

**Coolbaugh Township
Board of Supervisors
April 1, 2008 Meeting
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The Coolbaugh Township Board of Supervisors April 1, 2008 Meeting was held in the Township Municipal Center, in building #3, at 5550 Memorial Boulevard, Tobyhanna, Pennsylvania.

Call To Order

Mr. O'Boyle called the meeting to order at approximately 7:00 p.m. and led those in attendance in the recitation of the Pledge of Allegiance to the Flag.

Roll Call

Supervisors present for the meeting include: Mr. Joseph O'Boyle, Ms. Lynn Kelly, Mr. James H. Frutchey, Jr., Mr. Robert B. Hutchins and Mr. Robert M. Zito. Also in attendance were Township Solicitor Jerry Hanna and Township Secretary Linda Frutchey.

Statement on the Agenda: Mr. O'Boyle announced that the Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

Approval of March 18, 2008 Meeting Minutes

Mr. Hutchins moved to approve the March 18, 2008 Meeting Minutes as presented and dispense with the reading. Seconded by Mr. O'Boyle. Discussion - Mr. Zito requested that in a motion made by Mr. Hutchins on pages 7-8, the hiring of a Controller/Business Manager be added to the list of projects to be put on hold. The motion carried 5-0.

Donation of Township's used Nextel Cell Phones

Mr. O'Boyle gave examples of places that accepted recycled cell phones, including Cell Phones for Soldiers and Women's Resources. Discussion followed. Mr. Frutchey moved to split the donation of the cell phones between the soldiers and Women's Resources. Seconded by Mr. Hutchins. Public comment was heard from Veronica Hettler who asked how many phones will be donated. The motion carried 5-0.

Authorization to advertise a new start time for Board Work Sessions

Mr. Hutchins made a motion to authorize the advertisement of a new time for the Board of Supervisors Work Sessions, beginning at 6:30 p.m. and ending at 9:00 p.m. Seconded by Ms. Kelly. Discussion - none. The motion passed 5-0.

Commendations from the Board of Supervisors

Michael Vashlishan - Eagle Scout Court of Honor

Mr. O'Boyle gave an overview of the Eagle Scout project completed by Michael Vashlishan and commended him for his community service project, which involved repairing and restoring the parapets on SR 423.

Angela Misuraca - Girl Scout Gold Award

Mr. O'Boyle explained what Angela Misuraca did to earn the Girl Scout Gold Award, which was hold a Prom Expo to furnish new and used prom dresses to girls who could not afford them. He noted that since none of the Supervisors can attend her award ceremony, we should invite her to the next meeting to present the Township's letter. Discussion followed about sending the award for the ceremony and ask if she would like to bring it to the meeting so it can be presented to her by the Supervisors.

Parks & Recreation Summer Camp Program

Before the Board was a Memo dated March 17, 2008 from the Parks and Recreation Commission. Discussion followed.

Mr. Hutchins moved to approve the Summer Camp Program, per the request in the P & R Memo, to contact last year's camp employees inquiring if they are interested in returning this year, and if additional help is needed to advertise the position(s). Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Resignation from Parks & Recreation Commission and EAC - Robert T. Connelly

Before the Board was a letter from Robert Connelly tendering his resignation from the

Parks and Recreation Commission and the Environmental Advisory Council on April 10, 2008.

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Ms. Kelly moved to accept, with regret, Mr. Connelly's resignation from the Parks & Rec Commission and the EAC, effective April 10, 2008. Seconded by Mr. Hutchins. Discussion - none. The motion passed 5-0.

Authorization for Township Engineer to prepare Bid Specifications - 2008 Paving Project

Mr. Hutchins moved to authorize the Township Engineer to prepare Bid Specifications and the advertisement for the 2008 Paving Project. Seconded by Mr. Frutchey. Discussion followed. Public comment was heard from Bob Sciarrone, regarding the paving of SR 196, Bernadette Bruno, who asked how many miles of roads the Township takes care of and Werner Frank, who noted that lower Main Street in Tobyhanna needs to be paved. Brief discussions ensued to answer the comments. The motion carried 5-0.

Current Obligations

General Fund	\$ 89,295.56
Escrow Account Fund	\$ 1,999.51
Pocono Community Bank	\$ 21,487.43
Sewer System Fund	\$ 22,593.48
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	Total Disbursements
	\$ 135,375.98

Mr. Hutchins moved to pay the Current Obligations in the amount of \$ 135,375.98, but withholding the obligation for the ASCAP Music License with the matter to be discussed later. Seconded by Mr. Frutchey. Ms. Kelly said there was a motion to pay the for the license several meetings ago. Discussion followed. The motion passed 5-0.

Other Business

Commonwealth Financing Authority Document re: PennWorks Grant Administration

Solicitor Hanna explained a document from the Commonwealth Financing Authority, transferring the PennWorks grant administration from PMEDC to Coolbaugh Township.

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Mr. Hutchins made a motion to approve executing the document from the Commonwealth Financing Authority transferring the PennWorks grant administration from PMEDC to Coolbaugh Township and allowing the Chairman to sign it. Seconded by Mr. Frutchey. Discussion - none. The motion carried 5-0.

Recycling Grant Extension

Mr. Frutchey announced that Pat Calpin of ERA was able to secure a 90 day extension on a Recycling Grant due to be spent by July 24, 2008. Ms. Kelly asked what the end date will be, and it was determined to be approximately October 24, 2008.

Moment of Silence in memory of Township Engineer Russ Kresge's father

Mr. O'Boyle asked for a moment of silence for the father of Township Engineer Russ Kresge, who recently passed away.

Motion to Put a Freeze on Township Spending

Mr. Hutchins stated that he was expressing concerns brought before the Board on other occasions, commenting that the Township is starting out slow this year, with possible shortfalls and other outstanding financial issues as outlined in documents provided to the Supervisors for this meeting. With that said, Mr. Hutchins moved to put a freeze on all expenditures not vital to the day-to-day or emergency operations of the Township, including "Coolbaugh Celebrates" 2008, but to see about contacting vendors to hold the September date open in 2009, Building #2 renovations, less the grant not payable through the General Fund, the garage addition, the PSATS Convention, from which Mr. Hutchins will remove his name, and for the Supervisors who do go, to eliminate the hourly rate for attending, exclusive of reimbursement situations, not allowing more than two (2) Supervisors to go on the Washington DC trip and eliminate the hourly rate for that, the library land purchase, reduce hours of operation at the Year Round Drop Off Site, and put a hold on the upgraded telephone system, park drainage system and proposed shed. Seconded by Mr. Frutchey.

Discussion followed about what items in the freeze list come out of the operating budget and the GO Bond, that there is a shortfall of about \$639,000.00 in Township finances, with unknown amounts coming in DEP and River Keeper fines and other financial considerations regarding Wal-Mart, the Pocono

Mountain School District and the Pocono Community Bank loan. Ms. Kelly pointed out that the Supervisors voted to hold "Coolbaugh Celebrates", discussed it at budget time, and although it is not necessary, it is a great way to give back to the community.

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Mr. Zito commented that revenues, in particular the Local Services Tax (LST), need to be reviewed more often, that the LST could have been a greater source of revenue in the present situation if acted upon in the past. He also expressed regret at canceling "Coolbaugh Celebrates", but said he would vote for the motion provided the Board takes a hard look at the LST for 2009 and considers leaving the library project out of the freeze to allow the library to make a determination in their best interest. He pointed out that the Township has been involved with the library project for 15 months, and it would not be right to pull the rug out from under them now. Discussion followed. Mr. Hutchins amended his motion to remove the library project from the spending freeze list. The amended motion was seconded by Mr. Frutchey.

Further discussion ensued, in which Mr. Hutchins reiterated his stance that once the Township gets the sewer project issues and finances straight, the Board can look at projects on hold. He stressed that no blame can be assigned and this discussion would not be taking place if the Township had not been blind-sided by the problems with the WWTP. He did not agree with having to discuss raising the LST or millage in 2009 once the WWTP is behind us and things go back to normal.

Public comment was heard from Bob Sciarrone, who asked if Wal-Mart was on a tax free program. Discussion followed about the PA Lerta Program, in which Wal-Mart participates. Veronica Hettler, present in the audience, thanked Mr. Hutchins for doing the right thing for the tax payers with his motion to freeze spending. Public comment was also heard from Werner Frank who asked when the cash flow problem will straighten out. A brief discussion followed. The motion was called and passed 4-1-0 (Ms. Kelly opposed).

Removal of the Kelly House / Replacement teeth for the Beast

Mr. Frutchey asked if the Township should take down the Kelly House, noting that it will take 4 - 6 dumpsters. It was the consensus of the Supervisors to wait and look at the matter again in June. Mr. Frutchey also asked if replacement teeth for the Beast, at a cost of \$1500.00, could be considered a day-to-day expense. Mr. Hutchins made a motion to approve the purchase of replacement teeth for the Beast in the amount of \$1500.00. Seconded by Ms. Kelly. Discussion - none. The motion carried 5-0.

Request for "Other Business" documentation to be provided prior to

meetings

Mr. Zito requested that the Board's packets contain information on all items coming up under Other Business, otherwise he will vote "no" or ask to move the matter to another agenda.

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He went on to say that if the Supervisors cannot provide written information for the packets, then please make phone calls to the other Supervisors, so they are informed in advance.

Public Input

Carolyn Waugh - expressed concerns about an inoperable Ice Cream Truck on Moose Lane in APCP behind her house and the hazards associated with it not being removed from the property. She noted that she has made several complaints to APCP and through a Township Service Request and wants the truck removed. Discussion followed. It was the consensus of the Supervisors to send the Zoning Officer out to do an inspection of the situation.

Bob Sciarrone - said he went to the Police Commission meeting and asked whether Judge Fluegel being there was a conflict. It was noted Judge Fluegel was there only to swear in two new officers. Patti Hughes, reporting for the *Journal of the Pocono Plateau*, commented on Mr. Sciarrone's observation.

Mr. Sciarrone also complained that a police officer had falsified an accident report. Discussion followed about how he should file a complaint.

Mr. Sciarrone asked if the Township could grant permission for a Watch Dog group to oversee the day-to-day financial operations of APCP, that the community refuses to release information, etc. It was explained that the Board cannot get involved with the operations of private developments, as they have no jurisdiction.

Bernardette Bruno - asked how many trucks the Township has to take care of the roads. A brief discussion followed to answer her question.

Tim Dow - said he was new to the area and asked about the difference between Township and State roads, how to tell the difference, etc. A brief explanation ensued.

Lizz Claffey - said she was also new to the area and asked about the Regional Police Department, whether there was a joint Commission, etc. Discussion followed.

Bob Sciarrone - thanked the Supervisors for giving him the time to speak about his issues of concern.

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Board of Supervisors Executive Sessions

Mr. O'Boyle announced that the Board of Supervisors held Executive Sessions on Tuesday, March 18, 2008 at 5:30 p.m. and 6:30 p.m. re: Personnel/Litigation and at 9:15 re: Personnel and that one will be held this evening re: Pending Litigation and Personnel.

At 8:31 p.m. a recess was called for an Executive Session regarding Pending Litigation and Personnel. The meeting re-convened at approximately 9:10 p.m.

Adjournment

With no further business before the Board, Mr. Hutchins moved to adjourn the meeting. Seconded by Mr. Frutchet. Discussion - none. The motion carried 5-0. The meeting adjourned at approximately 9:11 p.m.

Respectfully submitted:

Linda Frutchet
Township Secretary

Joseph O'Boyle
Board Chairman