

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES June 7, 2016

The work session was called to order by Vice Chairman Juan Adams at 6:02 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Juan Adams, Lynn Kelly, Anthony Lamantia and Alma I. Ruiz-Smith

Board Members absent:

William Weimer

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary and Maureen Mills, Controller

Staff absent:

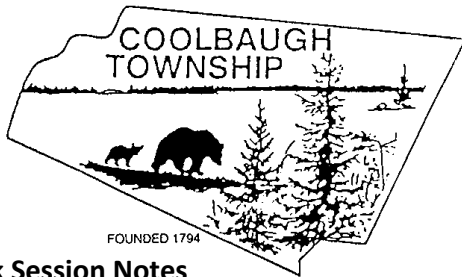
None

Mr. Adams announced that this work session is being recorded to aid in the preparation of the notes.

1. Mini Cell Tower Proposals/ Placement (20 Minutes)

- **Initial Correspondence from Mobilitie, LLC.**
- **Application for Coolbaugh Twp. Highway Occupancy Permit**
- **Map with desired location**
- **Zoning Ordinance §27-816: Commercial Communication Devices**
- **PSATS Member Discussion re: Cell Towers**
- **Article: Cellular Attack : Zoning Ordinances Can Help Townships Fight the Invasion of Small Cell Towers**

Ms. Kelly stated that the Township has received correspondence for the installation of two mini cell towers on the Right of Way. Both submissions are for Pa State Roads therefore the requests for an HOP would need to be submitted to PennDot and not Coolbaugh Township. Ms. Kelly stated that Ms. Mills will be sending a letter to the applicant to advise them of this requirement as well as the contact information for our Township Zoning Officer, Joseph Brady. He would be able to assist with the proper steps needed for the Township submission for the Zoning Hearing Board. Our ordinance is not specific to mini cell towers, but does broadly cover all communication devices. Ms. Ruiz-Smith asked what other Townships are doing when they receive these requests and what their ordinance states. Ms. Kelly reviewed the information contained in the meeting packet. Ms. Ruiz-Smith stated that maybe the Board should speak to Carson on this situation as he has written our ordinances previously and is very familiar with Coolbaugh Township and he may have written similar ordinances for other Townships. Ms. Kelly agreed that Carson knows the Township thoroughly, but she is unsure of his level of knowledge on mini cell towers. Ms. Kelly would like to hire the Cohen Law Firm to assist with this specific ordinance due to their thorough knowledge and experience. Mr. Lamantia would like us to do our own research and look into what other Townships are doing and if they have an ordinance in place already, stating this may be something we can handle internally. Mr. Adams asked Mr. Hanna about specification in the first paragraph of the ordinance where it states "permitted by special exception", being advised by Mr. Hanna that the ordinance is fairly new and we could have someone look at it. Mr. Lamantia again stated that he would like to do some research in house. Ms. Kelly asked how the Board would like to proceed, with Ms. Ruiz-Smith stating she would like to have Carson



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contacted on this matter. Mr. Hanna stated that we will need to spend money to take care of the research and writing of the ordinance and would recommend using Carson or someone that has knowledge to assist us. Ms. Kelly asked if the Board is in agreement that we will contact Carson to get a price for his assistance. The Board agreed with that statement. Mr. Hanna stated that if Carson is unfamiliar with the subject, he will advise us of such.

2. Discussion Regarding the following: (20 Minutes)

- **Burn Ordinance**
- **Fire Lanes**
- **Authorization for Enforcement of Violations**

Ms. Ruiz-Smith made a motion to table the discussion until Chairman Weimer is in attendance as he is the professional on this matter and the Board was in agreement. This item will be tabled until the June 21, 2016 work session.

3. Other Business

Nothing was heard

4. Public Input

Nothing was heard

The Work Session ended at 6:22 pm. The Board of Supervisors went into executive session from 6:23pm-7:07pm.