

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES November 1, 2016

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Anthony Lamantia and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary, Maureen Mills, Controller and Tomas Keane, Code Enforcement Officer

Staff absent:

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

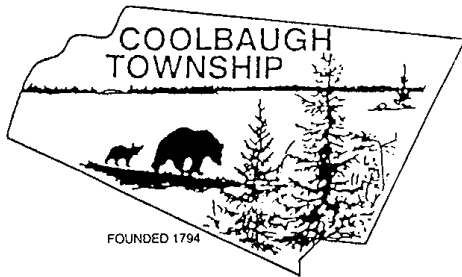
1. Safety Committee Discussion

The Board discussed the benefits of having a safety committee at the Township as it would provide a discount for our workman's compensation insurance after being in place for six months. Training will be provided for free through webinars and forms are available through the Labor and Industry website. Ms. Kelly stated that the requirements for the members of the committee would be two Supervisors and two employees (one from administration and one from DPW) and if the Board chose to incorporate the Coolbaugh Township Volunteer Fire Co. in order to also receive a discount on that insurance policy, one representative from the fire company would be required to be on the committee as well. Mr. Weimer stated that inspections of the different facilities would be conducted by the committee to inspect for safety and to offer resolutions to any issues. This information would also be submitted to the insurance company as well as bylaws for the committee. Ms. Mills stated that she found bylaws from another Township which could be revised to reflect our specific Township. The Board is in favor of creating this committee with the incorporation of the Volunteer Fire Co. and will continue to work on this at future work sessions in order to establish the committee and begin to move forward on the duties that need to be accomplished.

- **Discussion:** D. Pope stated that this is a good idea.

2. Review of Property Maintenance Code

Mr. Lamantia discussed the proposed Property Maintenance Code which is from another Municipality. Mr. Lamantia stated that we need to work toward helping to improve property values in our area through the enforcement of our codes and ordinances; this will also make our area more appealing to businesses to want to move into our community. Ms. Kelly stated that we currently have ordinances in place for unsightly properties and maybe it is a matter of enforcing what is currently in place as at this time it is complaint driven.



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Ms. Kelly stated that she would be available to work with Mr. Lamantia to review what is already in place and begin to incorporate or re-write the ordinance to include some of the ideas being presented this evening. Mr. Adams stated his concern with the enforcement and the potential infringement on the property owner rights and private property rights. Mr. Hanna stated that the enforcement has to be health and safety driven and not aesthetics. Mr. Lamantia and Ms. Kelly will begin working on this project with Zoning Officer, Joseph Brady and Code Enforcement Officer, Tomas Keane. Mr. Weimer suggested that when the project is at the half way mark that he would like to bring in representatives from communities in the Township to also weigh in on the proposal. Mr. Keane stated that the ordinances are already being enforced as he is also looking for unsightly properties with any violations when he is working on the E-911 readdressing in the community.

- **Discussion:** D.Pope stated to be careful as it is a slippery slope, you do not want to have a situation similar to Ross Township.

3. Other Business

Nothing was heard.

4. Public Input

Nothing was heard

The Work Session ended at 6:40 pm and the Board of Supervisors went into Executive Session until 7:00pm Re: Legal and Personnel.