

**Coolbaugh Township  
Board of Supervisors  
April 3, 2012 Minutes  
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The Coolbaugh Township Board of Supervisors April 3, 2012 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

**Call To Order**

Chairman Robert B. Hutchins called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance.

Supervisors present for the meeting included: Mr. Robert B. Hutchins, Mr. Robert M. Zito, Mr. James H. Frutchey, Jr., Mr. Juan Adams and Ms. Lynn Kelly. Also present were Township Solicitor Jerry F. Hanna, Township Secretary Linda Frutchey, and Business Manager / Controller Douglas Hein.

**Chairman Hutchins announced:** The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

**Approval of March 20, 2012 Minutes**

Ms. Kelly made a motion to approve the March 20, 2012 minutes as presented and dispense with the reading. Seconded by Mr. Frutchey. The motion carried 4-0-1 (Mr. Hutchins abstained).

**Arcadia North Business Park - South Phase, Section 1, Lot #2 - (relating to the length of the cul-de-sac at Arcadia North Road)**

Before the Supervisors was an email from Shawn Langen about Arcadia Properties moving ahead to complete the restoration plan of the Arcadia North Road. Discussion ensued over the request for an extension to June 29, 2012. At the last meeting the extension was granted to this evening. Township Engineer Russ Kresge was in attendance at the Work Session prior to this meeting and told the Supervisors that he received revised plans today and is concerned that the bridge in the emergency access road will not be adequate for heavy trucks. Discussion followed.

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Mr. Frutchey made a motion to grant the extension request to June 29, 2012 which should be more than enough time to get the work completed. Seconded by Mr. Adams. Discussion - Mr. Zito suggested taking the same approach as the last meeting and only grant the extension to the first meeting in May as this may send a message that we want the work done on the bridge and the remaining items completed to our satisfaction. Ms. Kelly agreed. Public Input - Michelle Fairservice asked Mr. Frutchey if he was going to look into getting the weight of the fire trucks. Mr. Frutchey said he will get the weight of the 2 largest trucks and forward the information to Township Engineer Russ Kresge. The motion carried 3-2-0 (Mr. Zito and Ms. Kelly opposed).

**Agreement between Teamster Local 773 and Coolbaugh Township**

Mr. Adams made a motion to approve the Agreement. Seconded by Ms. Kelly. Discussion - none. The motion carried 4-0-1 (Mr. Frutchey abstained).

**Township Financial Report**

Doug Hein, Business Manager / Controller went over the Financial Report in detail that showed the final Trial Balance (P & L Statement) for all funds as of February 29, 2012. The P & L was revised to show a comparison to last year. Along with the report was a listing of time available for all employees as of pay period ending March 31, 2012. The Financial Report was accepted as presented.

**Current Obligations**

General Fund	\$251,741.54
Capital Projects Fund	\$ 2,977.65
Escrow Account	\$ 2,955.62
Sewer Fund	\$ 52,433.54
Total Disbursements	<u>\$310,108.35</u>

Mr. Zito made a motion to approve the Current Obligations in the amount of \$310,108.35. Seconded by Mr. Frutchey. Discussion - Mr. Hutchins commented that the highest invoice was the Pocono Mt. Regional Police in the amount of \$8,333.33. The motion carried 5-0.

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**Other Business**

**Recycling Grant**

Mr. Frutchey said he and Pat Calpin, Recycling Grant Consultant will be attending a Municipal Recycling Grant Workshop Meeting on Thursday at the DEP Office in Wilkes-Barre. He invited anyone to attend if they were interested. Discussion followed about June 29, 2012 being the filing deadline.

**Public Input**

No public input was received.

**Board of Supervisors Executive Sessions**

Mr. Hutchins announced that the Board of Supervisors held an Executive Session on Tuesday, March 20, 2012 at 6:45 p.m. re: Pending Litigation and one was held this evening at 6:35 p.m. for Personnel.

**Adjournment**

With no further business before the Board, Mr. Zito moved to adjourn the meeting. Seconded by Mr. Adams. Discussion - none. The motion carried 5-0. The meeting adjourned at 7:12 p.m.

Respectfully submitted:

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Linda Frutchey  
Township Secretary

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Robert M. Hutchins  
Board Chairman