

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
June 6, 2017, 6:00pm**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Juan Adams and Alma I. Ruiz-Smith

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff absent:

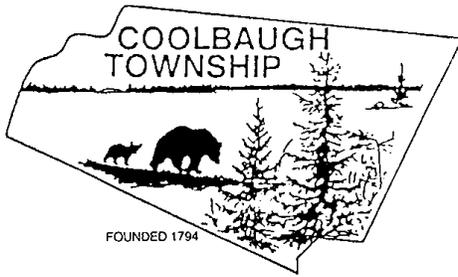
Erin Masker, Recording Secretary

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Introduction to Establishing a Property Maintenance Ordinance

Mr. Lamantia introduced the concept of establishing a Property Maintenance Ordinance and stated that a sample was attached for the Board to review and that this is only a starting point and wanted to be able to get everyone's ideas. Ms. Ruiz-Smith stated that the Planning Commission has had some discussion on this issue in the past and she would like to ask Carson and Russ to participate and it was due to the inspections to be able to get their expertise on this section. Ms. Ruiz-Smith stated that her main concerns are with Subsection 115 – Inspections, with regard to code enforcement entering private property. Mr. Adams asked for clarification on the sample ordinance and asked if other municipalities are using the same sample. He also stated his concern about government intrusion on private property. Mr. Lamantia stated that the sample provided is used by another municipality and he received the information through a PSATS workshop. Stating that we would be able to rewrite the portions the way we would like them. Mr. Weimer stated that there would be a need for Solicitor Hanna to review the ordinance and confirm that the ordinance complies with the second class township code. Mr. Hanna suggested that the Board each make a list of the problems that we have in Coolbaugh Township that they would like this Ordinance to address. Mr. Lamantia agreed that Mr. Hanna's suggestion is a good idea and if they can get their ideas to him it would be appreciated. Mr. Weimer stated that the committee will need to get the suggestions from the Board members and incorporate them into an example that is specific to our Township.

- **Discussion:** D. Pope stated that he has a lot of wooded property that is clean and green and doesn't want to have to cut wooded property for a grass ordinance, also stating that you will need to hire more code enforcement officers. P. Williams stated that we need to be careful how we deal with standing water as there are many standing swamps that should not be disturbed because they are aquifers for us.



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2. Discussion on Hotel Excise Tax Ordinance

Ms. Ruiz-Smith stated that she received an email from the commissioner's office regarding an ordinance that was passed stating who is allowed to collect the tax stating that the Township is not allowed to collect the hotel occupancy tax as it is specific to the tourist industry. Since we cannot collect this tax, there may be another type of ordinance that we can use. Ms. Ruiz-Smith stated that she will speak with Representative Rader's office and bring back more information to the Board as it is available.

3. Other Business

Nothing was heard

4. Public Input

P. Williams stated that Sherwin Williams finished the painting at the museum and that it looks great.

The Work Session ended at 6:37 pm and the Board of Supervisors went into Executive Session from 6:38pm-7:09pm Re: Legal.