

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**July 17, 2018**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

**Board Members absent:**

None

**Staff present:**

Patrick Armstrong, Solicitor and Erin Masker, Township Secretary, Maureen Mills, Business Manager and Tomas Keane, Code Enforcement Officer

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Tobyhanna Mobile Home Park-Crow Path, Township SEO, Jake Schray**

Township SEO, Jake Schray discussed the current issues that are occurring at the Mobile Home Park with respect to the on-lot septic systems that are malfunctioning. Mr. Schray discussed his review letter and stated that the systems need to be replaced and that the owner is currently pumping the tanks on a consistent basis in order to keep the system temporarily under control. Mr. Schray stated that the owner is currently working with a consultant to fix the problem. Mr. Weimer stated that he was caught off guard by Representative Maureen Madden when she brought this issue to his attention and that he asked Mr. Schray to come in to make the board aware of the situation. Mr. Schray stated that the owner is working on resolving the issue, but suggested that the Township may want to enter into a legal maintenance agreement to be sure that if the situation isn't resolved there is an agreement in place. Mr. Schray asked if the board is interested in requesting a financial security in the event that the property owner would default. Ms. Kelly agreed that the financial bond or escrow is something that we require with other agreements. Ms. Ruiz-Smith suggested that Mr. Schray work with Solicitor Armstrong on the agreement and then present it to the Board when it is complete for consideration. The property owner was present stating the there are two residents that he is looking to assist financially so that they can move off the property which will help to alleviate the use of one of the systems until there is a permanent fix for the issue. The owner stated that he is unsure of the timeline at this point or the cost for inclusion in the agreement with Ms. Kelly stating that the agreement could be drafted and we could discuss the timeline later so that it is something that everyone feels will work. Ms. Ruiz-Smith asked if sewer could back up into homes being advised that it could should the tanks not be pumped regularly as they are now.

- **Discussion:** D. Pope asked how many systems are currently on the property with Mr. Schray responding seven which serve the garage, duplex home and nine mobile homes. D. Pope asked if any of the system currently work, being advised that it is unknown at this point because if they are not backing up to the surface it is hard to determine if they are malfunctioning. Mr. Weimer asked Mr. Schray to continue

monitoring the situation and keep the Board posted on any updates, reminding the owner that he will need to obtain permits to conduct the repairs/replacement.

## 2. WWTP Quarterly Update

Dave Kavitski, Joe Reihm and Ken Fulford were in attendance at the meeting to discuss the WWTP. D. Kavitski stated that the Walmart and school test results have been coming back good stating that Walmart flows are a little over but nothing to worry about. D. Kavitski gave the Board a list of items that need to be replaced at the plant which include the mixer arrived and the motor is being fixed by the electrician, need to purchase compatibility software as the SCADA software is not compatible with Windows 10 which is on the new pc, the tank needs to be pumped as the Township sludge hauling company is not able to pump that tank, the surge tank drain is blocked and the valve needs to be repaired, the chemical pumps need to be replaced or repaired and the pump line from the waste tank needs to be installed. D. Kavitski stated that the ACT 537 meeting took place with Ms. Ruiz-Smith. K. Fulford provided a list of the items that are used at the plant for budgeting purposes with Mr. Weimer asking for a breakdown of items with cost and prioritized for budgeting purposes. Ms. Mills stated that she spoke to the DPW Asst. Foreman and he stated that the gear box needs to be replaced which will cost approximately \$4,000.00.

- **Discussion:** H. Smith asked if the plant is cleaned up and Ms. Ruiz-Smith stated that it is.

## 3. Fire Hydrants- Dollar General

Ms. Ruiz-Smith stated that the Planning Commission had their meeting and spoke to the representative from the Dollar General on Route 196 regarding fire hydrants and it was discussed that there was an issue with the water lines which will not be adequate for the installation of a fire hydrant as they are old and not the correct size pipes. Mr. Weimer stated that he can speak to PAWC about having the pipes being changed stating that the Dollar General should be paying for their own hydrants and should be putting in four to five hydrants on their property. Mr. Weimer stated that he will follow up with Ms. Ruiz-Smith before the next Planning Commission meeting with an update on his conversations with Dave Altmiller from PAWC asking Mr. Keane for a grid map of the property location.

- **Discussion:** Nothing was heard.

## 4. Other Business

Scott Topping from the Coolbaugh Township VFC was in attendance and spoke to the Board regarding the need for diving equipment for the rescue divers that are certified within the fire company as they have currently purchased their own gear but do not have a boat or the necessary equipment for water rescues. Mr. Topping stated that the company has three dive masters and a few others that are currently receiving the training to dive, stating that the fire company pays for their certifications. Ms. Ruiz-Smith asked if they are looking for equipment and a boat which Mr. Topping responded that they are looking for funding for wetsuits, dry suits and equipment for diving. Mr. Topping also stated that they want to make sure that they are covered for the water rescues through workman's compensation insurance. Ms. Ruiz-Smith stated that the Township needs to find the money for this as first responders are second to none. Ms. Ruiz-Smith would like the board to make this a priority for budget season. Solicitor Armstrong stated that the insurance company would need to be contacted and we will need to do some research to determine the process necessary to add this to the coverage. Mr. Lamantia stated that they may already be covered and we are just not aware of it, requesting that Mr.

Topping bring the board a list of the necessary items and cost so that it can be considered during the budget process.

**5. Public Input**

Nothing was heard.

The Work Session ended at 6:54pm.