

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES September 20, 2016

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Anthony Lamantia and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor and Erin Masker, Recording Secretary

Staff absent:

None

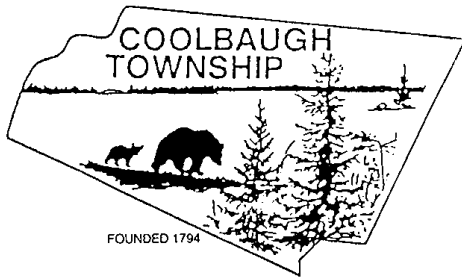
Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Septic Maintenance Ordinance Enforcement of:

- Vacation Homes
- Abandoned Properties
- Properties With No Running Water

Discussion took place about properties that are not primary residence for many homeowners in our Township with regard to the Ordinance requiring pumping once every five years. Ms. Ruiz-Smith stated that we have received letters in the past requesting an exception be made and we as a Board determined we would not do that. Therefore, in order to keep things from being complicated, we need to make the rule the same for everyone. Some people may not personally reside in their homes, but we do not know that they are not renting out their homes. Mr. Lamantia stated that we as a Township need to be keeping track of the tenant forms that are required so that we are able to track properties that are being rented out. Mr. Lamantia asked about the properties that are abandoned, and asked what we should do about them. Ms. Ruiz-Smith stated that there is potential for squatters that may be using the facilities, stating we need it to be a one size fits all policy and it needs to be completed by everyone once every five years. Ms. Kelly stated that the only other thing the Board could do, is re-evaluate the time frame that we are requiring properties to be pumped. Ms. Kelly stated that there are many homes that are abandoned of which we will probably never make contact with the owners until the county takes over the properties.

- **Discussion:** D. Pope stated that properties have 1000 gallon tanks and any conscientious homeowner will have it pumped every five to eight years. H. Smith asked about the properties that have septic's that are overflowing.



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Work Session Notes

September 20, 2016

Page 2 of 2

2. Other Business

Mr. Lamantia stated that the Township needs to track the tenant registration forms. Mr. Weimer stated that the Permit Manager System that is in place at the Township would be sufficient to track that information.

3. Public Input

Nothing was heard

The Work Session ended at 6:13 pm and the Board of Supervisors went into Executive Session until 6:55pm Re: Legal.