

**Coolbaugh Township
Board of Supervisors
December 21, 2010 Minutes
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The Coolbaugh Township Board of Supervisors December 21, 2010 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., and Mr. Robert Zito. Also present were Township Secretary Linda Frutchey, Business Manager/Controller Douglas Hein and Township Solicitor Jerry F. Hanna. Mr. Robert B. Hutchins was absent from the meeting.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting.

Approval of December 7, 2010 Minutes

Mr. Zito motioned to approve the December 7, 2010 minutes as presented and dispense with the reading. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0.

2010 Monthly Reports

Coolbaugh Township Volunteer Fire Company

Bill Weimer was present to give the following reports: for November there were 27 calls, and year to date were: 295 calls, 3,224.56 man hours and 7523.08 training hours. Mr. Weimer said starting in 2011 the CTVFC will have to pay for training seminars.

Mr. Weimer said that the fire company received a call requesting assistance as the individual was concerned for the safety of 80 children in the day care in St. Ann's

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Hall, the room is too small, etc. Mr. Weimer said the fire company was contacted because the individual knew they have three certified fire inspectors. Mr. Weimer asked if the Supervisors wanted the fire company to check the situation out. Discussion ensued. Mr. Weimer was advised that the Township Zoning Officer would look into the matter and the Supervisors would let the fire company know if they were needed. Public input was heard from Phyllis Williams and David Pope.

Pocono Mountain Regional Emergency Medical Services

Ms. Kelly presented the November 2010 PMREMS Report as follows: Coolbaugh Twp. had 154 calls and year to date at 1779, Mt. Pocono Boro had 38 calls, Tobyhanna Twp. had 79 calls, Paradise Twp. had 47 calls and Tunkhannock Twp. had 60.

Pocono Mountain Regional Police

Mr. Frutchet presented the November 2010 PMRPD Monthly Report as follows: 1085 complaints, 68 accidents, 142 criminal arrests, 499 traffic arrests, 503 traffic warnings and 22 ordinance arrests for a total of 1153 calls and a total of year to date of 14870 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

The Cross, Inc. Land Development Plan - Request for Extension

Mr. Zito moved to grant an extension on The Cross, Inc. Land Development Plan until February 21, 2011, per the Planning Commission's recommendation. Seconded by Mr. Frutchet. Discussion - none. The motion carried 4-0.

**Minor Subdivision joining lots 3 & 4, Block A-63, Section 11 - Arrowhead Lake
- Property Owners - William & Ann Babb**

Ms. Kelly made a motion to approve the Minor Subdivision joining lots 3 & 4, Block A-63, Section 11 in Arrowhead Lake for William & Ann Babb. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0.

Coolbaugh Township Code of Ordinances, Chapter 18, Part 5, On Lot Sewage Management Program

Mr. Zito moved to adopt Coolbaugh Township Code of Ordinances, Chapter 18, Part 5, On Lot Sewage Management Program. Seconded by Mr. Frutchey. Discussion - Mr. Zito said the Board of Supervisors have been working on this ordinance for a while as the ordinance will provide for regulations, inspections, maintenance and rehabilitation of Onlot sewage disposal systems, residents owning a building served by an Onlot sewage disposal system will be required to have their tank pumped by a qualified hauler and provide the Township with a receipt from the hauler, etc. Public Input was heard from Dave Pope and Phyllis Williams. The motion carried 4-0.

Township's Financial Report

Before the Supervisors were detailed General Fund revenues, expenses, cash balances and preliminary trial balance and preliminary expense reports for each fund for the month ending November 30, 2010 prepared by Business Manager/Controller Doug Hein. Discussion - it was the consensus of the Supervisors that they need to review the amount of money that would be distributed to the Rainy Day Fund on a monthly basis.

Current Obligations

Payroll Fund	\$ 30,000.00
General Fund	\$103,453.90
Capital Projects Fund	\$ 3,115.56
Escrow Account Fund	\$ 8,221.40
Sewer System Fund	\$ 12,541.17
Total Disbursements	\$157,332.03

Mr. Frutchey moved to pay the Current Obligations in the amount of \$157,332.03. Seconded by Mr. Zito. Discussion followed about the \$140,000. 00 to the Emergency Service Money Market, \$20,000.00 to the Emergency Services PLGIT Fund and the Rainy Day Fund being refunded upon receipt of the Tax Anticipation Note. It was the consensus of the Supervisors that they would review and later vote on the monthly amount of money to put in the Rainy Day Fund. The motion carried 4-0.

Other Business

Cancellation of Profit Point Contract

Ms. Kelly made a motion to cancel the contract with Profit Point and pay the cancellation penalty of approximately \$400.00. Seconded by Mr. Frutchey. Discussion followed about getting stickers to put over the old cards or replacing the cards for 2011. Mr. Frutchey was asked to obtain prices and do a purchase order for the Supervisors to sign in 2011. The motion carried 3-1-0 (Mr. Zito opposed).

Township Cell Phones

Ms. Kelly asked that the Supervisor and employees all receive the basic cell phone service.

Public Input

Mickey Denig - said he is speaking as a member of the Parks and Recreation Commission and the Tobyhanna Athletic Association (TAA) and went on to say that the concession stand was spray painted with graffiti last week-end, the TAA is spending a lot of money on repairs as the stand has been vandalized in the past, etc. Discussion ensued about installing surveillance cameras, what type of cameras to install, cost, etc. It was suggested that Pocono Mountain Regional Police could be asked to check the site more often, etc. Mr. Denig explained that the members of the TAA are working full time and the graffiti has not been removed, etc. It was the consensus of the Supervisors that our DPW could assist with the removal of the graffiti. Mr. O'Boyle said he would contact the DPW in the morning.

Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held an Executive Session on Tuesday, December 7, 2010 at 8:30 for Personnel, one will be held after the meeting on Personnel and one will be held on Wednesday, December 22, 2010 at 7:30 a.m. for Personnel.

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Adjournment

With no further business before the Board, Mr. Frutchey moved to adjourn the meeting. Seconded by Mr. Zito. Discussion - none. The motion carried 4-0. The meeting adjourned at approximately 7:55 p.m.

Respectfully submitted:

Linda Frutchey
Township Secretary

Joseph O'Boyle
Board Chairman