

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORK SESSION MINUTES
August 31, 2017

The meeting was called to order by Chairman William Weimer at 6:32 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Juan Adams and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Maureen Mills, Controller

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

1. Public Input

No public in attendance

2. Parks and Recreation Recommendation for Basketball Court Usage- Train to Elevate

Mr. Weimer made a motion second by Ms. Ruiz-Smith to authorize the request for usage on September 2-3, 2017 with a rain date of September 9-10.

- **Discussion:** None
- **Vote:** All in favor, motion passes

3. Codification

Mr. Adams made a motion second by Ms. Ruiz-Smith to authorize the allocation of \$10,000.00 in the 2018 budget for the completion of the codification process.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. District Court Lease/ Improvements

Discussion ensued about the current month to month lease that is in place with the district court as the Board would like to move toward a multi-year lease moving forward. Ms. Mills will contact the county court administrator to discuss the options.

5. Other Business

- Discussion took place regarding the Economic Development Summit and the Board authorized Ms. Ruiz-Smith to attend as representation of Coolbaugh Township. Ms. Mills will take care of the details for the event reservation which will cost \$20.00 to attend.
- Next meeting the Board will discuss new equipment and a recycling grant submission.

6. Adjournment

There being no further business, a motion was made by Mr. Adams second by Ms. Kelly to adjourn.

- **Vote:** All in favor, motion passed.

Meeting adjourned at 7:50pm.

NEXT REGULAR BOARD MEETING: Tuesday, September 5, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____