

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 19, 2014**  
**MINUTES**

The meeting was called to order by Chairman Lynn Kelly at 7:07 pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

Ms. Kelly led those present in the Pledge of Allegiance.

**Board Members present:**

Lynn Kelly, Fred Pope, Bill Weimer and Robert M. Zito.

**Board Members absent:**

Juan A. Adams.

**Staff present:**

Doug Hein, Business Manager / Controller and Jerry Hanna, Solicitor.

**Announcements:**

Ms. Kelly announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public would be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Public Input**

- **Mr. Harry Smith:** Asked if letters authorized at last meeting to be sent to the other members of the PMRPC had been responded to. Received a response from Tobyhanna Twp. for an open public meeting. Also asked if the EDC receives LSA money for constructing a building what happens to the grant money if the building is sold. Ms. Kelly said she would look into it.
- **Mr. George Bernadine:** Asked if the three other PMRPC member municipalities had turned down the closed meeting as was reported in the Pocono Record. Ms. Kelly said nothing official had been received from Mt. Pocono or Tunkhannock Township. A lengthy discussion began with the Board.

- **Ms. Peggy Cooney:** Stated that Coolbaugh should try the open meeting to see if it works. Mr. Zito said it was tried in the past and became a very defensive meeting on all sides and it didn't work.
- **Ms. Judy Remak:** Stated the PMRPC reports to the municipalities that formed it and that the Townships have rights to the information for which they are asking.
- **Mr. Fred Berg:** Asked why punishment of Chief Harry Lewis was never published. He was told it was a personnel issue but report conducted was never given to Coolbaugh.
- **Mr. Dan Dougherty:** Said Supervisors should ask their Solicitor what the law is to get the report. Also, talk to the residents on their view of leaving the PMRPC. Mr. Zito said that the Supervisors have no problems with the rank-and-file officers.
- **Mr. Brian Sandford:** Stated that at the July PMRPC, Mr. Weimer asked to see a copy of the \$50,000 Morris report and wondered if he had seen it. Mr. Weimer said that he had not.
- **Ms. Michelle Fairservice:** Asked what the lines painted on Main St. were. They are for PA One Calls.
- **Mr. Dave Pope:** Asked how new employee (Tomas Keane) was working out with getting compliance with sign ordinance. Mr. Keane was present in the audience and stated that letters have begun to be sent out.
- **Mr. Dan Broxmeier:** Asked about new fire hydrants. Mr. Weimer stated he had a meeting with PA American and they are working on getting things finalized. Also asked if Leslie Way was going to be paved and was told yes it is.

## 2. **Approval of Minutes / Notes**

- July 29, 2014 Work Session Notes
- August 5, 2014 Regular Minutes
- August 5, 2014 Work Session Notes

The minutes of August 5, 2014 were reviewed and considered for approval.

**Mr. Weimer made a motion, seconded by Mr. F. Pope to approve the minutes of August 5, 2014 as presented.**

- **Discussion:** None
- **Vote:** All in Favor. Motion Passed.

### **Work Session Notes / Public Hearing Notes**

The notes for the work session held on July 29, 2014 were presented for review. It was agreed by consensus that these documents would be published for public viewing on

the Township website. The notes for the August 5, 2014 work session were not available.

3. **2014 Monthly Reports**

- **Thornhurst Volunteer Fire and Rescue Company:** Report was given by Judy Remak
- **Coolbaugh Township Volunteer Fire Company:** Report was given by Bill Weimer
- **Pocono Mountain Regional EMS:** Report was given by Fred Pope
- **Pocono Mountain Regional PD:** Report was given by Bill Weimer

4. **Arcadia North Business Park, South Phase, Section 1, Lot 2, Distribution Center-Final Land Development Plan-Clarius Partners**

Mr. F. Pope made a motion, seconded by Mr. Weimer to approve the Final Land Development Plan based on Planning Commission's recommendation and contingent upon Engineer Russ Kresge's conditions being met.

- **Discussion:** None
- **Vote:** All in Favor. Motion Passed.

5. **Minor Subdivision joining lots 16 & 17, Block 85, Section 13, Arrowhead Lake, Property Owner – Julia Belfor**

Mr. Zito made a motion, seconded by Mr. F. Pope to approve the minor subdivision.

- **Discussion:** None
- **Vote:** All in Favor. Motion Passed.

6. **Township Resolution #05-2014-disbursement of the funds to the four volunteer fire companies that provide coverage to Coolbaugh Township from the one mill fire tax revenue for fiscal year 2014**

Mr. F. Pope made a motion to table, seconded by Mr. Weimer

- **Discussion:** None.
- **Vote:** All in Favor. Motion to Table Passed.

7. **Renewal of the Zenon/GE Water Service Contract for the WWTP**

Mr. F. Pope made a motion to approve the contract with Zenon/GE Water Service for 24/7, 365 support at the WWTP, seconded by Mr. Zito

- **Discussion:** None.
- **Vote:** All in Favor. Motion Passed.

#### 8. Business Manager / Controller's Financial Report

Mr. Hein gave a brief report. Total revenue through August 13, 2014 for the General Fund is \$5,376,523. Total expenses through August 13, 2014 are \$4,245,942. All monies drawn from the Rainy Day Fund have been paid back.

#### 9. Current Obligations

Before them, the Supervisors had details of the Township's current obligations totaling \$246,438.58.

**Mr. Zito made a motion, seconded by Ms. Kelly to pay current obligations in the amount of \$246,438.58.**

- **Discussion:** Mr. Dave Pope questioned check #2996 (General Fund). Mr. F. Pope questioned Tobyhanna Conservation checks for last year and this year (General Fund).
- **All in Favor. Motion Passed.**

#### 10. Other Business

- **Mr. Weimer asked for an executive session for personnel following the meeting. He also asked the Parks & Rec members present if they needed more porta-potties for the 40<sup>th</sup> Anniversary celebration; Claire Colgan said no but asked for the ones there to be cleaned. Michele Fairservice asked Mr. Weimer if the soccer field would be lined and he told her yes.**
- **Mr. Zito stated that as manager of PFE, he wanted to say that PFE supports the police officers and PFE was not given a chance to contribute and be part of the ad in the Pocono Record. He will, as a Township Supervisor, support the officers in coming over to a Coolbaugh PD if one is ever formed and would vote to have them keep their years of service.**
- **Ms. Kelly stated that the DPW union has met on the collective bargaining agreement and that we need to form our committee to meet with them. She asked who, along with Mr. Hein, would like to be on it. Mr. Zito stated that he and Mr. F. Pope should be on it because Ms. Kelly and Mr. Weimer should stay at arms-length from it and Mr. Adams didn't appear to have the time to dedicate to it. It was agreed that Mr. Zito, Mr. F. Pope and Mr. Hein would be on the bargaining committee and Mr. Weimer would ask the DPW Union Steward if**

September 9, 2014 at 6:00 pm in the Municipal Building conference room would be acceptable for a first meeting.

11. Board of Supervisors Executive Sessions

- Held prior: Tuesday August 5, 2014 at 6:42 pm re: Legal and at 8:21 pm re: Personnel
- Subsequent: Tuesday August 19, 2014 at 8:50 re: Personnel

12. Adjournment

There being no further business, a motion was made by Mr. F. Pope, seconded by Mr. Weimer, to adjourn the meeting. All in favor. Motion passed. Meeting adjourned at 8:35 pm.

**NEXT REGULAR BOARD MEETING: September 2, 2014**

- Work Session – 6:00pm
- Business Meeting – 7:00pm

Submitted by: \_\_\_\_\_  
Robert M. Zito, Township Secretary

Witnessed by: \_\_\_\_\_  
Lynn Kelly, Chairman

Date: \_\_\_\_\_