

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**September 18, 2018**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor and Erin Masker, Township Secretary, Maureen Mills, Business Manager and Tomas Keane, Code Enforcement Officer

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Pocono Mountain Municipal Airport Authority- Request for re-zoning of parcel of land**

Attorney Geoffrey Worthington was in attendance on behalf of the PMMAA to discuss the possibility of changing the zoning district on the parcel of land that is across from the airport to an Industrial District which is currently zoned C-2. The Airport Authority would like to have the opportunity to rent out the area for the storage of empty trailers on the outer perimeter where it is not regulated by the FAA. Attorney Worthington presented the Board with a copy of the zoning map for the area of the airport and the surrounding properties for review.

- **Discussion:** Ms. Ruiz-Smith asked if there are still plans for a restaurant on the property which was discussed a while back, being advised that is not the plan at this time. Mr. Bill Mullen stated that J & J and Walmart are both interested in being able to store empty trailers on the property but the current zoning does not allow for that use. Mr. Mullen stated that the income from that property would help fund the airport expenses. Solicitor Armstrong stated that in considering this option the Board should consider the surrounding zoning districts and the effects that it will have on them, as well as compare the permitted uses and whether this would be a permitted use or a special exception which would be granted by the Zoning Hearing Board. Solicitor Armstrong stated that if the Airport chooses to move forward on this they should enter into a professional service agreement and post a bond to cover the expenses associated with the action, stating that the request would require a recommendation from the Township Planning Commission. Code Enforcement/ Zoning Officer Tomas Keane stated that a parking lot would be an accessory use to a structure stating that it may be possible to use the airport as the structure depending on the distance as set per the Ordinance. This would have to be determined. Ms. Ruiz-Smith applauds the idea for adding business in the Township. M. Fairservice stated that all other cases that came before the Board were told to start at the Planning Commission level, asking why this is any different. Solicitor Armstrong stated that it does not have to start at that level, but will still need their review and recommendation. Mr. Weimer asked Ms. Masker to put this on the upcoming work session for further discussion.

**2. Discussion Re: Samaritan EMS as Backup Coverage for PMREMS**

Mr. Weimer stated that he received an email from Gary Hoffman at Monroe County 911 asking if Coolbaugh Township would want to discuss the opportunity of Samaritan EMS coming off the Tobyhanna Army Depot base to assist as a backup to PMREMS when they are needed. Mr. Weimer stated that they are looking to expand their coverage area in their new contract to assist with BLS service if there are no PMREMS units available on the mountain stating that this is not to replace PMREMS but would be in addition to their service. Mr. Weimer stated that there would be one ambulance that would stay on the base and a second unit would be sent out as backup when needed.

- **Discussion:** Ms. Ruiz-Smith asked if we would have to fund them being advised by Mr. Weimer that we would not.

**3. Municipal Center Security Cameras**

Ms. Ruiz-Smith stated that she invited Chris from AIC to attend the work session to give a presentation on his proposal from AIC for the municipal center security cameras. Chris reviewed the specs of the system proposed with two NVR systems stating if one system fails the other unit works as a backup to provide footage. Chris stated that there is a backup battery life of 45 minutes should the power go out and stated that there are two camera options available and the system warranty is a one year warranty. Chris discussed the potential switching of companies for the equipment provided which would change the warranty to a three year warranty should they make the change before our installation, stating that the actual camera would be warrantied for three years for vandalism. He also stated that it can record up to 45 days of storage and stated that the system is motion activated and that if there are any issues with saving 45 days he will come in and upgrade the system for free.

- **Discussion:** Mr. Weimer asked if there are multiple cables for the system being advised it is one CAT five cable. Chris stated that as long as the local router is up and running the system will continue to record, stating that if the network went down then the system would also continue to record but would not be a live feed until the system is back up. Solicitor Armstrong stated that he reviewed the camera locations stating that there are no issues with privacy based on the locations. Mr. Weimer asked if there would be an option to give the police a login to be able to view the cameras if needed being advised there are up to fifteen logins available plus the administrator, stating users are only allowed to view the footage. Mr. Lamantia asked about the angle of the footage being advised that it is a 170 degree angle and will record the angle that it is facing.

**4. Other Business**

Nothing was heard

**5. Public Input**

Nothing was heard.

The Work Session ended at 6:44pm.