

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
TUESDAY, AUGUST 1, 2017
MEETING MINUTES

The meeting was called to order by Chairman William Weimer at 7:00PM in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, and Alma I. Ruiz-Smith.

Board Members Absent:

Anthony Lamantia

Staff present:

Jerry Hanna, Solicitor and Erin Masker, Recording Secretary

Staff Absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.
- When speaking please state your name and the community or city that you live in.

1. **Public Input**

- D. Pope thanked the Board and DPW for cutting back the leaves on Main Street.
- F. Keating owns a property on Lakeside Drive and was asking about a property located on Smith Drive and what kind of rehabilitation center that it is as she has had issues with people sitting in the middle of the street screaming in front of her residence.

2. **Approval of Minutes/Notes**

Mr. Adams made a motion second by Ms. Ruiz-Smith to approve the minutes from the July 18, 2017 Meeting as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passed.

3. **Minor Subdivision joining parcels 1 & 2, Tax ID #'s 3/5A/1/8 and 3/5A/1/9, Summit Avenue, Property Owner(s)-Aldi, Inc.**

Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the Minor Subdivision joining parcels 1 & 2, Tax ID #'s 3/5A/1/8 and 3/5A/1/9, Summit Avenue, Property Owner(s)-Aldi, Inc.

- **Discussion:** None
- **Vote:** All in favor motion passes.

4. Planning Commission Recommendation for Conditional Approval of Aldi's Land Development Plan

Ms. Ruiz-Smith made a motion second by Mr. Weimer to grant conditional approval as per the recommendation from the planning commission outlining items listed as #1-6 as outstanding from Township Engineer, Russ Kresge's letter dated June 8, 2017 to be addressed.

- **Discussion:** D. Pope asked if there is a tenant for the fast food restaurant yet being advised there is not.
- **Vote:** All in favor, motion passed.

5. Pocono Mountain Regional Police Commission Mortgage Refinance

Ms. Lisa Hutchins, ESSA Bank Representative was in attendance giving the Board the details of the proposed modification loan which is being proposed at 2.58% interest rate which will be for the remaining 5 years of the loan. Ms. Hutchins stated that Tobyhanna Township is going to pay off their portion and that the remaining balance will be paid by the remaining Municipalities which include Coolbaugh, Mount Pocono and Tunkhannock. The payment for Coolbaugh Township will not change by much, but will go down by a couple of dollars. Ms. Ruiz-Smith stated that this is the current lender for the loan that is in place and would like to continue doing business with ESSA as they are a local business and their foundation has also contributed a lot to the Pocono Mountain Regional Police over the years including purchasing vehicles, stating that Wayne Bank is not a local bank for us and they do not have a vested interest in our community. Ms. Hutchins stated that the ESSA foundation has donated over \$650,000.00 to our community over the years and that this was the largest loan that they had given in our area and would like to continue servicing the loan until maturity. Mr. Adams asked if the Board were to recommend this proposal by ESSA if it would cause issues with the Commission as the Commission recommended the proposal from Wayne Bank which is at an interest rate of 2.74%. Ms. Kelly stated that no one from the commission reached out to ESSA to see what they would be able to offer for a modification, but that this information has since been emailed to the commission for their review and consideration.

Mr. Weimer made a motion second by Ms. Ruiz-Smith to approve the modification as presented by ESSA Bank for the Pocono Mountain Regional Police Commission.

- **Discussion:** D. Pope stated that we should stick with ESSA as they were the ones that put their necks out for us when we needed the loan 16 years ago.
- **Vote:** All in favor, motion passed.

6. Change Order #01-2017- Paving Project

Ms. Kelly made a motion second by Ms. Ruiz-Smith to approve change order #01-2017 for the paving project in the amount of \$18,480.00.

- **Discussion:** H. Smith asked what the change order is for, being advised by Mr. Weimer it is for Industrial Drive due to the installation of multiple collars on the manholes, so they are being changed so that the road and paving will hold up to the heavy trucks that travel that road.
- **Vote:** All in favor, motion passed.

7. Current Obligations

• General Fund	\$	362,664.21
• Escrow Fund	\$	34.25
• CTVFC Tax Fund	\$	127,434.00
• Sewer Fund	\$	<u>18,971.14</u>
Total Disbursements	\$	509,103.60

Mr. Adams made a motion second by Ms. Kelly to pay the current obligations in the amount of \$509,103.60.

- **Discussion:** Ms. Ruiz-Smith asked for clarification on Check# 7440
- **Vote:** All in favor; motion passed.

8. Other business

- Mr. Weimer stated that he provided H. Smith and D. Pope with information he received from Assistant DPW Foreman, Kyle Knecht for the purchase of flags and poles for the memorial on the complex. M. Fairservice asked if the poles were from the same place parks purchased the flagpoles from as they are nice and easy to install.
- Mr. Weimer stated that the bell that is out front will be removed and stored until the Township decides what they want to do with it and the monument committee requested that the stone that the bell is sitting on be donated to VFW Post #509. D. Pope stated that they will confirm with the post that they want the stone.

Mr. Weimer made a motion second by Ms. Ruiz-Smith to approve the donation of the stone from under the bell to VFW Post #509 with DPW assisting in the moving and installation.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

- D. Pope stated that he has information coming on the pavers to sell for the memorial that he will provide when it is received.
- Mr. Weimer stated that August 11, 2017 is the Annual Art Exhibition at the Wills Mansion and August 12, 2017 is the Historical Society Summerfest event from 11am-4pm.
- Mr. Weimer stated that the Parks and Recreation Committee met at the park and came up with some great ideas for next year's budget.
- Ms. Ruiz-Smith stated that she attended the COG meeting and advised the Board that we will have to bid our own anti-skid as the bids received were rejected from the COG.

Ms. Ruiz-Smith made a motion second by Ms. Kelly to authorize a donation for the Pocono Mountain Regional EMS Roundup Fundraiser in the amount of \$250.00.

- **Discussion:** None
- **Vote:** All in favor, motion passed.

- Ms. Ruiz-Smith stated that she contacted Maureen Madden's office through an email to Erin DeRosa and stated her concern with the error in the article which referenced the Mount Pocono

Library and also stated other concerns of the constituents when told that they had not been contacted regarding any issues or concerns.

- Mr. Weimer stated that Parks and Recreation will be holding a Touch a Truck Event on September 23, 2017 from 11am-3pm at the park.

9. Board of Supervisors Executive Sessions

- Prior: Tuesday, August 1, 2017 from 6:40pm-6:58pm Re: Legal & Personnel

10. Adjournment

There being no further business, a motion was made by Ms. Kelly second by Ms. Ruiz-Smith to adjourn the meeting. All in favor; motion passed.

Meeting adjourned at 7:54pm.

NEXT REGULAR BOARD MEETING: Tuesday, August 15, 2017 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: Erin Masker, Recording Secretary

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____