

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
August 10, 2018

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

Board Members absent:

Anthony Lamantia

Staff present:

Erin Masker, Township Secretary and Meredith Thompson, Asst. Business Manager

Staff absent:

Patrick Armstrong, Solicitor

Announcements:

Mr. Weimer announced the following:

- The meeting is being recorded to aid in the preparation of the minutes

1. Public Input

- D. Pope thanked the Board for the political signs out being removed around town
- D. Pope asked how many people pay their sewer bills.
- D. Pope stated that Stars and Stripes Garage looks like a junk yard as well as the end of Pope Road.
- P. Williams stated that the paving on Laurel Drive looks beautiful.
- Mr. Weimer stated that the Board needs to reach out to the Railroad Authority regarding an issue with the metal on the overpass on Laurel Drive as it is unsafe, stating that we could do a temporary fix. Ms. Ruiz-Smith stated that we need to speak to our insurance company before doing anything to the bridge.

2. Approval of minutes / notes : July 17, 2018 Regular Meeting Minutes

Ms. Kelly made a motion second by Ms. Colgan to approve the regular meeting minutes of July 17, 2018 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Parks and Recreation Recommendation to award the Paving Contract for the Basketball Court

Ms. Colgan made a motion second by Ms. Kelly to award the paving contract for the basketball court to Steve Carbonara Paving at the cost of \$14,500.00.

- **Discussion:** Ms. Ruiz-Smith asked what budget line this is coming from with Ms. Colgan responding the Parks and Rec budget.
- **Vote:** All in favor, motion passes.

4. Parks and Recreation Recommendation to award the Fence Contract for the Basketball Court

Ms. Colgan made a motion second by Ms. Kelly to table the awarding of the fence contract.

- **Discussion:** Ms. Ruiz-Smith asked the reason being advised we only received one quote.
- **Vote:** All in favor, motion passes.

5. Emergency Services DCED Future Study- Joint Venture with Tobyhanna and Tunkhannock Townships.

Ms. Colgan made a motion second by Mr. Weimer to approve the Emergency Services DCED Future Study joint venture with Tobyhanna and Tunkhannock Townships.

- **Discussion:** Mr. Weimer stated that he was away when the meeting was held but that Ms. Mills and Mr. Keane attended and have found that it is not exactly what they had thought and that it was geared more toward regionalization. Mr. Weimer stated that there is no cost but it will be informative and not something that we have to follow.
- **Vote:** All in favor, motion passes.

6. Authorization of the PMRP Mutual Release of Claims Agreement

Ms. Kelly made a motion second by Mr. Weimer to authorize the PMRP Mutual Release of Claims Agreement

- **Discussion:** Ms. Ruiz-Smith asked if all municipalities are in agreement with Ms. Kelly stating that she knows that Tobyhanna Township is. Ms. Ruiz-Smith stated that we should contact our attorney and check on this as she has heard rumblings from Mount Pocono Borough.
- **Vote:** All in favor, motion passes.

7. Authorization to Advertise 2018 Fall leaf Cleanup Dates

Ms. Kelly made a motion second by Ms. Colgan to approve the advertisement of the 2018 Fall Leaf Cleanup dates as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. 2018 Paving Contract Change Order-Manhole Risers

Ms. Colgan made a motion second by Mr. Weimer to approve the 2018 Paving Contract Change Order in the amount of \$11,192.00.

- **Discussion:** Ms. Ruiz-Smith asked where the manholes are located stating that the manhole on Lexington and Fifth Avenue in Pocono Summit still needs to be addressed.
- **Vote:** All in favor, motion passes.

9. Current Obligations

• General Fund	\$	372,306.76
• Sewer Fund	\$	2,701.32
• Escrow Fund	\$	<u>15,900.00</u>
Total Disbursements	\$	390,908.08

Ms. Kelly made a motion second by Ms. Colgan to pay our current obligations in the amount of \$390,908.08.

- **Discussion:** Ms. Ruiz-Smith asked for clarification on Check# 4516.
- **Vote:** All in favor, motion passes.

10. Other Business

Mr. Weimer made a motion second by Ms. Colgan to approve the temporary repairs to the traffic light at 611 and Industrial Park Drive that was struck by lightning twice.

- **Discussion:** Mr. Weimer stated that the permanent fix will cost approximately \$30,000.00 which we will put through the insurance company as it requires an all new traffic signal box.
- **Vote:** All in favor, motion passes.

Mr. Weimer made a motion second by Ms. Colgan to approve the garage door repairs that were made at the DPW garage, municipal complex garage and the park in the amount of \$8,716.00.

- **Discussion:** Ms. Ruiz-Smith asked about the warranty being advised that there is none.
- **Vote:** All in favor, motion passes.

- Ms. Ruiz-Smith asked when the paving is beginning on Summit Avenue and who will be providing flaggers being advised by Mr. Weimer that it will begin soon and the paving company provides the flaggers.

11. **Adjournment**

There being no further business, a motion was made by Ms. Colgan second by Ms. Kelly to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:30pm.

NEXT REGULAR BOARD MEETING: Tuesday, August 21, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____