

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, DECEMBER 30, 2014
MINUTES

The meeting was called to order by Chairman Lynn Kelly at 7:13 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Lynn Kelly, Juan Adams, Fred Pope William Weimer and Robert M. Zito.

Staff present:

Doug Hein, Business Manager / Controller; Jerry Hanna, Solicitor

Announcements:

Ms. Kelly announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- Mr. J. O'Boyle asked why Pocono Mtn. Economic Development Corp. applied for a permit to breach Tegawitha Lake Dam; Ms. Kelly replied it was for repairs to pipes below the dam. Mr. O'Boyle asked if the bridge over Hummler Run was complete; Mr. Weimer replied that it was.

2. **Approval of Minutes / Notes**

- December 16, 2014 Regular Minutes
- December 16, 2014 Work Session Notes

The minutes of December 16, 2014 were reviewed and considered for approval.

Mr. Weimer made a motion, seconded by Mr. F. Pope to approve the minutes of December 2, 2014 as presented.

- **Discussion:** Changes were noted in item #11 to add discussion comments. Both the motion and second were amended to reflect the changes.
- **Vote: All in favor; motion passed.**

- **At this time, Ms. Kelly inserted another agenda item – Atty. Nick Haros was present to give the Board the Wal-Mart SIUP for the WWTP.**
 - Mr. Haros stated that current permit expires at midnight 12/31/2014 and the new one will run 1/1/2015 through midnight 12/31/2016. He and the attorney for Wal-Mart had gone back and forth to re-write certain sections of the permit and he had input from Dave Kavitski and Ken Fulford. Mr. Haros recommended adoption of the permit.

Mr. F. Pope made a motion, seconded by Mr. Adams to approve the SIUP for Wal-Mart based on Mr. Haros' recommendation.

- **Discussion:** None.
Vote: Four in favor, Mr. Weimer abstained due to his employment by Wal-Mart; motion passed

3. **Adoption of Coolbaugh Township 2015 Budget / Approval of Township Resolution #05-2014**

Mr. Weimer made a motion, seconded by Mr. Zito to adopt the 2015 Budget and approve Township Resolution #05-2014.

- **Discussion:** None
- **Vote:** Four in favor, Mr. Adams against; motion passed.

4. **Resignation of Robert M. Zito as Coolbaugh Township Secretary, effective 1/5/2015.**

Mr. Weimer made a motion, seconded by Ms. Kelly to accept the Mr. Zito's resignation effective 1/5/2015.

- **Discussion:** Mr. F. Pope asked if second class Townships needed a Secretary to run; Mr. Hanna said they did; Mr. Zito said he was doing this as a formality to let the Board know he did not want the position in 2015. Mr. D. Pope & Ms. Fairservice both stated that the minutes had greatly improved under Mr. Zito.
- **Vote:** Four in favor, Mr. Zito abstained; motion passed.

5. **Termination of Associate Secretary position, effective 12/31/2014.**

Mr. Weimer made a motion, seconded by Mr. Zito (based on 2015 budget and with regret) to terminate the Associate Secretary position effective 12/31/2014.

- **Discussion:** None
- **Vote:** Three in favor, Mr. Adams & Mr. F. Pope against; motion passed.

6. Current Obligations

Before them, the Supervisors had details of the Township's current obligations totaling \$99,265.61.

Mr. F. Pope made a motion, seconded by Mr. Adams to pay current obligations in the amount of \$99,265.61.

- **Discussion:** None
- **Vote:** All in favor; motion passed.

7. Other Business

- **Ms. Kelly presented the updated lease agreement for Judge Fluegel's office as presented by Mr. Hein and approved by Monroe County. Mr. Weimer made a motion, seconded by Mr. Adams to approve the lease for 2015.**
 - **Discussion:** None
 - **Vote:** All in favor; motion passed.
- **Mr. Weimer wanted to thank DPW for their assistance with tearing down part of the building during the structure fire on Main Street earlier in the month.**
- **Mr. Zito was approached by an individual asking if he could let everyone know that the DAV has a breakfast at Billy's Diner in Tannersville on the 3rd Saturday of each month.**
- **Mr. Weimer asked that people look at the CTVFD Facebook page to support one of their members.**

8. Board of Supervisors Executive Sessions

- **Held prior: Tuesday December 30, 2014 at 6:00 pm re: Legal**
- **Held prior: Tuesday December 30, 2014 at 6:30 pm re: Legal**
- **Subsequent: None**

9. Adjournment

There being no further business, a motion was made by Mr. F. Pope, seconded by Mr. Weimer, to adjourn the meeting. All in favor; motion passed. Meeting adjourned at 7:38 pm.

NEXT REGULAR BOARD MEETING: Monday, January 5, 2014 at the Coolbaugh Township Municipal Office meeting room for the purpose of reorganization and other business.

- **Business Meeting – 7:00pm**

Submitted by: _____
Douglas A. Hein, Business Manager / Controller

Reviewed by: _____
Robert M. Zito, Township Secretary

Witnessed by: _____
Lynn Kelly, Chairman

Date: _____

DRAFT