

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

August 4, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

Juan Adams

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- D. Pope thanked the Township and DPW for paving the underpass and for the mirror on Echo Lake Road and Laurel Drive. Mr. Weimer stated that Kyle handled those projects and did a great job.
- D. Broxmeier asked when blighted properties will be on the agenda again. Ms. Kelly stated that they would be on in September.

2. Approval of minutes / notes

Ms. Kelly made a motion, seconded by Mr. Weimer to approve the minutes of the July 21, 2015 regular meeting.

- **Discussion:** Mr. Zito Commented on a typo on page 3, Agenda Item #10. Motion was amended to reflect approval upon corrections.
- **Vote:** All in favor, motion passes.

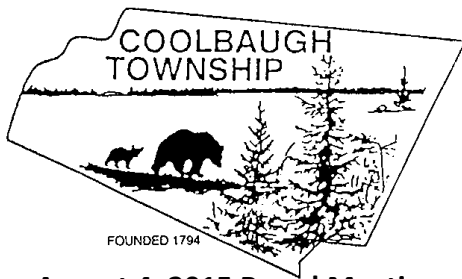
3. PA Dept. of Transportation- Bridge Replacement Project Presentation

In attendance to make the presentation were Mr. Tim Bolden, Mr. John Nagle, and Mr. Chris Kufro

Mr. Bolden presented the audience with three visual aids showing the location of the bridge replacement on Main Street in Tobyhanna. Mr. Bolden began by stating that he has comment forms available for the public to submit with questions/ concerns regarding the project.

Specs discussed:

- Current bridge length is approximately 60 feet long; built in 1921
- Replacing with bridge that is approximately 75' and will have 11' lanes and 5' shoulders. The shoulders are in excess of required criteria to provide pedestrians with safe passage for walking.
- The new bridge will help with flooding and will reduce the 100 year flood by about ½'.
- Some utilities will need to be relocated.
- Detour will be 423 and 611 while the bridge is out. Pedestrian detour will be using the sewer easement to go around the bridge work.
- Temporary construction easements will be used for the sewer to allow for the pedestrian detour and temporary property easements will be used for three properties that are located near the bridge. Easements are only during construction.
- Boulders will need to be moved that are located within the public right-of-ways. Pavement in front of the boulders will be replaced with grass.



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- The project is set to begin in the Fall of 2016, but the actual construction will likely begin in Spring or Summer 2017. PennDot will only allow the detour to affect one school year. Replacement will take approximately 3 months.
 - **Discussion:** Mr. Pope asked when exactly is the 100 year flood that everyone is referencing. D. Pope and P. Williams both stated that the bridge has never flooded, but that the road up above where it is flat has. D. Pope asked whether the existing stone that is on the bridge will be used in the new bridge. Mr. Kufro stated that it is not historical and there are currently no plans to reuse the stone. D. Pope stated that Mr. Mario Scavello stated that the stone would be reused when the project takes place. Mr. Weimer asked what the final product would be on the bridge, being told pavement. Mr. Weimer stated that the tar and chip is terrible on the roads and that he asked because residents will wonder why only the bridge was being paved and not the rest of the road. Mr. Bolden also made the audience aware that the 611 bridge construction will be starting in the next couple weeks, and that 611 will remain open during the project. That project is expected to take approximately 4-5 months.

4. Authorization to Purchase a 2016-7400 SFA 4x2 International Truck with Body

Mr. Weimer made a motion seconded by Ms. Kelly to table the authorization to purchase the International Truck.

- **Discussion:** Mr. Weimer stated that he has received multiple calls from other Townships regarding issues that they are having with the engines in the International Trucks that they currently have and stating they are in the shop more than on the road. M. Fairservice asked how many International Trucks the Township already has and shouldn't we be listening to our own guys as far as what they think of those trucks. Mr. Weimer stated that we are definitely listening to them, but it's an issue that is occurring with the new engines that are not the same as the ones we have. There is currently a class action lawsuit on International because of the engines. Mr. Pope stated that the engine manufacturers are having an issue with the emissions.
- **Vote:** 3-0-1, motion passes- Mr. Pope abstained.

5. Request to Waive the Pavilion Fees for C.S.A.- Tobyhanna Ice House Pavilion

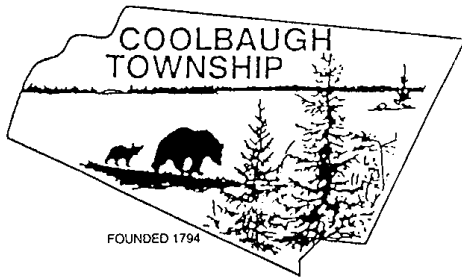
Mr. Pope made a motion seconded by Ms. Kelly to waive the pavilion fees for C.S.A. for the Tobyhanna Ice House Pavilion for their usage request on August 22, 2015.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Parks and Recreation Field Usage Recommendation

Mr. Weimer made a motion seconded by Mr. Pope to approve the usage request for J. Donchez to use the baseball field on Saturday August 29, 2015 as well as usage of the Tobyhanna House Pavilion to be reserved through the Township Municipal Building with the fee to be charged according to the fee schedule on file.

- **Discussion:** Mr. Zito asked if this is normal for this request to be made and need to be approved through Parks and the Supervisors. C. Colgan stated this is the first time that we have received a request of this nature that is for an individual and because it is requesting the field, Parks and Rec makes the recommendation to the Supervisors. P. Williams asked if the applicants need to sign a waiver when using the field, can they come back and sue the Township if someone gets hurt on the field. Mr. Hanna stated that we have insurance for any incidents that may occur, and that he doesn't see any issue with this and he wouldn't differentiate between the field usage and pavilion usage.
- **Vote:** All in favor, motion passes.



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7. Authorization for Transmittal of Smoke Ridge Planning Module to D.E.P.

Ms. Kelly explained to the Board that this plan has been submitted to the Planning Commission, Mr. Kresge, Township Engineer and Mr. Schray, Township S.E.O, and has some conditions that need to be resolved before the plan can be submitted to the D.E.P as they will not accept a conditional approval based plan. Ms. Kelly stated the conditions as listed in the Hanover Engineering Letter that was presented to the Board and stated that the Supervisors can authorize the signing of the plan upon completion based on the SEO confirming that the conditions have been met.

Mr. Pope made a motion seconded by Ms. Kelly to grant authorization to the Board Chairman to sign the Smoke Ridge Planning Module Submission as long as conditions outlined as items #1-3 in the Hanover Engineering Letter dated June 12, 2015 are completed.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Collection Company for Delinquent Sewer Accounts

Ms. Kelly made a motion second by Mr. Weimer to table the collection company for delinquent sewer accounts until the August 18, 2015 meeting.

- **Discussion:** Ms. Kelly did state that the fee is \$40.00 per account turned over for collections plus the cost of postage, and that there are no other fees to begin the process. Ms. Kelly has further questions that she would like answered before presenting her findings to the Board.
- **Vote:** All in favor, motion passes.

9. Current Obligations

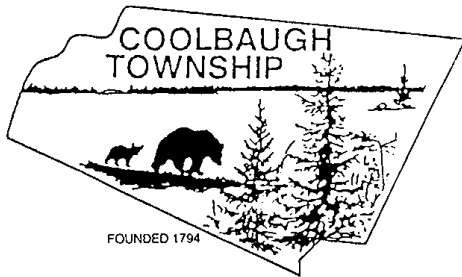
• General Fund	\$	321,301.38
• Sewer Fund	\$	3,048.51
• Capital Projects Fund	\$	0.00
• Emergency Services Fund	\$	0.00
• Fire Tax Fund-Thornhurst	\$	17,174.00
• Liquid Fuels Fund	\$	0.00
• Escrow Fund	\$	<u>22,431.46</u>
• Total Disbursements	\$	363,955.35

Ms. Kelly made a motion seconded by Mr. Pope to pay the current obligations totaling \$363,955.35

- **Discussion:** D. Pope questioned check #3713, #3717, #3725, #3726
- **Vote:** All in favor, motion passes.

10. Other Business

- Mr. Weimer stated that an ad will be going into the Journal to advertise the mid-week recycling schedule with a more detailed display. The Pocono Record ad did not have enough detail as far as residents having to unload their own recyclables and that the fees will be collected prior to the unloading of items. Mr. Weimer also stated that DPW has begun cleanup at the yard to prepare for the mid-week recycling that will begin on August 11, 2015. Mr. Weimer also pointed out the adding that Friday to the last bulk cleanup collection helped to alleviate the drop offs on Saturday.
- Mr. Weimer also stated that DPW has started cutting back the brush on the Township roads. Stating that he has received multiple compliments as well as one complaint. Mr. Weimer suggested letting the residents know that they have until the beginning of September to cut back their own bushes or the Township will be coming through to do it for them.



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- M. Fairservice stated her concern with the time frame that the bridge will be out for repair, that the side road behind the gas station must be clear on the side of the building where the barrier is next to the pizzeria so that there is a clear view of traffic to exit that road. If it is not clear it will cause a blind spot and potential for an accident.
- Mr. Pope suggested asking PennDot to put up a light on 611 for at night to help with the detour. Mr. Weimer stated that he will look into that possibility.
- D. Pope agreed with Mr. Weimer's earlier comment that tar and chip is terrible on the roads.
- Mr. Weimer thanked Parks and Rec for meeting at the park with Kyle and apologized that he was unable to make it.

11. Board of Supervisors Executive Sessions

- Held Tuesday August 4, 2015 at 6:30pm Re: Personnel

12. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Zito to adjourn the meeting All in favor, motion passed. Meeting adjourned at 7:55pm.

NEXT REGULAR BOARD MEETING: Tuesday, August 18, 2015 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____