisions to relocate polling sites comes from the Office of Registration/Elections. The motion carried 5-0.

Bid - 2010 Sports Utility Vehicle (SUV)

The Bid for a new 2010 SUV was advertised in the Pocono Record on Saturday, January 8, 2011 and Wednesday January 12, 2011 with the Bid Opening on Wednesday, January 26, 2011.

The following bids for a 2011 vehicle were received: Hertrick Fleet Services in the amount of \$18,931.00; Tri Star Ford in the amount of \$18,814.00; Municipal Equip Enterprises in the amount of \$22,295.00 and Kovatch/KME in the amount of \$19,149.36.

Solicitor Hanna advised the Supervisors to reject all bids due to the advertisement was for a new 2010 SUV and the bids received are for a 2011 SUV.

Mr. Hutchins made a motion to reject all bids. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

COSTARS Prices for a 2011 Sports Utility Vehicle (SUV)

Doug Hein Business Manager/Controller obtained the following price quotes for a 2011 SUV from COSTARS: Apple Ford in the amount of \$18,613.00; Hoffman Ford in the amount of \$18,829.00; Fred Beans in the amount of \$19,103.00; Faulkner Pontiac Buick GMC in the amount of \$21,559.36; Chapman Auto Group in the amount of \$21,755.41; Fairway Motors in the amount of \$22,797.88; Ertle Subaru for two different vehicles in the amount of \$21,522.00 and \$21,910.00; Minooka Subaru in the amount of \$22,195.00 and Wyoming Valley Motors in the amount of \$22,346.00.

Mr. Hutchins made a motion to move forward with the COSTARS price quote for a 2011 SUV from Apple Ford in the amount of \$18,613.00. Seconded by Mr. Zito. Discussion - Ms. Kelly asked about using the Emergency vehicle. Mr. Frutchey responded that all the equipment and lights would have to be removed. Mr. Hutchins said it does not get good mileage. The motion carried 4-1-0 (Ms. Kelly opposed).

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Muschlitz Excavating, Inc. - SR 196 Sterling Road & Kings Way/Seven Nation Drive Intersection Improvements - Request for Payment Application #6 in the amount of \$77,505.62

Mr. Hutchins moved to approve Payment Application #6 to Muschilitz Excavating, Inc. in the amount of \$77,505.62. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Township Financial Reports

Before the Supervisors were final Trial Balance and Final Budget Trial Balance for all funds as of December 31, 2010 and a Report with a total of General Fund revenues and expenses, cash balances and reports as of February 9, 2011 prepared by Business Manager/Controller Doug Hein. Mr. Hein reported that CPA Todd Bushta worked on the 2010 Audit last week and everything went well.

Current Obligations - 02/01/11

| | |
|-----------------------|--------------------|
| Payroll Fund | \$ 45,000.00 |
| General Fund | \$278,944.34 |
| Capital Projects Fund | \$ 1,311.00 |
| Liquid Fuels Fund | \$ 20,610.30 |
| Escrow Account Fund | \$ 6,949.80 |
| Sewer Fund | \$ 5,716.80 |
| Total Disbursements | <hr/> \$313,532.24 |

Mr. Hutchins moved to approve the Current Obligations in the amount of \$313,532.24. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Current Obligations - 02/15/11

| | |
|---------------------|--------------------|
| Payroll Fund | \$ 35,000.00 |
| General Fund | \$ 37,019.06 |
| Liquid Fuels Fund | \$ 25,506.79 |
| Sewer Fund | \$ 16,427.63 |
| Total Disbursements | <hr/> \$113,953.48 |

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Ms. Kelly moved to approve the Current Obligations in the amount of \$113,953.48. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

Other Business

Offer of space in the Township's Community Service Center to Congressman Lou Barletta

Mr. Hutchins moved to offer Congressman Lou Barletta space in the Community Service Center as per the same plan offered to Senator John Blake. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

Public Input

Phyllis Williams - the Tobyhanna United Methodist Church not getting sewer bills on a timely basis. Mr. Hein explained that he received several telephone calls about the matter so he developed a list of the sewer customers and a check off sheet to ensure that all invoices are going out on schedule.

Marty Barrett - showed a map of Summit Point and asked questions relating to screening near the sites of Tractor Supply and STS Tire.

David Pope - asked why the Township Volunteer Fire Company put a new roof on the fire house in the middle of winter. **Mr. Pope** said a school bus driver stopped in the middle of the road and held up traffic to allow buses to pull out of the school driveway. **Mr. Pope** said he appreciates the DPW employees for pushing back the snow on the intersections.

Michelle Fairservice - said her husband has no problems using a punch on the recycling pass cards and whether the swipe cards would be used, etc. Discussion followed. Mr. Frutchey said issues relating to the Drop Off/ Recycling Site is an agenda item on the February 22, 2011 Work Session Agenda.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, January 18, 2011 at 6:30 p.m. for Personnel and one was held at 6: 46 p.m. this evening for legal.

Adjournment

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:56 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman