

## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

### COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

December 1, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

#### **Board Members present:**

William Weimer, Juan Adams, Lynn Kelly, Fred Pope, and Robert M. Zito

#### **Board Members absent:**

None

#### **Staff present:**

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

#### **Staff absent:**

None

#### **Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

#### **1. Public input**

- V. Hettler Questioned the status of the property on Route 196 across from PA American Water stating that there are many issues with the property including trash, vehicles and livestock, making other properties less marketable for those trying to sell as well as unsightly for those living in the area.
- D. Pope asked about political signs that are still in the area of the firehouse
- D. Broxmeier asked about the illegal dumping status at the recycling yard
- B. Sanford asked that Green Road be visited for dumping issues
- V. Massaro stated that he believes there is a required amount of property to legally have livestock pertaining to the 196 property

#### **2. Approval of minutes / notes**

*Mr. Pope made a motion, seconded by Ms. Kelly to approve the minutes of the November 17, 2015 regular meeting.*

- **Discussion:** M. Fairservice asked about the executive session on November 24, 2015 at the library that was not included on the minutes. Mr. Zito stated that it will be included by Mr. Weimer this evening.
- **Vote:** 4-0-1 (Mr. Adams abstained)

#### **3. Inclusion in Group Health, Dental and Vision Insurance Coverage**

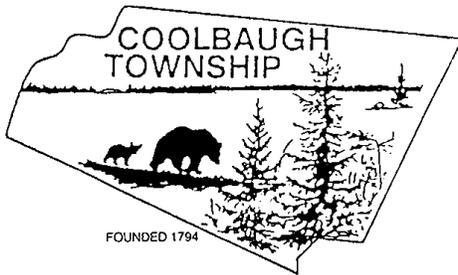
Mr. Weimer read a letter submitted by Ms. Ruiz-Smith requesting inclusion in health, dental and vision insurance through the Township as she will be a seated Supervisor in January 2016. No action was necessary on this agenda item.

#### **4. Authorization to Advertise the following:**

- Notice of vacancies on various boards, commissions and council
- Notice of intent to appoint a Certified Public Accountant at the Board of Supervisors Re-Organizational Meeting
- Notice to Residents- Any vehicle left on Township Right of Way during periods of ice or snow removal will be towed at owner's expense.

*Mr. Adams made a motion seconded Mr. Weimer to authorize the advertising of all three proposed advertisements as presented.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.



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### 5. Center Rock Realty (Ray Price Project)

- Development Agreement
- Stormwater Management Facilities Maintenance Agreement
- Interim Guarantee and Indemnification Agreement

Mr. Hanna explained that the Development Agreement and the Stormwater Management Facilities Maintenance agreement are available this evening to be signed by the Board and do not need to be accepted or approved as these are a condition previously set by the Board for this project. The Interim Guarantee and Indemnification Agreement is no longer necessary as the Performance Bond for Center Rock Realty has been received from PNC Bank. Mr. Hanna stated that there is still a Sewage Maintenance Agreement and Bond for the sewage still outstanding for this project which Jake is working to resolve. Mr. Pope asked if we need to authorize Center Rock Realty to proceed and Mr. Hanna responded no that is not necessary.

### 6. Current obligations

• General Fund	\$	251,846.48
• Sewer Fund	\$	10,494.93
• Capital Projects Fund	\$	0.00
• Emergency Services Fund	\$	0.00
• Liquid Fuels Fund	\$	0.00
• Escrow Fund	\$	0.00
<b>Total Disbursements</b>	<b>\$</b>	<b>262,341.41</b>

*Mr. Adams made a motion seconded by Ms. Kelly to pay the current obligations totaling \$262,341.41.*

- **Discussion:** Mr. Pope asked about the payment to Cat Financial Commercial and was advised that it is a line of credit that was used to repair the Beast.
- **Vote:** All in favor, motion passes.

### 7. Other Business

- Letter of concern regarding traffic and littering on Industrial Park Drive

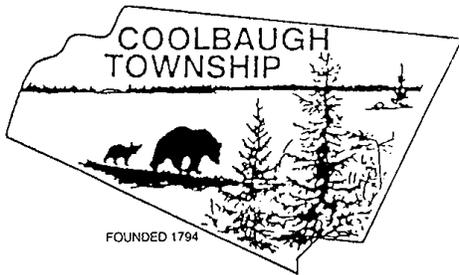
Mr. Weimer read the email submitted by Mr. Langen from Arcadia Properties asking what can be done with trucks parking on Industrial Drive as well as employees from Genco walking across the street to stand and smoke on Arcadia property. Ms. Kelly asked if we can post no parking signs, and Mr. Weimer stated that he has plenty of them. Mr. Pope stated that there are so many rules and regulations enforced on truck drivers that sometimes they run out of driving time and have no choice but to pull over or be faced with a fine. M. Fairservice stated that there should be required parking areas for new businesses that have trucks when they are moving into the area, also stating that the Township can't fight good businesses that want to move to our area. D. Pope stated that there is no place for trucks to park in this area and to save the signs. Mr. Weimer stated that he will put up the no parking signs and talk to Genco about the issue.

- Ms. Kelly stated that there is a holiday event being held at the Wills mansion which starts at noon on Saturday December 5, 2015 and the tree lighting will take place at 4pm.

### 8. Board of Supervisors Executive Sessions

- Tuesday, November 24, 2015 at 7:00pm Re: Legal
- Tuesday, December 1, 2015 from 6:00pm-6:55pm Re: Legal
- Tuesday December 1, 2015 from 7:32pm- 8:25pm Re: Personnel

The Board of Supervisors went into Executive Session at 7:32pm for Personnel. The meeting was re-opened at 8:26pm.



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**9. Adjournment**

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Weimer to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:26pm.

**NEXT REGULAR BOARD MEETING: Tuesday, December 15, 2015 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

**Submitted by:** Erin Masker, Recording Secretary

**Reviewed by:** \_\_\_\_\_  
Lynn Kelly, Township Secretary

**Witnessed by:** \_\_\_\_\_  
William Weimer, Chairman

**Date:** \_\_\_\_\_