

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES FEBRUARY 3, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Doug Hein, Business Manager / Controller; Jerry Hanna, Solicitor

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- D. Pope thanked the Board for having the brush cut at the corner of Main St. and Laurel Dr.

2. Approval of minutes / notes

Ms. Kelly made a motion, seconded by Mr. Adams to approve the minutes of the January 20, 2015 meeting as presented.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope abstained because he was not at the January 20th meeting; motion passed.
- **Note:** Work session notes from January 20, 2015 will be posted to the web site along with the minutes.

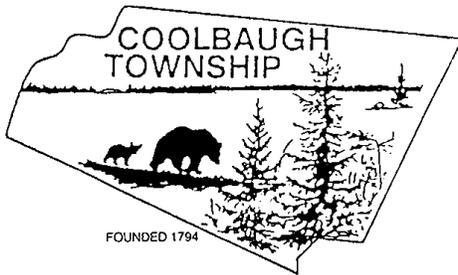
3. Purchase of Parks equipment

- **Field machine:** Ms. Kelly made a motion, seconded by Mr. Weimer to purchase the field machine from ABI in the amount of \$15,107.52.
 - **Discussion:** Mr. Pope questioned if there was a lead time on the equipment and why we need to order it now if we don't need it right away. Ms. Kelly stated that it was needed to groom the fields in advance of April 4 opening day. Mr. Weimer stated it was in the budget and is needed. M. Fairservice asked if it would be received on time to use before opening day. Ms. Kelly also stated that it will be used to groom the softball field.
 - **Vote:** All in favor, motion passed.
- **Gator:** Mr. Zito made a motion, seconded by Ms. Kelly to purchase the John Deere Gator from Lindsey Equipment in the amount of \$7,218.51.
 - **Discussion:** Mr. Pope questioned the rush to purchase and if it was what was needed. He stated there was a wide variance in price among the options and did not believe that they were comparing similar equipment. Mr. Zito agreed and withdrew the motion. No vote was taken. Mr. Hein was directed to have Steve Weber prepare an analysis of the equipment for the next meeting.

4. EAC annual report and recap

Ms. Kelly made a motion, seconded by Mr. Adams to accept the EAC's 2014 annual report and recap.

- **Discussion:** Ms. Kelly stated the EAC is attempting to provide to the Board what is required of them. Mr. Zito asked who the Board liaison to EAC is. He was told there is none, but Ms. Kelly had been attending.



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Mr. Zito stated that the board of PFE had discussed a dog park and that maybe the EAC could work with them to develop it.

- **Vote:** All in favor, motion passed.

5. EAC by-laws draft

Ms. Kelly had a question on Article X. Mr. Hanna said the EAC has no authority to hold hearings. He has problems with Article IV (3), Article IV (7) and Article X, as he believed they were trying to overtake Township ordinances. Mr. Weimer asked Ms. Kelly to discuss with the EAC and have them come in for the next work session.

6. Insurance coverage for demolition of dangerous structures

Ms. Kelly stated that Mr. Hein had verified with the insurance company that coverage is already in place to cover the Township demolishing structures on their own. Mr. Weimer stated he would have Steve Weber get the cost of dumpsters versus DPW hauling the material to the landfill. Ms. Kelly asked that he also look into a silt fence, etc. to protect the stream behind the structure on Main St.

7. Wal-Mart fines tolling agreement

Mr. Adams made a motion, seconded by Mr. Zito to ratify the tolling agreement with Wal-Mart regarding fines.

- **Discussion:** Mr. Hanna stated that the agreement stops time and we are able to enforce fines from 2013. He stated that in agreement with special counsel, he authorized Mr. Hein to sign the agreement before the deadline and the Board just needed to ratify it. Mr. Zito asked why Wal-Mart would agree to this if they could just let the statute of limitations run out. Mr. Hanna stated that they were operating in good faith and that it was part of the negotiations for their current permit.
- **Vote:** Four in favor, Mr. Weimer abstained because he is employed by Wal-Mart; motion passed.

8. Business Manager / Controller's report

Mr. Hein gave a brief report of the finances as of December 31, 2014.

9. Current obligations

• General Fund	\$288,067.64
• Sewer Fund	\$ 18,431.48
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Escrow Fund	<u>\$ 2,117.39</u>
• Total Disbursements	\$308,616.51

Mr. Adams made a motion, seconded by Mr. Pope to approve the current obligations.

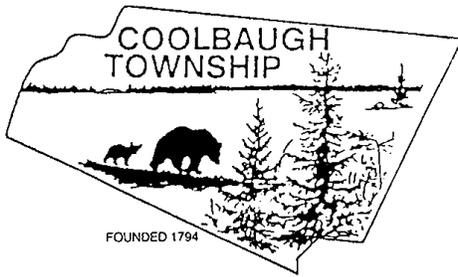
- **Discussion:** Ms. Fairservice asked why Starr Uniform was being paid for badges, that the amount seemed excessive. She was told it was for badges for the Zoning Officer, Codes Officer and SEO to identify themselves when on Township business out in the field.
- **Vote:** All in favor, motion passed.

10. Other business

- None

11. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, January 20, 2015 at 6:50 pm RE: Personnel & Legal
- Held Prior – Tuesday, January 20, 2015 at 7:55 pm RE: Personnel & Legal
- Subsequent – Tuesday, February 3, 2015 after the regular meeting RE: Personnel & Legal; meeting to be kept open.



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The Board went into Executive Session at 7:40 pm and returned at 8:52 pm.

Ms. Kelly made a motion, seconded by Mr. Zito to approve the addendum to the Collective Bargaining Agreement changing the hourly rate of the Assistant Foreman to \$25.72/hour, retroactive to January 1st, through April 30, 2015.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope against; motion passed.

Ms. Kelly made a motion, seconded by Mr. Weimer to approve the addendum to the Personnel Policy: Time Clock Policy effective beginning with the start of the next pay period on February 15, 2015.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope against; motion passed.

12. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:56 pm.

NEXT REGULAR BOARD MEETING: Tuesday, February 17, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: _____
Douglas A. Hein, Business Manager / Controller

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____