

**Coolbaugh Township  
Board of Supervisors  
August 18, 2009 - Page 1**

The Coolbaugh Township Board of Supervisors August 18, 2009 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Joseph O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

**Roll Call**

Supervisors present for the meeting included: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also present were Township Solicitor Jerry F. Hanna, Douglas Hein, Business Manager/Controller and Township Secretary Linda Frutchey.

**Statement on the Agenda:** Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of August 4, 2009 Meeting Minutes**

Ms. Kelly moved to approve the August 4, 2009 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. Hutchins. Discussion - Mr. Zito asked to note for the record that at this August 4, 2009 meeting, the Board of Supervisors ratified the union agreement between Teamster Local 773 and the Township, and the DPW workers ratified that agreement several days after, so we have a fully executed union contract with our DPW workers. The motion was called and carried 5-0.

**Township's Improvements Agreement - Scavello 940 Development**

Shelli Whitmer of Fisher & Fisher law firm was present on behalf of the project referenced above. A brief discussion followed about the Scavello 940 Letter of Credit, Cost Estimate, Schedule of Construction, Stormwater Management Facilities Maintenance Agreement, etc.

Mr. Frutchey moved to approve signing the Township Improvements Agreement for the Scavello 940 Development Project for Paul and Gabriel Scavello. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Mr. Hutchins made a motion to approve the Stormwater Management Facilities Maintenance Agreement for Paul and Gabriel Scavello. Seconded by Mr. Frutchey. Discussion - none. The motion passed 5-0.

**Extension request - Square One Markets Preliminary Land Development Plan**

Mr. Hutchins moved to grant an extension until December 3, 2009 on the Square One Markets Preliminary Land Development Plan. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

**2009 Monthly Reports**

**Coolbaugh Township Volunteer Fire Company**

No one was in attendance to present the fire company report.

**Pocono Mountain Regional Emergency Medical Services**

Mr. O'Boyle confirmed that everything with the PMREMS is up and running well.

**Pocono Mountain Regional Police**

Mr. Hutchins presented the July 2009 PMRPD Monthly Report as follows: 1537 complaints, 105 accidents, 185 criminal arrests, 489 traffic arrests, 345 traffic warnings and 17 ordinance arrests for a total of 1642 calls within the area covered by the regional police, which includes Tobyhanna, Tunkhannock and Coolbaugh Townships and the Borough of Mount Pocono.

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Mr. Hutchins also reported that Coolbaugh Township was over by 370 hours for July and over for a total of 97 hours year-to-date, that their meeting was short, but included a Moment of Silence in memory of Tunkhannock Township Supervisor Dick Van Noy; Lynn Kelly was appointed as Acting Treasurer; three officers will be sworn in at the next meeting; Harry Coleman, Esq. was appointed as the new Solicitor.

**Authorization to advertise "Notice of Sale" - 1999 Volvo Autocar Tandem Dump Truck**

Mr. Frutchey moved to advertise the "Notice of Sale - 1999 Volvo Autocar Tandem Dump Truck. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**Bid Award for Sludge Pumping, Hauling and Disposal for Coolbaugh Township**

The Sludge Pumping, Hauling and Disposal Bid for Coolbaugh Township was advertised in the Pocono Record on Wednesday, July 15 and Sunday, July 19, 2009 with a bid opening on Thursday, August 6, 2009. Bids were received from Biros Septic in the amount of \$.08398/gallon, Aqua Wastewater Management in the amount of \$.135/gallon and Koberlein Environmental in the amount of \$.09751/gallon.

Mr. Hutchins moved to award the bid to Biros Septic in the amount of \$.08398/gallon. Seconded by Ms. Kelly. A brief discussion followed about the necessary certifications being in place. The motion passed 5-0.

**Bid Award - SR 196 & Kings Way / Seven Nations Drive Intersection Signalization Project**

The SR 196 & Kings Way / Seven Nations Drive Intersection Signalization Project Bid Notice was advertised in the Pocono Record on Wednesday, July 29, 2009 and Friday, August 7, 2009 with a Bid opening on Monday, August 17, 2009.

Bids were received from the following contractors: Muschilitz Excavating, Inc. in the amount of \$476,029.88, Locust Ridge Contractors in the amount of \$516,160.00 and Grace Industries, Inc. in the amount of \$594,887.74.

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Mr. Zito moved to award the SR 196 & Kings Way / Seven Nations Drive Intersection Signalization Project Bid to Muschlitz Excavating, Inc. in the amount of \$476,029.89, contingent upon Solicitor Hanna's satisfactory review of the bid documents. Seconded by Mr. Hutchins. Discussion - The motion carried 5-0.

**Northampton Community College - request for temporary parking on Kolb Court**

Dennis Noonan, PMEDC, Matt Connell and Frank Buchvalt of Northampton Community College were present to request temporary parking at the cul-de-sac on Kolb Drive due a large student enrollment for the fall semester. Mr. Noonan said that PMEDC had no problem with the request and were willing to assist in any way. Mr. Connell explained that the students would park on the cul-de-sac from 9:00 a.m. to 3:00 p.m, traffic control will be handled by their staff, and they are willing to plow the road during the winter, etc.

Mr. Frutchey moved to grant Northampton Community College's request for temporary parking on Kolb Court for up to one year. Seconded by Mr. Hutchins. Discussion followed about notifying our insurance carrier Brown & Brown about the arrangement. The motion carried 5-0.

**Current Obligations**

General Fund	\$ 107,794.49
Capital Projects Fund	\$ 21,222.08
Escrow Account Fund	\$ 1,572.60
Sewer System Fund	\$ 10,531.21
<b>Total Disbursements</b>	<b>\$212,814.87</b>

Mr. Zito moved to pay the Current Obligations in the amount of \$212,814.87. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**Other Business**

**Request by Pocono Farms Country Club Association to pick up collected debris - Sept 12, 2009**

Before the Board was a letter from Dave Timko, General Manager for the Pocono Farms Country Club Association requesting that the Township pick up, at a site to be designated, debris which will be collected at a clean up scheduled for Sept. 12, 2009. Discussion followed about our Year Round Drop Off Site being open on September 12, 2009 and whether Pocono Farms staff could bring the debris over to our site versus our employees picking it up; if this was granted, all residents should be allowed to bring their debris for free, etc.

Mr. Hutchins moved to approve our employees picking up the debris at Pocono Farms at a designated area determined by our staff and also offer them the option of bringing the debris to our site. Seconded by Mr. Zito. Discussion - Mr. Zito said that during a recent CTCP Meeting residents from Pocono Summit Lakes asked for help with their community day clean up. He will advise them to send in a letter for consideration by the Board. Public comment was heard from Harry Smith who suggested that the debris be brought to our site, and Werner Frank who commented that PennDOT will assist with providing bags to the residents for their clean ups. The motion carried 5-0.

**Traffic Signal Modification - S.R. 196 & Echo Lake Road - Dennis and Gricel Bloom**

Mr. Hutchins moved to direct Township Engineer Russ Kresge to proceed with preparing bid specifications for the traffic signal modification at S.R. 196 and Echo Lake Road that is necessary to accommodate Dennis and Gricel Bloom's private driveway; all expenses occurred by Coolbaugh Township for engineering services will be billed to Mr. and Mrs. Bloom; the bid advertisement will be in the newspaper after September 15, 2009, as this will allow time for Mr. and Mrs. Bloom to hand in a signed agreement from a contractor to do the traffic signal modification. Seconded by Ms. Kelly. Discussion followed about making sure the letter to Mr. and Mrs. Bloom is clear about their option ending on September 15, 2009. The motion carried 5-0.

**New Alternative Human Services**

Mr. Hutchins moved to approve providing office space in the Township Community Service Center to New Alternative Human Services. Seconded by Mr. Zito. Discussion - none. The motion carried 5-0.

**Morgan Stanley Account**

Mr. Zito motioned to authorize moving the Morgan Stanley Money Market Account to Pocono Community Bank due to getting a better interest rate. Seconded by Mr. Hutchins. Discussion - none. The motion carried 5-0.

**Red Barn Project**

Solicitor Hanna said the documents for the transfer of the Red Barn back to the Lynch heirs will be ready for the next Supervisors' Meeting.

**Property Maintenance Code**

Mr. O'Boyle asked if there was an interest in reviewing the Property Maintenance Code as it was discussed a year ago. The consensus was not at this time.

**Weeds - Pocono Summit Rail Road Station**

Discussion ensued over Temporary Zoning Officer Joe Brady receiving several requests to have the weeds and grass cut at the Pocono Summit Rail Road Station. The consensus was to direct Wayne Regan, providing he has the time, to have staff cut the weeds and grass at the station.

**Profit Point Recycling Swipe Pass Cards**

Mr. Hein brought up the matter of Profit Point, requesting \$450.00 to do a data base modification. The consensus was to prepare a purchase order for Profit Point for the Supervisors to sign.

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**Purchase Order - for 1000 tons of anti-skid to be delivered**

Mr. Frutchey explained that the Purchase Order (#5000) approved in January to Edwards Sand & Stone should be Tarheel Quarry as they are the vendor who was awarded the Bid by COG. The condition on the Purchase Order was to have a vendor haul in the anti-skid.

**Dead Tree - S.R. 196**

Mr. Zito brought up the matter of a dead tree posing a danger just off SR 196 and Green Road, near the unfinished building with the four bay garage. Discussion followed. Mr. Frutchey said he and Wayne would look at the site in the morning.

**Public Input**

**Werner Frank** - said PennDOT is working in the area and maybe they could take down the dead tree while they are there.

**Board of Supervisors Executive Sessions**

Mr. O'Boyle announced that the Board of Supervisors held Executive Sessions on Tuesday, August 4, 2009 at 8:02 p.m. for Legal Issues and at 9:26 p.m. for Legal and Personnel Issues. An Executive Session is also scheduled for Tuesday, September 1, 2009 at 6:00 p.m. re: Personnel.

**Adjournment**

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 8:02 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Joseph O'Boyle  
Board Chairman