

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

February 16, 2016

The meeting was called to order by Vice Chairman Juan Adams at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Juan Adams, Lynn Kelly, Alma I. Ruiz-Smith, and Anthony Lamantia

Board Members absent:

William Weimer

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Adams announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter. The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- D. Pope stated that he hopes this year that we can do something with the Veterans Memorial.
- T. Keane stated that the painting in the building is being done by Stan and Justin and wanted to commend them on doing a great job.

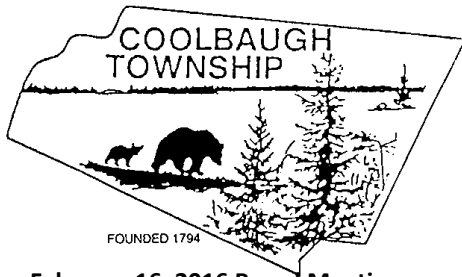
2. Approval of minutes / notes : February 2, 2016 Regular Meeting Minutes

Ms. Ruiz-Smith made a motion, seconded by Mr. Lamantia to approve the minutes of the February 2, 2016 regular meeting as presented

- **Discussion:** None
- **Vote:** All in favor, motion passes

3. Monthly Reports

- **Pocono Mountain Regional Police Department-** read by Mr. D. Pope, stating that the range project is probably on hold until they are able to find another piece of property. Mr. Adams stated that there was a gentlemen at the PMRPC meeting discussing a non-profit group that would like to provide drug awareness possibly in the school stating that it is free and that he looks forward to seeing what comes of it in the future.
- **Pocono Mountain Regional EMS-** read by Ms. Doremus. Ms. Doremus stated that the PMREMS has gotten a LUCAS CPR device which will help with patient care as well as safety of the EMS personnel when in the ambulance needing to perform CPR. Mr. Doremus also stated that the Easter Egg Hunt will be taking place at the Mount Pocono Firehouse on March 26, 2016.
- **Coolbaugh Township VFD-** read by Chief Ambrogio. Mr. Ambrogio thanked Coolbaugh Township DPW, Pocono Summit, Tobyhanna Army Depot, Mt. Pocono Fire Co, PMREMS, PMRPD for their assistance at the Main Street Fire
- **Gouldsboro VFD-** read by Mr. Adams
- **Pocono Summit VFD-** read by Mr. Adams
- **Thornhurst Fire & Rescue Ambulance-** read by Mr. Adams
- **Tobyhanna Township VFD-** read by Mr. Tutrone also thanking Coolbaugh Twp. Fire Co and Chief Ambrogio for their assistance at the Blakeslee Inn Fire as well as for providing food for the firefighters as it was a long fire to fight. Everything they did was greatly appreciated.
 - **Discussion:** Mr. Adams thanked all for their hard work.



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4. Pocono Mountain Public Library- Endorsement of Ballot Petition

Ms. Shincovich, Director of the Library was in attendance to present the Board with the petition that has 136 signatures advising that according to Monroe County the November election had votes from 1,268 people and the library had to obtain 3% of that amount or 39 signatures in order to be eligible to be placed on the ballot. Ms. Shincovich stated that they would like the Supervisors to recognize their petition to be placed on the April primary ballot.

Mr. Adams made a motion seconded by Ms. Ruiz-Smith to recognize the petition presented from the library to be placed on the primary ballot in April of 2016.

- **Discussion:** B. Sandford asked if we share the library with Mount Pocono will they also be approached for additional funding through the same ballot request, being advised yes that Mount Pocono also recognizes the petition. M. Fairservice asked how much are you requesting on the ballot, being advised they are requesting 1/3 of a mil from the Coolbaugh Township residents which would equal 85,000.00 and 1/3 of a mil from Mount Pocono equivalent to approximately 11,000.00. Ms. Fairservice asked why the primary election when not everyone can vote, being advised that everyone no matter what party can vote on the questions that are on the ballot, as well as the fact that if the ballot comes back as a “no” the library has time before the end of the year to come up with a plan for the future.
- **Vote:** 3-0-1, motion passed. (Ms. Kelly abstained due to the library being her employer)

5. EAC Dog Park Update

Ms. Kelly read the memo submitted from EAC which stated that the Dog Park project has been put on hold and that the gates have been padlocked. Ms. Kelly explained that there were “change orders” that occurred but that the changes were never approved by EAC. EAC will continue to update the Supervisors as the project status changes.

6. PA Northeast Regional Railroad Authority Correspondence

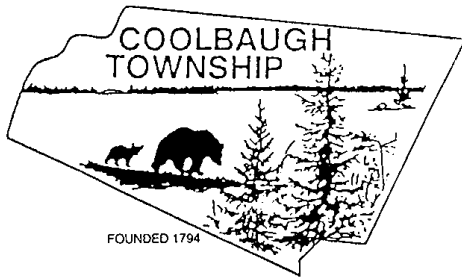
Ms. Ruiz-Smith read the correspondence received from the Northeast Railroad Authority and asked Ms. Kelly if we received any other correspondence and was advised that this was the only correspondence received at this point. Ms. Ruiz-Smith stated that a Township employee needs to be at the location between 4:30 and 5:30pm to take pictures of people running the lights to show to the railroad authority so they see the issue. Ms. Ruiz-Smith expressed her concerns with the lack of safety at the Stillwater location with regard to the extensive red light signal and people that are still running the red light, stating the Township needs to be proactive instead of reactive that nothing will be resolved until a life is lost at the location, and we are responsible for the safety of the citizens. Ms. Kelly stated that we should give them time to research and respond to our letter.

- **Discussion:** E. Tutrone stated that the issue is due to the loading and unloading at the grain mill, depending where the train stops it triggers the lights to turn on. They need to review and resolve the issue with the sensors. D. Pope stated that no matter what we do, if people want to run the light they are going to run the lights. P. Williams stated that people need to be responsible for their own safety and actions. K. Ambrogio asked if running the lights at the train tracks is a citable offense stating that if so maybe an officer should be there and cite the people running the lights and after a while people will get the message.

7. Current obligations

• General Fund	\$ 387,382.54
• Sewer Fund	\$ 20,500.17
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	<u>\$ 700.95</u>
Total Disbursements	\$ 408,583.66

Ms. Kelly made a motion seconded by Mr. Adams to pay the current obligations totaling \$408,583.66.



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- **Discussion:** Mr. Lamantia asked for clarification on the 2013 GOB payment, check #5852 for \$307,346.88, and Ms. Kelly advised it is an annual payment for a General Obligation Bond that was refinanced in 2013 for a better interest rate and stated she wasn't sure of the remaining liability balance of the bond but would look it up. D. Pope asked what Check #5832 to Murrays Towing was for that it cost 525.00 and stated that is a lot of money to tow a truck. D. Pope also asked what the payment with the description ballfield signal lights would be for. Ms. Kelly stated possible the flashing lights on the side of the streets that we are responsible to pay for.
- **Vote:** All in favor, motion passes

8. Other Business

- Mr. Lamantia stated he would like to start discussing improving property values. Ms. Kelly asked that he prepare something maybe some ideas and pass around to the Board to review so that it can be discussed at a future meeting.

9. Board of Supervisors Executive Sessions

Prior: Tuesday, February 16, 2016 from 6:35pm-6:58pm Re: Legal

10. Adjournment

There being no further business, a motion was made by Ms. Kelly, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:38pm.

NEXT REGULAR BOARD MEETING: Tuesday, March 1, 2016 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Juan Adams, Vice Chairman

Date: _____