

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
November 5, 2018**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

Board Members absent:

Anthony Lamantia

Staff present:

John Rice, Solicitor and Erin Masker, Township Secretary and Meredith Thompson, Assistant Business Manager

Staff absent:

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Waste Water Treatment Plant Quarterly Update

Dave Kavitski and Ken Fulford were in attendance to discuss the WWTP stating that due to the rain that we have received the water levels have been higher than normal but are still within the limits of the permit limits. Mr. Kavitski stated if we have a wet winter we need to have a plan for any potential flooding. D. Kavitski stated that Walmart had some issues and there levels were high but are currently being monitored and will continue to be monitored as well as D. Kavitski will assist with samplers to be sure they are correct. Discussion took place about some of the items that need to be repaired and replaced with Ms. Kelly asking if we could get another quote. K. Fulford stated that the gear boxes that were believed to have been bad are functioning and there was a component that needed to be replaced to fix them. Stating that the Board does not need to approve the quote for the \$8,775.00 as that issue is already resolved. D. Kavitski asked about the computer upgrade regarding the SCADA system. Ms. Thompson stated she will follow up on the computer upgrade.

- **Discussion:** Ms. Ruiz-Smith stated that we are trying to market the plant and asked if we have an interested party how close are we, being advised by K. Fulford that we are in good shape stating that there will always be the chance that something could break as the plant equipment is a little over 11 years old, but stating that we always meet our NPDES permit. D. Kavitski stated that he would suggest getting the manufacturer in to look over the plant equipment and make suggestions or point out anything that needs to be repaired or replaced. Mr. Weimer stated that we need to replace a minimum of one sampler and asked if it can go on the agenda on November 20th and asked that D. Kavitski and K. Fulford come to that meeting, being advised that will be fine.

2. Barry Isett & Associates, Inc. – building Fire Alarm Report

Lucy and John were in attendance on behalf of Barry Isett's office stating that their proposal is at the cost not to exceed \$3,000.00, stating that they will provide a cost estimate, plans, bid specs and site visit after completion.

- **Discussion:** Ms. Ruiz-Smith stated that because this is a commercial building, plans have to be drafted, stating that she and Mr. Keane met with Lucy and Mr. Keane asked all the key questions from a firefighter perspective. Ms. Kelly asked what the price range would be for a project like this being advised between \$50-100,000.00 depending on the fire alarms that are chosen. Ms. Kelly asked what the timeframe is to be able to move forward being advised it would be three weeks from the date the contract is signed and submitted. Ms. Ruiz-Smith asked how many sets of blueprints will be provided being advised as many as needed. Ms. Ruiz-Smith asked if Barry' Isett's office will come out and inspect the project being advised they will inspect but will not certify as it is a conflict of interest.

3. Police- 2019 Police Budget Review, Police Hours and Commitment

Mr. Weimer stated that in 2019 we will be at 37.06% and our annual committed amount is \$2,235,145.43. Ms. Kelly stated that the 2019 budget amount includes one new officer.

- **Discussion:** H. Smith stated that cameras were discussed stating that if this was considered, Coolbaugh Township should not be funding them as we know what happened when we went to other municipalities for assistance with the car. Ms. Ruiz-Smith stated that she had suggested each municipality go in on purchasing them as they are \$5,000.00 each. Ms. Ruiz-Smith stated that the Police Department put in for an LSA grant as well so if they were not to get the full funding we could consider contributing to assist with the difference. H. Smith stated that it should be a one fifth split not just stating that we will kick in money for them, stating that the purchase of the car is a sore subject. H. Smith stated that he is not against them having the cameras but Coolbaugh Township should not foot the bill. Mr. Weimer stated that he and Mr. Lamantia had a conversation with Chief Wagner and has suggested that we purchase traffic preemptors for the cars to allow the cars to get through the traffic lights when needed, stating that they are \$500.00 per car. Ms. Kelly stated that we are in budget season and would need to budget funds for next year now.

4. Other Business

Nothing was heard.

5. Public Input

Nothing was heard.

Work Session ended at 6:35pm.