

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, DECEMBER 16, 2014
MINUTES**

The meeting was called to order by Chairman Lynn Kelly at 7:07 pm in the meeting room of the Pocono Mountain Public Library, 5500 Municipal Drive, Tobyhanna, PA.

Board Members present:

Lynn Kelly, Juan Adams, Fred Pope William Weimer and Robert M. Zito.

Staff present:

Doug Hein, Business Manager / Controller; Jerry Hanna, Solicitor; and Tomas Keane, Codes Enforcement Officer

Announcements:

Ms. Kelly announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- Mr. S. Planchock questioned several items in the 2015 proposed budget. He also questioned if Mr. Frutchey voted on the PMRPC to sue Coolbaugh Township.

2. **Approval of Minutes / Notes**

- December 2, 2014 Regular Minutes
- December 2, 2014 Work Session Notes

The minutes of December 2, 2014 were reviewed and considered for approval.

Mr. Adams made a motion, seconded by Mr. F. Pope to approve the minutes of December 2, 2014 as presented.

- **Discussion:** Changes were noted in item #5 on page 3 and item #7 on page 4. Both the motion and second were amended to reflect the changes.
- **Vote: Four in favor, One abstained (Mr. Weimer). Motion passed.**

3. **2014 Monthly Reports**

- **Thornhurst Volunteer Fire and Rescue Company** Judy Remak presented the report.
- **Coolbaugh Township Volunteer Fire Company** No one was present.
- **Pocono Mountain Regional EMS** Denise Rinaldi presented the report.
- **Pocono Mountain Regional Police** Mr. Adams presented the report; Mr. Weimer stated that Chris Wagner has been promoted from Acting Chief to Chief of PMRPD.

4. **Minor Subdivision joining lots 15 & 16, Block 1601, Section 16, Arrowhead Lake, Property Owners – David & Andria Saia**

Mr. Adams made a motion, seconded by Mr. Weimer to approve the minor subdivision.

- **Discussion:** None.
- **Vote:** All in favor. Motion passed.

5. **Minor Subdivision joining lots 16 & 17, Block 2104, Section 21, Arrowhead Lake, Property Owners – Carol & William Parsons, Jr.**

Mr. Adams made a motion, seconded by Mr. Weimer to approve the minor subdivision.

- **Discussion:** Mr. Zito noted the new lot number should be 16, not 61 as noted on the application. Both the motion and second were amended to reflect this.
- **Vote:** All in favor. Motion passed.

6. **Minor Subdivision joining lots 5713 & 5714, Section R, Pocono Farms, Property Owner – Bruce Wheeler**

Mr. Adams made a motion, seconded by Mr. Weimer to approve the minor subdivision.

- **Discussion:** None.
- **Vote:** All in favor. Motion passed.

7. **Quarterly Update – Dangerous Structures**

Ms. Kelly gave an update on the dangerous structures being tracked by the Township Zoning Officer. Public comments: Ms. P. Williams asked if Dana's Restaurant on State Route 196 was on the list. She was told it was not. Ms. M. Fairservice asked if 608 Main St. was the house that just burned. She was told that it was. Mr. J. Rogan stated that 608 Main St. is up for tax sale.

8. **Adoption of Ordinance #123-2014 – authorizing the participation in the PSATS Unemployment Compensation Group Trust**

Mr. Hein stated that the UC Trust agreement had been updated by the trustees and that the Township needed to approve the changes in order to remain in the Trust.

Mr. Weimer made a motion, seconded by Mr. Adams to approve adopting the ordinance.

- **Discussion:** None.
- **Vote:** All in favor. Motion passed.

9. **Authorization to advertise Notice of Organizational Meeting for various boards, commissions and council**

Mr. Adams made a motion, seconded by Mr. F. Pope to approve advertising the meetings.

- **Discussion:** None.
- **Vote:** All in favor. Motion passed.

10. **Gouldsboro Volunteer Fire Company request for \$5,200 from the one mill fire tax for the purchase of a Thermal Imaging Camera**

Denise Rinaldi made the request on behalf of the Gouldsboro VFC for a thermal imaging camera which was on special from the vendor at approximately half the regular cost.

Mr. Weimer made a motion, seconded by Mr. F. Pope to approve the purchase.

- **Discussion:** None.

- **Vote: All in favor. Motion passed.**

11. Sale of Elgin Geovac / Sale of Lay-Mor Sweeper

Mr. F. Pope made a motion, seconded by Mr. Weimer to approve the sale of the Elgin Geovac to David Eichenlaub for \$30,100.

- **Discussion: None.**
- **Vote: All in favor. Motion passed.**

Mr. Adams made a motion, seconded by Mr. Weimer to approve the sale of the Lay-Mor Sweeper to Joseph Schoffstall for \$9,800.

- **Discussion: None.**
- **Vote: All in favor. Motion passed.**

12. Business Manager / Controller's Financial Report

Mr. Hein gave a brief overview of the financial position as of December 10, 2014.

13. Current Obligations

Before them, the Supervisors had details of the Township's current obligations totaling \$263,294.37.

Mr. Adams made a motion, seconded by Mr. Weimer to pay current obligations in the amount of \$263,294.37.

- **Discussion: None.**
- **Vote: All in favor. Motion passed.**

14. Other Business

Ms. Kelly stated that the Board had discussed during the Work Session, a request from CCI Waste & Recycling to amend their contract with the Township for drop-off containers to increase their rate per container by \$68.00 due to the fact that they now use Alliance Landfill which is further than Keystone Landfill. Mr. Weimer made a motion,

seconded by Ms. Kelly to not approve the increase request and for Mr. Hein to send a letter to that effect.

- **Discussion:** Mr. Weimer said that CCI has not been very responsive and their service is lacking. Various options were discussed for cancelling the contract and bidding out the services early.
- **Vote: Three in favor (Ms. Kelly, Mr. Weimer and Mr. Zito). Two abstained (Mr. F. Pope and Mr. Adams). Motion passed.**

15. Board of Supervisors Executive Sessions

- **Held prior: Tuesday November 18, 2014 at 8:50 pm re: Legal**
- **Held prior: Tuesday December 2, 2014 at 6:10 pm re: Legal**
- **Held prior: Monday December 15, 2014 at 8:15 pm re: Legal**
- **Subsequent: Tuesday December 16, 2014 at 6:20 pm re: Legal**

16. Adjournment

There being no further business, a motion was made by Mr. F. Pope, seconded by Mr. Weimer, to adjourn the meeting. All in favor, Motion passed. Meeting adjourned at 8:05 pm.

NEXT REGULAR BOARD MEETING: December 30, 2014 at the Coolbaugh Township Municipal Office meeting room.

- **Business Meeting – 7:00pm**

Compiled by: _____
Douglas A. Hein, Business Manager / Controller

Submitted by: _____
Robert M. Zito, Township Secretary

Witnessed by: _____
Lynn Kelly, Chairman