

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES**

**August 16, 2016**

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Juan Adams, Lynn Kelly, Alma I. Ruiz-Smith, and Anthony Lamantia

**Board Members absent:**

None

**Staff present:**

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary and Maureen Mills, Controller

**Staff absent:**

None

**Announcements:**

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

**1. Public Input**

- D. Pope expressed his concern for the amount of stipulations that are being put on a new business that is coming to the area, and believes that the Board of Supervisors should speak to this gentleman and find a way to assist him with the issues that he is having to help him get his project underway as it has been years since a new business has come into Tobyhanna.
- K. Winowich spoke regarding the Red Barn saying she received a call from Mr. Weimer and being provided with the legal document that was filed at the courthouse to start the process of transferring the Red Bard back to the family being advised by Mr. Hanna that no court date has been provided yet and being advised by Mr. Weimer that as soon as one is provided he will give her a call.
- B. Sandford asked for an update on the police feasibility study that was approved in the amount of \$25,000.00 in November or December of 2015.

**2. Approval of minutes / notes : August 2, 2016**

*Ms. Ruiz-Smith made a motion, seconded by Mr. Adams to approve the regular meeting minutes of August 2, 2016 as presented.*

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Lamantia abstained due to his absence at that meeting)

**3. Monthly Reports**

- **Pocono Mountain Regional Police Department-** Presented by D. Pope, stating that the Regional Police received some grants to replace a couple of vehicles. Mr. Pope also stated that the negotiations went well and he anticipates that they will begin working on the 2017 budget as soon as the next meeting. Mr. Pope also stated that Officer Nero was seriously injured by a dog which bit him at a training event (not his own police K-9) and that he is now back on the job. Mr. Adams stated that the Commission told the representatives that each Municipality should anticipate a five percent (5%) budget increase for the upcoming year.
- **Pocono Mountain Regional EMS-**Presented by M. Lemley stating that the EMS received a grant for a vehicle and that they are expecting the delivery of another vehicle to replace the one that was totaled in an accident in January. They will possibly be looking into a potential grant through ESSA for up to \$20,000.00 to purchase a Supervisor vehicle.
- **Coolbaugh Township VFD-** Presented by S. Topping, stating that they have met with two vendors regarding the purchase of fire vehicles. Mr. Topping stated that they attended the historical society event in which they had to leave early due to multiple calls that came in, he also stated that they presented fire safety at the library and are setting up a presentation for fire safety with the schools. He also stated that Chief Ambrogio would like to set up a meeting with the Representatives re: volunteers.
- **Gouldsboro VFD-** Presented by Mr. Weimer
- **Pocono Summit VFD-** Presented by A. Rich, also stating that they submitted their five year budget plan for review.
- **Thornhurst Fire & Rescue Ambulance-** Nothing was received.

- **Tobyhanna Township VFD-** Presented by Chief Counterman, also stating that on Tuesday, August 23, 2016 at 7:00pm at the Monroe County Public Safety Building there will be a meeting with State Senator Mario Scavello, the Fire Commissioner and other representatives regarding the future of Volunteer Fire and EMS.
- **Pocono Mountain Public Library-** Presented by Ms. Shincovich, Library Director, thanking the Supervisors and EMS for assisting with the festivities at the library.

**4. Award of Municibid for 2004 Peterbilt Model 330 Truck**

*Ms. Kelly made a motion second by Mr. Weimer to award the 2004 Peterbilt Model 330 Truck to Bobby Gearhart of Lebanon, PA for the winning bid amount of \$22,256.00.*

- **Discussion:** Mr. Weimer stated that the winning bidder requested that the plow be put in the bed as he will be driving the truck back, and it was decided that we will not take the liability for putting it in the bed, it could either be placed on the front or he can do what he wants with it after the title is transferred. D. Pope stated it was sold as is, so it is his responsibility.
- **Vote:** All in favor, motion passes.

**5. Planning Commission Letter of Interest**

*Ms. Ruiz-Smith made a motion second by Mr. Weimer to appoint Mr. Baker to the Planning Commission vacant seat with a term to expire on December 31, 2019.*

- **Discussion:** Ms. Ruiz-Smith stated that she spoke with Mr. Baker and feels that he will be an asset to the commission.
- **Vote:** All in Favor, motion passes.

**6. Minor Subdivision joining lots 44 & 45, Block A-41, Section 10 Arrowhead Lake, Property Owner(s)-Robert A & Darlene A. Matthews**

*Mr. Adams made a motion second by Ms. Kelly to approve the minor subdivision joining lots 44 & 45, Block A-41, Section 10 Arrowhead Lake, Property Owner(s)-Robert A & Darlene A. Matthews*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**7. Request for Extension of Septic Maintenance Ordinance**

*Ms. Kelly made a motion second by Mr. Weimer to send an amended letter to reflect the timeframe of completion of December 31, 2016 as was sent in the second round of letters that have gone out.*

- **Discussion:** Mr. Weimer confirmed with Mr. Hanna on the denial but allow the extension until December 31, 2016 like the other homeowners and was advised yes that is fine.

After some discussion the motion and second were rescinded.

*Ms. Kelly made a motion second by Mr. Weimer to send a letter denying the request for a two year extension but to allow the homeowner until December 31, 2016 as other homeowners have been allotted as well.*

- **Discussion:** Mr. Hanna stated that the information in the homeowners letter is not exactly correct stating that they will have to have it pumped again when they sell it, although many realtors influence sellers to pump when selling, it is not in our ordinance that they have to do so.
- **Vote:** All in favor, motion passes.

**8. Request for Support by Pocono Farms Country Club Homeowners Association- Adoption of Lake Road for Keep Pennsylvania Beautiful Adoption Program**

*Ms. Ruiz-Smith made a motion second by Mr. Adams to support the Pocono Farms Country Club Homeowners Association with the Adoption of Lake Road for Keep Pennsylvania Beautiful Adoption Program*

- **Discussion:** Ms. Kelly stated that in reading the information provided it looks as though they want us to hang signage and collect the trash from the roads, and stated that Penndot picked up the trash in the past. D. Pope stated that it is not a state road. Mr. Weimer stated that maybe they could use the Pocono Farms Transfer Station for disposal. Mr. Lamantia stated that if they clean it up and make it look nice we should collect the bags for them. Mr. Weimer stated that most times garbage is left at the recycling center and we clean it up anyway so he doesn't have a problem with it. V. Massaro stated that Penndot gives the bags to cleanup are we willing to provide the bags as well. Ms. Kelly stated it does not appear that they are looking for that. A. Shincovich stated that

Pocono Farms also does community cleanup on Earth day.

- **Vote:** All in favor, motion passes.

**9. Emergency Management Committee Update**

Mr. Weimer stated that our previously scheduled CPR/AED training was cancelled due to lack of participation and we have scheduled another class for October 17, 2016 from 6-9pm at the Pocono Mountain Public Library, and is open to anyone that is interested. Ms. Ruiz-Smith asked who is on Emergency Management Coordination and Mr. Weimer stated Ms. Masker and Mr. Keane.

**10. Smoke Ridge Sewer Planning Module Resolution #06-2016 and Approval for DEP**

*Mr. Adams made a motion second by Ms. Ruiz-Smith to approve the Smoke Ridge Sewer Planning Module Resolution #06-2016 for submission to DEP.*

- **Discussion:** Ms. Kelly stated this was in front of us a year ago and there were issues with outlots. Ms. Ruiz-Smith stated that the Planning Commission has no issues due to the lots being made bigger. Mr. Hanna stated that the issue was with the testing of the lots. Ms. Ruiz-Smith stated that the lots were tiny and now they are ten plus acres which have no issues with testing, I am more curious with how those large estate size lots will be marketed.
- **Vote:** All in favor, motion passes.

**11. Current obligations**

• General Fund	\$	119,894.67
• Sewer Fund	\$	7,651.66
• Escrow Fund	\$	<u>0.00</u>
<b>Total Disbursements</b>	<b>\$</b>	<b>127,546.33</b>

*Mr. Adams made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$127,546.33.*

- **Discussion:** Mr. Lamantia asked for clarification on check #6384. H> Smith asked for clarification on ck#6381 asking for the total amount paid for engineering on the Route 196 project to date. Mr. Weimer stated he did not have that figure with him and that Ms. Mills could provide him with the figure if he wants to stop by the office tomorrow.
- **Vote:** All in favor, motion passes.

**12. Other Business**

• **Electric Auction Bid Results**

Ms. Mills stated that the bid received from Tri Eagle Energy came in the lowest which would save the Township approximately \$7000.00 a year for electricity and approximately 28,500.00 over a 48 month period.

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to contract our electric service with Tri Eagle Energy when our current contract expires.*

- **Discussion:** Ms. Kelly asked when the new contract would be in effect, with Ms. Mills stating the current contract expires December 3, 2016.
- **Vote:** All in favor, motion passes.

**13. Board of Supervisors Executive Sessions**

Prior: Tuesday, August 16, 2016 from 6:38pm-6:557pm Re: Legal and Personnel  
After: Tuesday, August 16, 2016 from 8:05pm to 9:32pm Re: Legal

**14. Adjournment**

There being no further business, a motion was made by Mr. Lamantia second by Mr. Adams to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:59pm.

**NEXT REGULAR BOARD MEETING: Tuesday, September 6, 2016 at the Coolbaugh Township Municipal Office meeting room.**

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

**Submitted by:** Erin Masker, Recording Secretary

**Reviewed by:** \_\_\_\_\_  
Lynn Kelly, Township Secretary

**Witnessed by:** \_\_\_\_\_  
William Weimer, Chairman

**Date:** \_\_\_\_\_