

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION**  
**MAY 19, 2014**  
**NOTES**

The work session was called to order by Chairman Lynn Kelly at 6:00pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

Lynn Kelly, Juan A. Adams, Robert M. Zito, Fred Pope and Bill Weimer

**Staff present:**

Doug Hein, Business Manager / Controller, Jerry Hanna, Solicitor.

Ms. Kelly announced that this work session is being recorded to aid in the preparation of the notes.

1. **Thornhurst Volunteer Fire & Rescue Company Financial Report**

There was no one present at this time from TVF&RC to present the requested financial data.

2. **Township Paving - 2014**

Mr. Zito and Mr. Weimer discussed the issue. Mr. Weimer stated that if the funding was available, the roads suggested by Road Foreman Steve Weber and Township Engineer Russ Kresge were as follows: Cayuga North, Long Woods Road, Conestoga Way, Champlain Drive, Ostego Lane, Owasco Terrace, Hounds Ear Road, Laurel View Lane, Oak View Lane, Hickory Road, Cedar Lane, Buck Run, Stag Lane, Wren Run, Sugar Maple Lane, Glen Circle Drive, Glen Ridge Road and Rob Roy Drive, totaling 7.26 miles.

Mr. Weimer said that Mr. Kresge was preparing the specifications and that they would be forwarded to the Supervisors for approval.

He also said that he asked Mr. Weber to address several roads that need line repainting due to a deficiency in last year's painting job.

Mr. Dave Pope suggested closing the intersection of State Route 611 and Cayuga Road rather than repair the drainage issue in that area.

### **3. MC Control Center re: Termination of Alarm Monitoring Services**

A proposal from AIC for alarming and monitoring the Pump Station, Wastewater Treatment Plant and DPW Building was discussed. Mr. Weimer asked if we could look into having the Fire and Ambulance buildings "piggyback" on to the offered rate of \$20.00 per month.

**This matter will be brought forward to this evening's meeting.**

### **4. Head Start / Former Library Space**

Mr. Hein stated that Head Start's architect reviewed the space and came up with a list of potential obstacles for renovating the space to fit Head Start's needs. He said that he, Mr. Kresge, Mr. Joe Brady (Zoning) and Mr. Bill Burton (Bureau Veritas) would be meeting with Head Start this upcoming Friday to come up with a workable game plan to move forward. Ms. Kelly said that one of the concerns (asbestos) had been taken care of by the former tenant (Public Library).

### **5. Thornhurst Volunteer Fire & Rescue Company Financial Report**

Captain Sue Remak and member Joe Grab, Jr. presented the 990 tax returns, financial statements and expense invoices for five years, as requested.

2012 and 2013 have not yet been finalized the TVF&RC's CPA. A business plan for future years is now being formulated.

### **6. Other Business**

**The appointment of Mr. Kyle Knecht as DPW Assistant Foreman will be done at the Regular Meeting.**

### **7. Public Input**

Ms. Alma Ruiz-Smith stated that while the paving done in Pocono Summit Lake Estates was very good, the shoulders were not of modified stone, but rather bluestone which was "crap". She also questioned when the last time Rob Roy Drive was paved.

Mr. (first name not given) Mancini asked who was responsible for repairing Locust Ridge Road. He was given the phone numbers for PennDot and Rep. Mario Scavello.

**Ms. Kelly adjourned the Work Session at 6:28pm. She announced that at this time the Supervisors would be holding an Executive Session.**